

INVITATION TO BID
PROPOSAL

BID NO. 10-10-7-4

QUACCO CANAL MAINTENANCE ROAD

PREBID CONF: 2:00PM, MAY 19, 2010

BID OPENING: 2:00PM, JUNE 2, 2010

THE COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

PETE LIAKAKIS, CHAIRMAN

COMMISSIONER HELEN J. STONE

COMMISSIONER HARRIS ODELL JR.

COMMISSIONER JAMES J. HOLMES

COMMISSIONER DAVID M. GELLATLY

COMMISSIONER PATRICK O. SHAY

COMMISSIONER DEAN KICKLIGHTER

COMMISSIONER PATRICK J. FARRELL

COMMISSIONER PRISCILLA D. THOMAS

R. JONATHAN HART, COUNTY ATTORNEY

CHATHAM COUNTY, GEORGIA

DOCUMENT CHECK LIST

The following documents, when marked, are contained in and made a part of this Bid Package or are required to be submitted with the bid. It is the responsibility of the bidder to read, complete and sign, where indicated, and return these documents with his/her bid. **FAILURE TO DO SO MAY BE CAUSE FOR DISQUALIFYING THE BID.**

☒ GENERAL INFORMATION AND INSTRUCTIONS TO BID WITH ATTACHMENTS

☒ SURETY REQUIREMENTS (A Bid Bond of 5% with this ITB)

☒ PROPOSAL

☐ PLANS/DRAWINGS - (Plans and Specifications are available and must be purchased at the Purchasing Department for \$50 non-refundable)

☒ BID SCHEDULE

☐ PERFORMANCE BOND - UPON AWARD OF CONTRACT

☐ PAYMENT BOND - UPON AWARD OF CONTRACT

☐ CONTRACT

☒ LEGAL NOTICE

☒ AFFIDAVIT OF PAYMENT

☒ ATTACHMENTS: A. DRUG FREE WORKPLACE; B. NONDISCRIMINATION STATEMENT; C. DISCLOSURE OF RESPONSIBILITY STATEMENT; D. IMMIGRATION & SECURITY FORM; E. CONTRACTOR/SUBCONTRACTOR AFFIDAVIT & AGREEMENT; F. DEBARMENT CERTIFICATION

☐ DOCUMENTATION OF ABILITY TO PERFORM BID REQUIREMENTS. THIS MAY BE REQUIRED OF BIDDERS AFTER SUBMISSION OF BIDS.

COUNTY TAX CERTIFICATE REQUIREMENT - Contractor must supply a copy of their Tax Certificate from their location in the State of Georgia, as proof of payment of the occupational tax where their office is located.

CURRENT TAX CERTIFICATE NUMBER

CITY _____

COUNTY _____

OTHER _____

The Chatham County of Commissioners have established goals to increase participation of minority and female owned businesses. In order to accurately document participation, businesses submitting bids or proposals are encouraged to report ownership status. A minority or female business is defined as a business with 51% or greater minority of female ownership. Please check ownership status as applicable:

African-American _____ Asian American _____ Hispanic _____

Native American or Alaskan Indian _____ Female _____

In the award of "Competitive Sealed Proposals", minority/female participation may be one of several evaluation criteria used in the award process when specified as such in the Request for Proposal.

RECEIPT IS HEREBY ACKNOWLEDGED OF ADDENDA NUMBERS _____

The undersigned bidder certifies that he/she has received the above listed and marked documents and acknowledges that his/her failure to return each, completed and signed as required, may be cause for disqualifying his/her bid.

BY: _____
DATE

SIGNATURE

TITLE: _____

COMPANY: _____

CHATHAM COUNTY, GEORGIA
OFFICE OF THE PURCHASING AGENT
POST OFFICE BOX 15180
SAVANNAH, GEORGIA 31416
(912) 790-1618

Date: April 27, 2010

BID NO. 10-10-7-4

GENERAL INFORMATION FOR INVITATION FOR BID/PROPOSAL

This is an invitation to submit a bid or proposal to supply Chatham County with construction, equipment, supplies and/or services as indicated herein. Sealed bids or proposals will be received at the Office of the Purchasing Agent, **at The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia, up to 2:00PM, JUNE 2, 2010** at which time they will be opened and publicly read. **The County reserves the right to reject all bids or proposals for any bid or proposal that is non-responsive or not responsible.**

Instructions for preparation and submission of a bid or proposal are contained in this Invitation For Bid/Proposal package. Please note that specific forms for submission of a bid/proposal are required. Bids must be typed or printed in ink. If you do not submit a bid/proposal, return the signed bid invitation sheet and state the reason; otherwise, your name may be removed from our bidders list.

A **pre-bid conference** has been scheduled to be conducted **at the Chatham County Purchasing & Contracting Office located at The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia, at 2:00PM, MAY 19, 2010** to discuss the specifications and resolve any questions and/or misunderstanding that may arise. You are encouraged to attend.

Any changes to the conditions and specifications must be in the form of a written addendum to be valid; therefore, the Purchasing Agent will issue a written addendum to document each approved change. Generally when addenda are required, the bid opening date will be changed.

Chatham County has an equal opportunity purchasing policy. Chatham County seeks to ensure that all segments of the business community have access to supplying the goods and services needed by County programs. The County affirmatively works to encourage utilization of disadvantaged and minority business enterprises in our procurement activities. The County provides equal opportunity for all businesses and does not discriminate against any persons or businesses regardless of race, color, religion, age, sex, national origin or handicap. The terms "disadvantaged business," "minority business enterprise," and "minority person" are more specifically defined and explained in the Chatham County Purchasing Ordinance and Procedures Manual, Article VII - Disadvantaged Business Enterprises Program.

This project is Special Purpose Local Option Sales Tax (SPLOST) Project. See paragraph 2.22 for MBE/WBE participation goals.

INSTRUCTIONS TO BIDDERS/PROPOSERS

- 1.1 **Purpose:** The purpose of this document is to provide general and specific information for use in submitting a bid or proposal to supply Chatham County with equipment, supplies, and/or services as described herein. All bids/proposals are governed by the Code of Chatham County, Chapter 4, Article IV, and the laws of the State of Georgia.

1.2 **How to Prepare Bid Proposals:** All bid proposals shall be:

- a. Prepared on the forms enclosed herewith, unless otherwise prescribed, and **all documents must be submitted.**
- b. Typewritten or completed with pen and ink, signed by the business owner or authorized representative, with all erasures or corrections initialed and dated by the official signing the proposal. **ALL SIGNATURE SPACES MUST BE SIGNED.**

Bidders are encouraged to review carefully all provisions and attachments of this document prior to submission. Each bid constitutes an offer and may not be withdrawn except as provided herein.

1.3 **How to Submit Bid Proposals:** All bid proposals shall be:

- a. **Submitted in sealed opaque envelopes, plainly marked with the bid number and title, date and time of bid opening, and company name.**
- b. Mailed or delivered as follows in sufficient time to ensure receipt by the Purchasing Agent on or before the time and date specified above.
 1. **Mailing Address: Purchasing Agent, Post Office Box 15180, Savannah, Georgia 31416.**
 2. **Hand Delivery: Purchasing Agent, Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia.**

BIDS NOT RECEIVED BY THE TIME AND DATE SPECIFIED WILL NOT BE OPENED OR CONSIDERED.

1.4 **How to Submit an Objection:** Objections from bidders to this invitation to bid and/or these specifications should be brought to the attention of the County Purchasing Agent in the following manner:

- a. When a pre-bid conference is scheduled, bidders shall either present their oral objections at that time or submit their written objections at least two (2) days prior to the scheduled pre-bid conference.
- b. When a pre-bid conference is not scheduled, the bidder shall submit any objections he may have in writing not less than five (5) days prior to the opening of the bid.

