

**PLAN REVIEW APPLICATION**  
FOR COMPLIANCE WITH  
FLOOD DAMAGE PREVENTION ORDINANCE



REVIEW NO. \_\_\_\_\_

Date Submitted \_\_\_\_\_

**To process this application please complete and include a Site Plan, Elevation View and Wall Section.**

*(See checklist on back)*

1. **PROJECT:**    \_\_\_ RESIDENCE    \_\_\_ ADDITION    \_\_\_ ACCESSORY    \_\_\_ REBUILD

2. **PROPERTY DESCRIPTION:**

Lot number and Subdivision: \_\_\_\_\_

Address: \_\_\_\_\_

Property Identification No: \_\_\_\_\_

3. **CONTACTS:**

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Architect: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Engineer: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Flood Zone must be determined prior to submitting Permit Application. Please have Floodplain Coordinator complete the following:**

1. **FLOOD ZONE:** \_\_\_ X    \_\_\_ X-500    \_\_\_ A    \_\_\_ AE    \_\_\_ VE

Base Flood Elevation \_\_\_\_\_ Adjacent Grade \_\_\_\_\_ LiMWA \_\_\_\_\_

2. **FLOODPLAIN PLAN APPROVAL:**

\_\_\_\_\_ Plan has been reviewed and determined to comply with §24-120 of the Flood Damage Prevention Ordinance (FDPO).

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Certified Floodplain Manager

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Site Plan shall contain at a minimum:**

Must include:

- Flood zone demarcation line and elevations.
- Existing grade, survey data points, displayed to the NAVD88 datum.
- For Backfill On-site Mitigation:
  - List and illustrate what materials are to be brought on-site (to include soil, concrete and any other materials that consume floodplain volume).
  - List and illustrate on the plans what proposed materials are to be removed from the floodplain to balance the proposed fill materials listed above.
  - Provide proposed mitigation calculations for backfill and excavation (cut) quantities.
  - Provide a list that shows what is to be removed and from where on-site via a site plan.

**Elevation View shall contain at a minimum:**

Must include:

- Show a minimum of 2 sides of the proposed structure (Elevation View).
- Existing grade adjacent to the structure.
- Proposed grade adjacent to the structure.
- Finished floor elevation.
- Bottom of hydrostatic vent height above adjacent grade (not to exceed 12-inches above final finished grade).
- All elevations are to be referenced to the NAVD88 datum.

**Wall section shall contain at a minimum:**

Wall section must depict all features:

- At a minimum must include hydrostatic vents and/or wooden slats with bottom elevation shown.
- If a garage is included, must show a garage/slab turn-down footing detail.
- If a garage door is installed within a breakaway-wall, certification must be submitted to demonstrate the breakaway-wall will function properly during a flood event.

**At least 10-days prior to requesting a Certificate of Occupancy:**

- Submit an As-built grading plan that clearly demonstrates the proposed cut/fill mitigation objective was achieved.
- Cut/fill calculations can be presented on the plan set or on a separate sheet of paper.
- The As-built plan set must be prepared by a registered Georgia professional engineer or land surveyor that is stamped and signed.
- The As-built plan set must list all backfill and excavation activities and show illustrations on the plan set where the activities were performed.