

## VICTIM - WITNESS ASSISTANCE PROGRAM

### VICTIM - WITNESS ASSISTANCE PROGRAM

Restitution is court ordered monetary compensation for crime victims. A legitimate order for restitution is applied during the sentencing of an offender and the amount and manner of payment is determined by the courts.

The Assistant District Attorney assigned to your case will need to review the restitution information you submit in order to process the case successfully. Therefore, failure to return this form in a timely manner or without the necessary documentation may result in loss of due restitution to you.

You can submit your restitution information by mail, fax, or in person to the Victim- Witness Office. You may also submit the information by email after first speaking to the Victim Advocate assigned to your case. Please see below for contact information for our office:

**Victim- Witness Assistance Program  
197 Carl Griffin Drive  
Savannah, GA 31405**

**Phone: 912-652-6702  
or  
912-652-6735  
Fax: 912-644-4042**

**IMPORTANT: Georgia Law, Title 16-10-20:**

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

**I am prepared to testify under oath that the information I have recorded on this form is true to the best of my knowledge:**

**Please sign and date.**

\_\_\_\_\_  
Signature of victim or legal guardian

\_\_\_\_\_  
Date