- c. The objections contemplated may pertain to form and/or substance of the invitation to bid documents. Failure to object in accordance with the above procedure will constitute a waiver on the part of the business to protest this invitation to bid.
- 1.5 **Failure to Bid:** If a bid is not submitted, the business should return this invitation to bid document, stating reason therefore, and indicate whether the business should be retained or removed from the County's bidders list.
- 1.6 **Errors in Bids:** Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids. Failure to do so will be at the bidder's own risk. In case of error in extension of prices in the bid, the unit price will govern.
- 1.7 **Standards for Acceptance of Bid for Contract Award:** The County reserves the right to reject any or all bids and to waive any irregularities or technicalities in bids received whenever such rejection or waiver is in the best interest of the County. The County reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid from a bidder whom investigation shows is not in a position to perform the contract.
- 1.8 **Bidder:** Whenever the term "bidder" is used it shall encompass the "person," "business," "contractor," "supplier," "vendor," or other party submitting a bid or proposal to Chatham County in such capacity before a contract has been entered into between such party and the County.
- 1.9 **Responsible / Responsive Bidder:** *Responsible Bidder* means a person or entity that has the capability in all respects to perform fully and reliably the contract requirements. *Responsive Bidder* means a person or entity that has submitted a bid or proposal that conforms in all material respects to the requirements set forth in the invitation for bids or request for proposals.
- 1.10 **Compliance with Laws:** The bidder and/or contractor shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or County statute, ordinances and rules during the performance of any contract between the contractor and the County. Any such requirement specifically set forth in any contract document between the contractor and the County shall be supplementary to this section and not in substitution thereof.
- 1.11 **Contractor:** Contractor or subcontractor means any person or business having a contract with Chatham County. The Contractor/Vendor of goods, material, equipment or services certifies that they will follow equal employment opportunity practices in connection with the awarded contract as more fully specified in the contract documents.
- 1.12 ***Local Preference:** On 27 March, 1998 the Board of Commissioners adopted a Local Vendor Preference Ordinance. This Ordinance does not apply to construction contracts. However, contractors are encouraged to apply the same method when awarding bids to local and local M/WBE businesses when ever possible in order to promote growth in Chatham County's economy. **NOTE: Local Preference does not apply to Public Works Construction contracts.**

- 1.13 **Debarred Firms and Pending Litigation:** Any potential proposer/firm listed on the Federal or State of Georgia Excluded Parties Listing (Barred from doing business) **will not** be considered for contract award. Proposers **shall disclose** any record of pending criminal violations (Indictment) and/or convictions, pending lawsuits, etc., and any actions that may be a conflict of interest occurring within the past five (5) years. Any proposer/firm previously defaulting or terminating a contract with the County will not be considered.

** All bidders or proposers are to read and complete the Disclosure of Responsibility Statement enclosed as an Attachment to be returned with response. Failure to do so may result in your solicitation response being rejected as non-responsive.

Bidder acknowledges that in performing contract work for the Board, bidder shall not utilize any firms that have been a party to any of the above actions. If bidder has engaged any firm to work on this contract or project that is later debarred, Bidder shall sever its relationship with that firm with respect to Board contract.

- 1.14 **Performance Evaluation:** On April 11, 2008, the Chatham County Board of Commissioners approved a change to the County Purchasing Ordinance requiring Contractor/Consultant Performance Evaluations, as a minimum, annually, prior to contract anniversary date.

Should Contractor/Consultant performance be unsatisfactory, the appointed County Project Manager for the contract may prepare a Contractor/Consultant Complaint Form or a Performance Evaluation to the County Purchasing Agent.

- 1.15 **Payment of Taxes:** No contract shall be awarded unless all real and personal property taxes have been paid by the successful contractor and/or subcontractors as adopted by the Board of commissioners on April 8, 1994.

- 1.16 **State Licensing Board for General Contractors:** Pursuant to Georgia law, the following types of contractors **must obtain a license from the State Licensing Board of Residential and General Contractors by July 1, 2008:**

* **Residential - Basic Contractor** (Contractor work relative to detached one-family and two-family residences and one-family townhouses not over three stories in height).

* **Residential - Light Commercial Contractor** (Contractor work or activity related to multifamily and multiuse light commercial buildings and structures).

* **General Contractor** (Contractor work or activity that is unlimited in scope regarding any residential or commercial projects).

A copy of your licence must be a part of your bid documents at the time of the bid opening

- 1.17 **Immigration:** On July 1, 2008 the Georgia Security and Immigration Compliance Act (SB 529, Section 2) became effective. All contractors and subcontractors with 100 or more employees entering into a contract or performing work must sign an affidavit that he/she has used the E-Verify System. E-Verify is a no-cost federal employment verification system to insure employment eligibility. Affidavits are enclosed in this solicitation. You may download M-274 Handbook for Employers at <http://www.dol.state.ga.us/spotlight/>

employment/rules. You may go to <http://www.uscis.gov>. To find the E-Verify information.

Protection of Resident Workers. Chatham County Board of Commissioners actively supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9). The Contractor shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment.

GENERAL CONDITIONS

- 2.1 **Specifications:** Any obvious error or omission in specifications shall not inure to the benefit of the bidder but shall put the bidder on notice to inquire of or identify the same from the County. Whenever herein mention is made of any article, material or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, A.S.T.M. regulations or similar expressions, the requirements of these laws, ordinances, etc., shall be construed to be the minimum requirements of these specifications.
- 2.2 **Multiple Bids:** No vendor will be allowed to submit more than one bid. Any alternate proposals must be brought to the Purchasing Agent's attention during the Pre-bid Conference or submitted in writing at least five (5) days preceding the bid opening date.
- 2.3 Not Used.
- 2.4 **Prices to be Firm:** Bidder warrants that bid prices, terms and conditions quoted in his bid will be firm for acceptance for a period of sixty (60) days from bid opening date, unless otherwise stated in the bid.
- 2.5 **Completeness:** All information required by Invitation for Bids/Proposals must be completed and submitted to constitute a proper bid or proposal.
- 2.6 **Quality:** All materials, or supplies used for the construction necessary to comply with this proposal shall be of the best quality, and of the highest standard of workmanship.

Workmanship employed in any construction, repair, or installation required by this proposal shall be of the highest quality and meet recognized standards within the respective trades, crafts and of the skills employed.
- 2.7 **Guarantee:** Unless otherwise specified by the County, the bidder shall unconditionally guarantee the materials and workmanship on all material and/or services. If, within the guarantee period any defects occur which are due to faulty material and or services, the contractor at his expense, shall repair or adjust the condition, or replace the material and/or services to the complete satisfaction of the County. These repairs, replacements or adjustments shall be made only at such time as will be designated by the County as being least detrimental to the operation of County business.

- 2.8 **Liability Provisions:** Where bidders are required to enter or go onto Chatham County property to take measurements or gather other information in order to prepare the bid or proposal as requested by the County, the bidder shall be liable for any injury, damage or loss occasioned by negligence of the bidder, his agent, or any person the bidder has designated to prepare the bid and shall indemnify and hold harmless Chatham County from any liability arising therefrom. The contract document specifies the liability provisions required of the successful bidder in order to be awarded a contract with Chatham County.
- 2.9 **Cancellation of Contract:** The contract may be canceled or suspended by Chatham County in whole or in part by written notice of default to the Contractor upon non-performance or violation of contract terms. An award may be made to the next low bidder, for articles and/or services specified or they may be purchased on the open market and the defaulting Contractor (or his surety) shall be liable to Chatham County for costs to the County in excess of the defaulted contract prices. See the contract documents for complete requirements.
- 2.10 **Patent Indemnity:** Except as otherwise provided, the successful bidder agrees to indemnify Chatham County and its officers, agents and employees against liability, including costs and expenses for infringement upon any letters patent of the United States arising out of the performance of this Contract or out of the use or disposal for the account of the County of supplies furnished or construction work performed hereunder.
- 2.11 **Certification of Independent Price Determination:** By submission of this bid, the bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:
- (1) The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly to any other bidder or to any competitor; and
 - (3) No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not be submit a bid for the purpose or restricting competition.
- 2.12 **Award of Contract:** The contract, if awarded, will be awarded to that responsible bidder whose bid/proposal will be most advantageous to Chatham County, price and other factors considered. The Board of Commissioners will make the determination as to which bid or proposal that serves as the best value to Chatham County.
- 2.13 **Procurement Protests:** Objections and protests to any portion of the procurement process or actions of the County staff may be filed with the Purchasing Agent for review and resolution. The Chatham County Purchasing Procedures Manual, Article IX - Appeals and Remedies shall govern the review and resolution of all protests.
- 2.14 **Qualification of Business (Responsible Bidder or Proposer):** A responsible bidder or proposer is defined as one who meets, or by the date of the bid acceptance can meet, certifications, all requirements for

licensing, insurance, and registrations, or other documentation required by the Design Professional engaged to develop Scope of work, specifications and plans. These documents will be listed in the Special Conditions further on in this solicitation. Chatham County has the right to require any or all bidders to submit documentation of the ability to perform, provide, or carry out the service or provide the product requested.

Chatham County has the right to disqualify the bid or proposal of any bidder or proposer as being unresponsive or irresponsible whenever such bidder/proposer cannot document the ability to deliver the requested product.

- 2.15 **Chatham County Tax Certificate Requirement:** A current Chatham County Tax Certificate is required unless otherwise specified.

Please contact the Building Safety and Regulatory Services (912) 201-4300 for additional information.

- 2.16 **Insurance Provisions, General:** The selected CONTRACTOR shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Bid. It is every contractor's responsibility to provide the County Purchasing and Contracting Division current and up-to-date Certificates of Insurance for multiple year contracts before the end of each term. **Failure to do so may be cause for termination of contract.**

2.16.1 General Information that shall appear on a Certificate of Insurance:

- I. Name of the Producer (Contractor's insurance Broker/Agent).
- II. Companies affording coverage (there may be several).
- III. Name and Address of the Insured (this should be the Company or Parent of the firm Chatham County is contracting with).
- IV. A Summary of all current insurance for the insured (includes effective dates of coverage).
- V. A brief description of the operations to be performed, the specific job to be performed, or contract number.
- VI. Certificate Holder (This is to always include Chatham County).

Chatham County as an Additional Insured: Chatham County invokes the defense of sovereign immunity. In order not to jeopardize the use of this defense, the County **is not** to be included as an Additional Insured on insurance contracts.

2.16.2 **Minimum Limits of Insurance** to be maintained for the duration of the contract:

- a. **Commercial General Liability:** Provides protection against bodily injury and property damage claims arising from operations of a Contractor or Tenant. This policy coverage includes: premises and operations, use of independent contractors, products/completed operations, personal injury, contractual, broad form property damage, and underground, explosion and collapse hazards. Minimum limits: \$1,000,000 bodily injury and property damage per occurrence and annual aggregate.

- b. **Worker's Compensation and Employer's Liability:** Provides statutory protection against bodily injury, sickness or disease sustained by employees of the Contractor while performing within the scope of their duties. Employer's Liability coverage is usually included in Worker's Compensation policies, and insures common law claims of injured employees made in lieu of or in addition to a Worker's Compensation claim. Minimum limits: \$500,000 for each accident., disease policy limit, disease each employee and Statutory Worker's Compensation limit.
- c. **Business Automobile Liability:** Coverage insures against liability claims arising out of the Contractor's use of automobiles. Minimum limit: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage should be written on an Any Auto basis.

2.16.3 Special Requirements:

- a. **Claims-Made Coverage:** The limits of liability shall remain the same as the occurrence basis, however, the Retroactive date shall be prior to the coincident with the date of any contract, and the Certificate of Insurance shall state the coverage is claims-made. The Retroactive date shall also be specifically stated on the Certificate of Insurance.
- b. **Extended Reporting Periods:** The Contractor shall provide the County with a notice of the election to initiate any Supplemental Extended Reporting Period and the reason(s) for invoking this option.
- c. **Reporting Provisions:** Any failure to comply with reporting provisions of the policies shall not affect coverage provided in relation to this request.
- d. **Cancellation:** Each insurance policy that applies to this request shall be endorsed to state that it shall not be suspended, voided, or canceled, except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the County.
- e. **Proof of Insurance:** Chatham County shall be furnished with certificates of insurance and with original endorsements affecting coverage required by this request. The certificates and endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All certificates of insurance are to be submitted prior to, and approved by, the County before services are rendered. The Contractor must ensure Certificate of Insurance are updated for the entire term of the County.
- f. **Insurer Acceptability:** Insurance is to be placed with an insurer having an A.M. Best's rating of A and a five (5) year average financial rating of not less than V. If an insurer does not qualify for averaging on a five year basis, the current total Best's rating will be used to evaluate insurer acceptability.
- g. **Lapse in Coverage:** A lapse in coverage shall constitute grounds for contract termination by the Chatham County Board of Commissioners.

- h. **Deductibles and Self-Insured Retention:** Any deductibles or self-insured retention must be declared to, and approved by, the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as related to the County, its officials, officers, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of related suits, losses, claims, and related investigation, claim administration and defense expenses.

2.16.4 **Additional Coverage for Specific Procurement Projects:**

- a. **Professional Liability:** Insure errors or omission on behalf of architects, engineers, attorneys, medical professionals, and consultants.

<u>Minimum Limits:</u>	\$1 million per claim/occurrence
<u>Coverage Requirement:</u>	If claims-made, retroactive date must precede or coincide with the contract effective date or the date of the Notice to Proceed. The professional <u>must state</u> if tail coverage has been purchased and the duration of the coverage.

- b. **Builder's Risk: (For Construction or Installation Contracts)** Covers against insured perils while in the course of construction.

<u>Minimum Limits:</u>	All-Risk coverage equal 100% of contract value
<u>Coverage Requirements:</u>	Occupancy Clause - permits County to use the facility prior to issuance of Notice of Substantial Completion.

2.17 **Compliance with Specification - Terms and Conditions:** The Invitation to Bid, Legal Advertisement, General Conditions and Instructions to Bidders, Specifications, Special Conditions, Vendor's Bid, Addendum, and/or any other pertinent documents form a part of the bidders proposal or bid and by reference are made a part hereof.

2.18 **Signed Bid Considered Offer:** The signed bid shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval by the Chatham County Board of Commissioners, Purchasing Agent or his designee. In case of a default on the part of the bidder after such acceptance, Chatham County may take such action as it deems appropriate, including legal action for damages or lack of required performance.

2.19 **Notice to Proceed:** The successful bidder or proposer shall not commence work under this Invitation to Bid until a written contract is awarded and a Notice to Proceed is issued by the Purchasing Agent or his designee. If the successful bidder does commence any work or deliver items prior to receiving official notification, he does so at his own risk.

2.20 **Payment to Contractors:** Instructions for invoicing the County for products delivered to the County are specified in the contract document.

- a. Questions regarding payment may be directed to the Finance Department at (912) 652-7905 or the County's Project Manager as specified in the contract documents.
- b. Contractors will be paid the agreed upon compensation upon satisfactory delivery of the products or completion of the work as more fully described in the contract document.
- c. Upon completion of the work or delivery of the products, the Contractor will provide the County or contractor with an affidavit certifying all suppliers, persons or businesses employed by the Contractor for the work performed for the County have been paid in full.
- d. Chatham County is a tax exempt entity. Every contractor, vendor, business or person under contract with Chatham County is required by Georgia law to pay State sales or use taxes for products purchased in Georgia or transported into Georgia and sold to Chatham County by contract. Please consult the State of Georgia, Department of Revenue, Sales and Use Tax Unit in Atlanta (404) 656-4065 for additional information.
- e. Contractor will provide an affidavit, with each pay request, certifying whether he **and** his **subcontractors**, for the specified period, have complied with the County required payment of prevailing wage as defined by the U.S. Department of Labor.

2.21 Not Used.

2.22 The Chatham County Board of Commissioners has adopted an aggressive program that establishes goals for minority/female, small and disadvantaged business participation in construction, professional services, and general procurement.

- a. The Chatham County Board of Commissioners under Georgia law may reject any bid as non-responsive if they feel a bidder did not exercise "Good Faith Effort" in obtaining the goal established for M/WBE participation.
- b. The Chatham County Board of Commissioners adopted a policy establishing goals oriented to increase participation of minority and female owned businesses, through MBE/FBE certification and development. In order to accurately document participation, businesses submitting bids, quotes or proposals are encouraged to report ownership status. A bidder or vendor that is certified by any agency of the Federal Government or State of Georgia may submit a copy of their certification with their bid as proof of qualifications. Bidders that intend to engage in joint ventures or utilize subcontractors must submit to the County Contracts Administrator, a report on Minority/Female Business Enterprise participation.

Goals established for this project is 30% MBE/ WBE combined.

- c. A Minority/Female Business Enterprise (M/FBE) is a business concern that is at least 51% owned by one or more minority/female individuals (2) and whose daily business operations are managed and directed by one or more of the minority/female owners.

2.23 Bidders or proposers are required to make a **Good Faith Effort**, where subcontracting is to be utilized in

performing the contract, to subcontract with or purchase supplies from qualified M/WBEs. Bidders or proposers are required to state if they intend to subcontract any part of the work. Goals will be established for each contract at the onset. **Forms** requiring the signatures of bidders or proposers are enclosed as **Attachments** and must be completed and returned with your bid response. If forms are not completed and submitted, the bid may be considered nonresponsive.

Each bidder or proposer is required to maintain records of such efforts in detail adequate to permit a determination of compliance with these requirements. All contracts will reflect **Good Faith Efforts** and reporting requirements for the term of the contract. The County particularly urges general contractors to give emphasis to subcontracting with local area firms.

- 2.24 **GEORGIA OPEN RECORDS ACT** - The responses will become part of the County's official files without any obligation on the County's part. Ownership of all data, materials and documentation prepared for and submitted to Chatham County in response to a solicitation, regardless of type, shall belong exclusively to Chatham County and will be considered a record prepared and maintained or received in the course of operations of a public office or agency and subject to public inspection in accordance with the Georgia Open Records Act, Official Code of Georgia Annotated, Section 50-18-70, et. Seq., unless otherwise provided by law.

Responses to RFPs shall be held confidential from all parties other than the County until after the contract is awarded by the Board of Commissioners.

The vendor and their bid price in response to IFBs will be read allowed at public bid openings. After Bid Tabulations, the IFB shall be available for public viewing.

Chatham County shall not be held accountable if material from responses is obtained without the written consent of the vendor by parties other than the County, at any time during the solicitation evaluation process.

- 2.25 **GEORGIA TRADE SECRET ACT of 1990**- In the event a Bidder/Proposer submits trade secret information to the County, the information must be clearly labeled as a Trade Secret. The County will maintain the confidentiality of such trade secrets to the extent provided by law.

- 2.26 **CONTRACTOR RECORDS**-The Georgia Open Records Act is applicable to the records of all contractors and subcontractors under contract with the County. This applies to those specific contracts currently in effect and those which have been completed or closed for up to three (3) years following completion. Again, this is contract specific to the County contracts only.

- 2.27 **EXCEPTIONS**-All proceedings, records, contracts and other public records relating to procurement transactions shall be open to the inspection of any citizen, or any interested person, firm or corporation, in accordance with the Georgia Open Records Act except as provided below:

- a. Cost estimates relating to a proposed procurement transaction prepared by or for a public body shall not be open to public inspection.
- b. Any competitive sealed bidding bidder, upon request, shall be afforded the opportunity to inspect bid records within a reasonable time after the opening of all bids but prior to award, except in the event that the County

decides not to accept any of the bids and to rebid the contract. Otherwise, bid records shall be open to public inspection only after award of the contract. Any competitive negotiation offeror, upon request, shall be afforded the opportunity to inspect proposal records within a reasonable time after the evaluation and negotiations of proposals are completed but prior to award except in the event that the County decides not to accept any of the proposals and to reopen the contract. Otherwise, proposal records shall be open to the public inspection only after award of the contract except as provided in paragraph "c" below. Any inspection of procurement transaction records under this section shall be subject to reasonable restrictions to ensure the security and integrity of the records.

- c. Trade secrets or proprietary information submitted by a bidder, offeror or contractor in connection with a procurement transaction shall not be subject to public disclosure under the Georgia Open Records Act; however, the bidder, offeror or contractor must invoke the protections of this section prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary.
- d. Nothing contained in this section shall be construed to require the County, when procuring by "competitive negotiation" (Request for Proposal), to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous to the County.

2.28 **REFERENCES - \$500,000 or more:** On July 25, 2003 the Board of Commissioners directed that all construction projects with a bid of \$500,000 or more, for bidders to be responsive each must provide information on the most recent five (5) projects with similar scope of work as well as other information to determine experience and qualifications as follows:

- a. Project Name: _____
 Location: _____
 Owner: _____
 Address: _____
 City and State: _____
 Contact: _____
 Phone & Fax: _____
 *Architect or Engineer: _____
 Contact: _____
 Phone & Fax: _____
 Email: _____
- b. The awarded bid amount and project start date.
- c. Final cost of project and completion date.
- d. Number of change orders.
- e. Contracted project completion in days.
- f. Project completed on time. Yes____ No____ Days exceeded_____.
- g. List previous contracts your company performed for Chatham County by Project Title, date and awarded/final cost.
- h. Has contractor ever failed to complete a project? If so, provide explanation.

- i. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution.

\$499,000 and less: Provide references from owners of at least three (3) projects of various sizes for which contractor was the prime contractor. Include government owners if possible. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government. provide in the format as in (a) above on the attached form.

Failure to provide the above information may result in your firm's bid being rejected and ruled as non-responsive.

NOTE: THREE FORMS FOR YOU TO FILL OUT FOR YOUR REFERENCES ARE ATTACHED TO THE BACK OF THIS BID PACKAGE.

ADDITIONAL CONDITIONS

3.1 Price Change: Preference shall be given to the bidder submitting the lowest and best firm price as his bid. Should it be found that due to unusual market conditions it is to the best interest of the County to accept a price with an escalation clause, the following shall apply:

The contract price shall be frozen for a specified period. This period must be shown on your bid 10-10-7-4. Cost data to support any proposed increase must be submitted to the Purchasing Agent not less than ten (10) days prior to the effective date of any such requested price increase.

Any adjustment allowed shall consist of bona fide material cost increases which may be passed on to the consumer.

No adjustment shall be made to compensate a supplier for inefficiency in operation, or for additional profit.

Bids indicating "price in effect at time of shipment" will be considered invalid.

3.2. METHOD OF COMPENSATION. The compensation provided for herein shall include all claims by the CONTRACTOR for all costs incurred by the CONTRACTOR in the conduct of the Project as authorized by the approved Project Compensation Schedule and this amount shall be paid to the CONTRACTOR after receipt of the invoice and approval of the amount by the COUNTY. The COUNTY shall make payments to the CONTRACTOR within thirty (30) days from the date of receipt of the CONTRACTOR's acceptable statement on forms prepared by the CONTRACTOR and approved by the COUNTY.

Should the Project begin within any one month, the first invoice shall cover the partial period from the beginning date of the Project through the last day of the month (or on a mutually agreeable time) in which it began. The invoices shall be submitted each month until the Project is completed. Invoices shall be itemized to reflect actual expenses for each individual task; also refer to the requirements concerning changes, delays and termination of work under Sections I-8, 9, and 10 of the contract. Each invoice shall be accompanied by a summary progress report which outlines the work accomplished during the billing period and any problems that may be inhibiting the Project execution. The terms of this contract are intended to supersede all provisions of the Georgia Prompt Pay Act.

As long as the gross value of completed work is less than 50% of the total contract amount, or if the contractor is not maintaining his construction schedule to the satisfaction of the engineer, the County shall retain 10% of the gross value of the completed work as indicated by the current estimate approved by the engineer.

After the gross value of completed work becomes to or exceed 50% of the total contract amount within a time period satisfactory to the County, then the total amount to be retained may be reduced to 5% of the gross value of the completed work as indicated by the current estimate approved by the engineer, until all pay items are substantially completed.

When all work is completed and time charges have ceased, pending final acceptance and final payment the amount retained may be further reduced at the discretion of the County.

The CONTRACTOR may submit a final invoice to the County for the remaining retainage upon COUNTY'S acceptance of the Certificate of Substantial Completion. Final payment constituting the entire unpaid balance due shall be paid by the COUNTY to the CONTRACTOR when work has been fully completed and the contract fully performed, except for the responsibilities of the CONTRACTOR which survive final payment. The making of final payment shall constitute a waiver of all claims by Chatham County except those arising from unsettled liens, faulty or defective work appearing after substantial completion, failure of the work to comply with the requirements of the Contract Documents, or terms of any warranties required by the Contractor Documents or those items previously made in writing and identified by the COUNTY as unsettled at the time of final application for payment. Acceptance of final payment shall constitute a waiver of all claims by the CONTRACTOR, except those previously made in writing and identified by the CONTRACTOR as unsettled at the time of final application for payment.

3.2.1. **FORCE ACCOUNT:** When no agreement is reached for additional work to be done at Lump Sum or Unit Prices, then such additional work shall be done based on the following Cost-Plus-Percentage basis of payment. The Georgia Department of Transportation specifications for the use of a force account will not be used.

a. For work performed by the prime contractor/general contractor, the contractor shall be reimbursed for actual cost incurred in doing the work, and an additional payment of 15% to cover overhead and profit.

b. For work performed by a sub-contractor, the sub-contractor shall be reimbursed for actual cost incurred in doing the work, and an additional payment of 10% to cover overhead and profit. The contractor shall be allowed an overhead and profit mark-up not to exceed 7% on the subcontractor's price. The County shall not recognize subcontractors of subcontractors.

c. The term "Actual Cost" shall include the cost of material and labor as follows:

- i. Material cost - Direct cost of material, sales tax, freight and equipment rental.
- ii. Labor cost - Man hour cost listed separately by trade, payroll costs including workman's compensation, social security, pension and retirement.

d. The term "Overhead and Profit" shall include bonds (Payment & Performance, Roof & Wall), insurance (Liability, Builders Risk), permits, supervision costs (cost of subcontractor to supervise own work, cost of contractor to supervise work of sub-contractor), proposal preparation and all administrative costs.

3.2.2. **LIQUIDATED DAMAGES:** Failure to complete the work within the duration plus any extension authorized in writing by the County Engineer shall entitle the County to deduct as "Liquidated Damages" from the monies due the Contractor the amount of **\$150** for each calendar day in excess of the authorized construction time.

Erosion and Sedimentation Control: A **\$300** per day fee shall be assessed against the Contractor and withheld from the Contract Price for each and every day that the erosion and sedimentation control plan is not in proper operation. This fee shall be in addition to any penalties or assessments made against the Contractor for non-compliance of the Georgia Water Quality Control Act.

3.3 **SURETY REQUIREMENTS and Bonds:** (Check where applicable)

X A. Such bidder shall post a bid bond, certified check or money order made payable to the Chatham County Finance Department in the amount of 5% of the bid price.

- X B. Contractor(s) shall post a payment/performance bond, certified check or money order made payable to the Chatham County Finance Department in the amount of 100% of the bid price if awarded the purchase. Such bond(s) are due prior to contract execution as a guarantee that goods meet specifications and will be delivered per contract. Such bonds will also guarantee quality performance of services and timely payment of invoices to any subcontractors.
- X C. Whenever a bond is provided, it shall be executed by a surety authorized to do business in the State of Georgia and approved by Chatham County.
- X D. Bidder acknowledges Chatham County's right to require a Performance and Payment Bond of a specific kind and origin. "Performance Bond" means a bond with good and sufficient surety or sureties for the faithful performance of the contract and to indemnify the governmental entity for any damages occasioned by a failure to perform the same within the prescribed time. Such bond shall be payable to, in favor of, and for the protection of the governmental entity for which the work is to be done. "Payment Bond" means a bond with good and sufficient surety or sureties payable to the governmental entity for which the work is to be done and intended for the use and protection of all subcontractors and all persons supplying labor, materials, machinery, and equipment in the prosecution of the work provided for in the public works construction contract.
- X E. Forfeit the amount of the Bid Bond if he/she fails to enter into a contract with Chatham County to do and/or furnish everything necessary to provide service and/or accomplish the work stated and/or specified in this bid proposal for the bid amount, and;
- 3.4 **Warranty Requirements:** (Check where applicable):
- a. Provisions of item 2.12 apply.
 - b. Warranty required.
 1. Standard warranty shall be offered with bid.
 2. Extended warranty shall be offered with bid. The cost of the extended warranty will be listed separately on the bid sheet.
- 3.5 **Terms of Contract:** (check where applicable):
- a. Annual Contract
 - b. One-time Purchase
- X c. Other ONE TIME CONTRACT

CONVERSATIONS OR CORRESPONDENCE REGARDING THIS SOLICITATION OR REPORT BETWEEN PROSPECTIVE OFFERORS AND PERSONS OUTSIDE THE CHATHAM COUNTY PURCHASING OFFICE WILL NOT BE CONSIDERED OFFICIAL OR BINDING UNLESS OTHERWISE SPECIFICALLY AUTHORIZED WITHIN THIS DOCUMENT.

The undersigned bidder or proposer certifies that he/she has carefully read the preceding list of instructions to bidders and all other data applicable hereto and made a part of this invitation; and, further certifies that the prices shown in his/her bid/proposal are in accordance with all documents contained in this Invitation for Bids/ Proposals package, and that any exception taken thereto may disqualify his/her bid/proposal.

This is to certify that I, the undersigned bidder, have read the instructions to bidder and agree to be bound by the provisions of the same.

This _____ day of _____ 20 ____.

BY _____

SIGNATURE

TITLE

COMPANY

Phone / Fax No's.

CHATHAM COUNTY, GEORGIA

SURETY REQUIREMENTS

A Bid Bond for five percent (5%) of the amount of the bid is required to be submitted with each bid.

A Performance Bond for one hundred percent (100%) of the bid will be required of the successful bidder.

The Bidder certifies that he/she has examined all documents contained in this bid package, and is familiar with all aspects of the proposal and understands fully all that is required of the successful bidder. The Bidder further certifies that his/her bid shall not be withdrawn for thirty (30) days from the date on which his bid is publicly opened and read.

The Bidder agrees, if awarded this bid, he/she will:

- A. Furnish, upon receipt of an authorized Chatham County Purchase Order, all items indicated thereon as specified in this bid proposal for the bid amount, or;
- B. Enter a contract with Chatham County to do and/or furnish everything necessary to provide the service and/or accomplish the work as stated and/or specified in this bid proposal for the bid amount, and;
- C. Furnish, if required, a Performance Bond, and acknowledges Chatham County's right to require a Performance Bond of a specific kind and origin, and;
- D. Forfeit the amount of the Bid Bond if he/she fails to enter a contract with Chatham County as stated in (B) above, within fifteen (15) days of the date on which he/she is awarded the bid, and/or;
- E. Forfeit the amount of the Performance Bond if he/she fails to execute and fulfill the terms of the contract entered. The amount of forfeiture shall be:
 1. The difference between his/her bid and the next lowest, responsible bid that has not expired or been withdrawn, or;
 2. The difference between his/her bid and the amount of the lowest, responsible bid received as a result of rebidding, including all costs related to rebidding.

COMPANY

DATE

SIGNATURE

TITLE

TELEPHONE NUMBER

CHECKLIST FOR SUBMITTING BID

Sign below and submit this sheet with Bid

NOTE: All of the following items must be submitted with your Bid to be considered “responsive”.

1. ACKNOWLEDGMENT OF ANY/ALL ADDENDUMS (Page 3 of ITB)
2. ORIGINAL SURETY BOND (5% OF BID) ALONG WITH *SURETY REQUIREMENTS* SHEET FILLED OUT (Page 15 of ITB)
3. BID SHEET COMPLETELY FILLED OUT AND SIGNED.
4. “LIST OF SUBCONTRACTORS” SHEET FILLED OUT WITH ALL SUBCONTRACTORS AND SUPPLIERS.
5. “% TO MBE SUBCONTRACTORS/SUPPLIERS” SHEET COMPLETELY FILLED OUT SHOWING \$ AMOUNT AS WELL AS % OF PROJECT THAT IS PROJECTED TO GO TO M/WBE SUBCONTRACTORS / SUPPLIERS.
6. SECTION 2.28 OF ITB (page 15) REFERENCES: Read this section and submit the correct number of “References” (based on total dollar amount of project) Note: Supply ALL the information that is requested for each Reference. NOTE: *Forms for Reference Information are attached to this Bid Package.*
7. COMPLETE AND SUBMIT ALL *ATTACHMENTS* TO THE ITB (Attachments A thru F).
8. SUBMIT A COPY OF YOUR *STATE OF GEORGIA CONTRACTORS LICENSE*.

NAME / TITLE

COMPANY

ADDRESS

PHONE / FAX NO'S.

PROPOSAL

SPECIFICATIONS FOR:

QUACCO CANAL MAINTENANCE ROAD

BID NO. 10-10-7-4

The project is located on the west side of Ogeechee Road between Larchmont Drive and Berwick Boulevard in unincorporated Chatham, County.

The work consists of constructing a maintenance road along the existing canal within an easement. Improvements include but may not be limited to removing highly organic material, backfilling with select material, installing pavement reinforcement, and installing cross drains along the roadway. No grading within the canal will be performed.

Note: This shall be a unit price contract. Quantities are approximate and payment shall be for actual in-place work measurements.

COMMENCEMENT AND COMPLETION:

WORK SHALL BEGIN WITHIN 10 DAYS AFTER RECEIPT OF "NOTICE TO PROCEED". ALL WORK FOR THIS PROJECT MUST BE ACCOMPLISHED WITHIN 180 CALENDAR DAYS.

Quacco Canal Maintenance Road

<i>Item</i>	<i>Description</i>	<i>Quantity</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Cost Estimate</i>
1	Mobilization	1	LS		
2	Temporary Silt Fence, Type C	12,000	LF		
3	Maintenance of Temporary Silt Fence, Type C	12,000	LF		
4	Construction Exit (Located on Benton Blvd)	1	EA		
5	Maintenance of Construction Exit	2	EA		
6	Water Quality Monitoring and Sampling	5	MO		
7	Water Quality Inspections	5	MO		
8	Clearing and Grubbing	3,000.00	SY		
9	Fill Material (Hauling and Spreading Only)	6,000	CY		
10	Geogrid	6,000	LF		
11	Storm Drain Pipe 30" H = 1-10'	72	LF		
12	Stone Dumped Rip Rap, Type 1, 6 inch	10	SY		
13	Plastic Filter Fabric	12	SY		
14	Temporary Grassing	1.5	AC		
15	Permanent Grassing	1.5	AC		
16	Agricultural Lime	1.5	TON		
17	Fertilizer Mixed Grade	1.5	TON		
18	Fertilizer Nitrogen Content	125	LBS		
PROJECT TOTAL					

NAME / TITLE

COMPANY

ADDRESS

PHONE / FAX

LIST OF SUBCONTRACTORS

I do _____, do not _____, propose to subcontract some of the work on this project. I propose to subcontract work to the following subcontractors:

[illegible]

SIGNED: _____
CONTRACTOR

PROJECT	CONTRACT AMOUNT	% SUBCONTRACTED	% AMOUNT TO M.B.E.	COMMENTS
TOTALS				

INDEX TO
SECTION 01600 – SPECIAL CONDITIONS

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None in this Section		
 PART 2 – EXECUTION		
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2.02	Contract Documents	01600-1
2.03	Erosion and Sedimentation Control	01600-2
2.04	Pre-Construction Inspection	01600-2
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2.07	Special Requirements of Construction	01600-3

SECTION 01600

SPECIAL CONDITIONS

PART 1 – PRODUCTS

NONE IN THIS SECTION

PART 2 – EXECUTION

2.01 PROJECT DESCRIPTION:

- A. The project is located on the west side of Ogeechee Road between Larchmont Drive and Berwick Boulevard in unincorporated Chatham County.
- B. The work consists of constructing a maintenance road along the existing canal within an existing easement. Improvements include but may not be limited to removing highly organic material, backfilling with select material, installing pavement reinforcement, and installing cross drains along the roadway. No grading within the canal will be performed.

2.02 CONTRACT DOCUMENTS INCLUDE:

- A. Technical Specifications
 - 1. 02100 Clearing
 - 2. 02200 Earthwork
 - 3. 02270 Erosion and Sedimentation Control
 - 4. 02221 Excavation, Trenching and Backfilling for Utility Systems
 - 5. 02400 Storm Drainage System
 - 6. 02485 Grassing
- B. Drawings
 - 1. Sheet 1 Cover Sheet
 - 2. Sheet 2 General Notes and Details
 - 3. Sheet 3 ESPC Notes
 - 4. Sheet 4 ESPC Notes and Details
 - 5. Sheet 5 Plan Overview
 - 6. Sheet 6 Initial ESPC Plan
 - 7. Sheet 7 Intermediate ESPC Plan
 - 8. Sheet 8 Final ESPC Plan

2.03**EROSION AND SEDIMENTATION CONTROL:**

- A. Conformance with a detailed sediment and erosion control plan is required. The Contractor and each and every subcontractor performing any land disturbance activities must have on site a person certified by the Georgia Soil and Water Conservation Commission as having the necessary training and/or experience. This requirement to have certified personnel on site during any land disturbing activities is hereby made a part of the erosion control plan.
- B. The Contractor will be responsible for daily and weekly inspection and reporting requirements, water quality sampling and testing, recording daily precipitation amount, and other duties as described in the contract documents. Signed copies of the Contractor's reports shall be submitted to the County weekly.
- C. A \$300 per day fee shall be assessed against the Contractor and withheld from the Contract Price for each and every day that the erosion and sedimentation control plan is not in proper operation. This fee shall be in addition to any penalties or assessments made against the Contractor for non-compliance of the Georgia Water Quality Control Act.

2.04**PRECONSTRUCTION INSPECTION:**

- A. A preconstruction conditions video (standard DVD format) is required and must be submitted to Chatham County Department of Engineering for approval prior to start of any land disturbing work. Special emphasis shall be given to record pre-disturbance condition of roadway pavements, curbing, sidewalks, driveways, buildings, utilities and other improvements located within or within 100 feet of the project limits. This is in addition to other inspections and surveys required of the Contractor or performed by the County. The video shall be prepared and submitted to the County for approval prior to any other work commencing. A voice narrative shall identify location and features of the preconstruction video. A typewritten version of the voice narrative shall be provided if requested by the County.

2.05**CONSTRUCTION STAKING AND CONTROL OF WORK:**

- A. The County shall engage a surveyor registered by the State of Georgia to provide initial construction stakeout and demarcation project limits and property lines. Ongoing control of the project work shall be the responsibility of the Contractor. The cost for resurvey work to reestablish initial project controls shall be paid for by the Contractor. The Contractor shall provide access and schedule all work in order to accommodate the survey work by the County's surveyor.

2.06 LIQUIDATED DAMAGES:

- A. Liquidated Damages = \$150 per calendar day for work not completed within the Contract period.

2.07 SPECIAL REQUIREMENTS OF CONSTRUCTION:

- A. The project is located within an existing 50-ft wide drainage easement across private property. The use of private property outside the above easements shall not be permitted unless otherwise directed by the Chatham County Department of Engineering.
- B. The Contractor shall accommodate dry weather and wet weather drainage flows through the project site without hindrances or damage to the work.
- C. If necessary, watering past the date of substantial completion of the work shall be provided on seeded areas to achieve full coverage that matches existing conditions and as accepted by Chatham County.
- D. All vegetation and organic material shall be removed from the area of improvements and discarded within the existing easement.
- E. All fill material and loading will be supplied by others at the direction of Chatham County. The Contractor shall be responsible for hauling and spreading of the material. The borrow pit will be the Chatham County Wetlands Mitigation Bank which is located on Basin Road. The regular hours of operation for borrow pit will be 7 am – 3 pm Monday thru Friday. Any hours outside of this schedule must be approved by Chatham County and the Wetlands Bank Contractor. It shall be the responsibility of the Contractor to coordinate with the Wetlands Bank Contractor for all loading operations.
- F. The topographic information was obtained from SAGIS. Actual field conditions may differ from construction plans. The elevation of the new maintenance roadway shall be no lower than the top of bank on the south side of the canal. Additional fill material above the bid amount will be measured and compensated by truck count.
- G. The Contractor shall confine all personnel, equipment, materials, and work to the area defined as the project limits shown on the drawings.
- H. Access to the site shall be by the existing driveway at 5756 Ogeechee Road on the north side of the canal and along the existing canal maintenance road located at 75 Berwick Boulevard. If the Berwick Boulevard entrance is to be utilized, a construction exit shall be installed

meeting the technical requirements of Section 02270 – Erosion and Sedimentation Control Part 2.03.

INDEX TO
SECTION 02100 – CLEARING

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SECTION 02100

CLEARING

PART 1 – PRODUCTS

NONE IN THIS SECTION

PART 2 – EXECUTION

2.01 CLEARING:

- A. Clearing shall consist of the felling, and cutting of trees into sections, and the satisfactory disposal of the trees and other vegetation designated for removal, including down timber, snags, brush, fences, rubbish and other objectionable material occurring within the area of construction, except such trees and vegetation as may be indicated or directed to be left standing. Only those trees, shrubs, lawns, sidewalks, fences, etc. that fall within the limits of construction or that interfere with proper construction practices shall be removed. Trees designated to be left standing within the cleared areas shall be trimmed of dead branches 1-1/2 inches or more in diameter. Limbs and branches to be pruned shall be cut to Natural Target Pruning standards by a certified arborist. Trees and vegetation to be left standing shall be protected from damage incident to clearing, grubbing, and construction operations, by the erection of timber 4' high chain link fencing barriers. Such barriers must be placed and be approved by the Owner before construction operations can proceed. Clearing shall also include the removal and disposal of structures that obtrude, encroach upon, or otherwise obstruct the work. Clearing operations shall be conducted so as to prevent damage by falling trees to trees left standing, to existing structures and installation, and to those under construction, and so as to provide for the safety of employees and others.

2.02 TREE REMOVAL:

- A. Where indicated or directed, trees and stumps shall be removed from areas outside those areas designated for clearing and grubbing. This work shall include the felling of such trees and the removal of their stumps and roots. Trees shall be disposed of as hereinafter specified.

2.03 DISPOSAL:

- A. Disposal of trees, branches, snags, brush, stumps, etc., resulting from the clearing and grubbing shall be the responsibility of the Contractor and

shall be disposed of by removal from the site of this work. All costs in connection with disposing of the material will be at the Contractor's expense. All liability of any nature resulting from the disposal of the cleared and grubbed material shall become the responsibility of the Contractor. The disposal of all materials cleared and grubbed will be in accordance with the rules and regulations of the local, State, and Federal authorities.

2.04 GRUBBING:

- A. Grubbing shall consist of the removal and disposal of stumps, roots larger than ½ inch in diameter, and matted roots from the designated grubbing areas. This material, together with logs and other organic or metallic debris not suitable for foundation and subgrade purposes, shall be excavated and removed to a depth of not less than 18-inches below the original surface level of the ground in embankment areas and not less than 2-feet below the finished earth surface in excavated areas. Depressions made by grubbing shall be filled with suitable material and compacted to make the surface conform with the original adjacent surface of the ground.

2.05 EXISTING TREE PROTECTION:

- A. Site Development Projects: The following requirements pertain primarily to site development projects such as Community Centers, Fire Stations, and other projects that require Tree Quality Points:
 - 1. Tree Protection Zones shall be established and maintained on a site for all trees which are to be awarded Tree Quality Points. A Tree Protection Zone shall be defined as one foot lateral radius per inch diameter breast height (dbh) surrounded by a 4' high chain link fence. All tree protection shall be done in compliance with Section VII-A of the Chatham County Land Clearing and Tree Protection Ordinance. Tree Protection shall be installed and inspected by the County's Ordinance Administrator prior to issuance of a Land Clearing permit. Where pervious paving is allowed inside the Tree Protection Zone, it shall comply with ASTM Standards for testing and acceptance. Water compaction and hand rolling with a one ton maximum roller only shall be permitted in the installation of pervious paving within Tree Protection Zones. No vibratory equipment shall be used to finish paving. No crusher run or other impervious materials shall be used in the subbase. The Ordinance Administrator shall be notified 24 hours prior to a pour or installation. See Section 02600, Part 3 for "Pervious Concrete Specifications."

2. The required minimum number of Tree Quality Points shall be maintained on site at all times. Any loss of Tree Quality Points that drop the site below its required minimum shall be replaced in accordance with Section VII-C of the Land Clearing and Tree Protection Ordinance. All planting shall be done in accordance with ANSI A300-1995 Standards.
3. No trenching, root raking, grading, driving or parking, storage or disposal of construction materials shall occur within any Tree Protection Zone at any time during clearing or construction of the project.
4. Trenching is not allowed within Tree Protection Zones. Tunneling shall replace trenching in all Tree Protection Zones. Tunneling shall be performed at the minimum depth of 24" below existing grade.

B. Projects within County Right-of-Way

1. The following requirements pertain to Street Paving, Sidewalks, Water and Sewer, and Drainage Projects: Tree Protection Zones for all Street Paving, Sidewalk Construction, Water and Sewer, and Drainage Improvement Projects shall be established and maintained in compliance with Section VII of the Tree Protection Ordinance to all reasonable extents possible. All demolition, excavation, and construction within Tree Protection Zones shall be performed by hand or with light equipment whenever possible. Clean cuts to roots shall be made at all times. Wound dressing is not recommended. All cuts and pruning shall be done according to ANSI A300-1995 standards. All debris shall be pulled away from trunks during demolition to minimize root damage and compaction. All excavation shall be filled to original levels and tamped to original firmness. Contractor shall notify Park and Tree Department immediately if any roots 3/4" diameter or larger are damaged so that an inspection can be made to determine impact and whether the root(s) should be cut or the design modified. For street paving projects where tree replacement is required, the minimum replacement shall be one canopy tree per 40 linear feet of frontage. All planting shall be done in accordance with ANSI A300-1995 Standards.
2. Violations, Remedies and Penalties for Projects in which Tree Quality Points are Applicable Encroachment into a Tree Protection Zone that results in 50% or greater loss of root system, cambium, limbs, or a combination of the above shall result in 100% loss of Tree Quality Points for the tree. Loss of less than 50% shall result in a proportional reduction of Tree Quality Points, subject to the

judgment of the Administrator. If the Administrator determines that tree protection has failed to the extent that a tree meets removal criteria, the Park and Tree Department shall remove the tree, if on County property, and the contractor shall replace the Tree Quality Points (TQP) lost in accordance with Section VII of the Ordinance. The Contractor shall also reimburse the Owner for removal costs.

2.06 REMOVE AND REPLACE FENCE:

- A. Where existing fences must be removed, the materials shall be removed neatly and stored carefully. Reinstallation of the fence shall match the line and height of the existing fence, except as directed by the Engineer, when fences are to be replaced. The existing materials may be used, provided they are not damaged. Any damaged materials shall be replaced with new material equal to and matching in appearance the existing material. Fences that are required for security of private or public property shall be reinstalled before the end of the workday in which they were removed.

2.07 REMOVE AND REPLACE MAILBOXES:

- A. Where existing mailboxes must be removed, they shall be removed neatly and stored carefully or installed in a temporary location as directed by the Engineer. Reinstallation of the mailboxes shall match their previous location and height. The existing materials shall be used, provided they are not damaged. Any damaged materials shall be replaced with new material equal to and matching in appearance the existing material.

2.08 REMOVE AND REPLACE SHRUBS AND GROUNDCOVERS:

- A. Shrubs and groundcovers that are to be retained shall be preserved and protected. Items that must be disturbed or relocated shall be carefully removed so as to prevent damage to the root systems, stored, and replanted as soon as possible after construction in the area is completed. Heeling in, mulching and regular watering are minimum preservation treatments.

2.09 REMOVE AND REPLACE SIGNS:

- A. Where existing signs must be removed, they shall be removed neatly and stored carefully or installed in a temporary location as directed by the Engineer. Reinstallation of the signs shall match their previous location and height. The existing materials shall be used, provided they are not damaged. Any damaged materials shall be replaced with new material equal to and matching in appearance the existing material.

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SECTION 02200

EARTHWORK

PART 1 – PRODUCTS

1.01 MATERIALS:

- A. General: Where the terms "approved", "suitable", "unsuitable" and similar designations are used in specifications section pertaining to earthwork, it means earth or material designated as being approved, suitable or unsuitable for their intended use by the soils technician of the Engineer.
- B. Suitable Soil Materials are defined as those complying with ASTM D-2487 soil classification groups: GW, GP, GM, SM, SW, and SP.
- C. Unsuitable Soil Materials are defined as those complying with ASTM D-2487 soil classification groups GC, SC, MH, ML, CL, CH, OL, OH, PT. Clays, silts, and organic soils will be considered as unsuitable materials. Excess water in materials will be a basis for establishing unsuitable material regardless of gradation.
- D. Backfill and Fill Materials shall be suitable soil materials, free of clay, rock or gravel larger than 2" in any dimension, debris, waste, frozen materials, vegetable and other deleterious matter. Suitable materials for earth fill shall generally be composed of sands, clays and and silt-sand mixtures and shall be approved by the soils technician or the Engineer prior to being incorporated in fills.
- E. Borrow shall consists of sand or sand clay soils capable of being readily shaped and compacted to the required densities, and shall be free of roots, trash and other deleterious material.

PART 2 – EXECUTION

2.01 TOP SOIL

- A. Contractor shall strip and stockpile topsoil.
- B. Topsoil shall be placed to a depth of 4" over all disturbed areas.
- C. Any remaining topsoil will be hauled off site and disposed of at the Contractor's expense.

- D. Additional topsoil shall meet Georgia Department of Transportation Specification 893.1. Any additional topsoil which is required to repair disturbed areas and complete the contract shall be provided by the Contractor at his expense.

2.02 EXCAVATION

- A. Excavation is unclassified and includes excavation to subgrade elevations indicated, regardless of character of materials and obstructions encountered.
- B. All excavation shall be in conformity with the lines, grades and cross sections shown on the Plans or established by the Engineer. All suitable material removed in the excavation shall be used as far as practicable in formation of embankment, subgrades and shoulders and at such other places as may be indicated on the Plans or directed by the Engineer.
- C. Unauthorized Excavation consists of removal or loosening of materials beyond indicated subgrade elevations or dimensions without specific directions of the Engineer. Unauthorized excavation, as well as remedial work directed by Engineer, and as specified herein shall be at Contractor's expense. Under footings, foundation bases, or retaining walls, fill unauthorized excavations by extending indicated bottom elevation of footing or base to the bottom of the excavation, without altering required top elevation. Elsewhere, backfill and compact unauthorized walls, fill unauthorized excavations as specified for authorized excavations of same classification, unless otherwise directed by the Engineer.
- D. Additional Excavation: When excavation has reached required subgrade elevations and unsuitable materials exist, carry excavations deeper and replace excavated materials as directed by the Engineer. Dispose of unsuitable material as directed by the Engineer. The Contractor shall dispose of unsuitable and surplus materials except where the Engineer permits the use of such fill slopes, or unless specific disposal areas are shown on the Plans.
- E. Dewatering: Prevent surface water and subsurface or ground water flowing into excavations and from flooding project site and surrounding area. Do not allow water to accumulate in excavations. Remove water to prevent softening of roadway, subgrades and foundation bottoms, undercutting footings, and soil changes detrimental to stability of subgrades and foundations. Provide and maintain pumps, well points, sumps, suction and discharge lines, and other dewatering system components necessary to convey water away from excavations. Establish and maintain temporary drainage ditches and other diversions outside excavation limits to convey rain water and water removed from

excavations to collecting or run-off areas. Do not use trench excavations as temporary drainage ditches. The Contractor will be responsible for all damage incurred in handling water conditions.

- F. Material Storage: Stockpile satisfactory excavated materials where directed, until required for backfill or fill. Place, grade and shape stockpiles for proper drainage and to minimize erosion. Locate and retain soil materials away from edge of excavations. Do not store within drip-line of trees indicated to remain.
- G. Excavation for Structures: Conform to elevations and dimensions shown within a tolerance of plus or minus 0.10', and extending of sufficient distance from footings and foundations to permit placing and removal of concrete framework, installations to permit placing and removal of concrete framework, installation of services, other constructions, and for inspection. In excavating for footings and foundations, take care not to disturb bottom of excavation. Excavate by hand to final grade before concrete reinforcement is placed. Trim bottoms to required lines and grades to leave solid base to receive other work.
- H. Proper drainage shall be maintained at all times.
- I. Perform excavation within the critical root zones of large trees to remain by hand or by other approved means which will not result in twisting, tearing, breakage or other injury to roots remaining on the tree. Protect existing trees and shrubs at all times during earthwork operations. No trees shall be removed without prior approval of the Park and Tree Department.

2.03 BORROW

- A. Shall be excavated and hauled by the Contractor from his own sources and shall meet the requirements as specified.
- B. Borrow shall be procured by the Contractor.
- C. Contractor shall bear all expenses in developing borrow sources including drying material, haul roads, excavation and hauling.

2.04 GROUND SURFACE PREPARATION FOR FILL

- A. All vegetation such as roots, brush, heavy sods, heavy growth of grass, decayed vegetation matter, rubbish, and other unsuitable material within the areas to be filled shall be stripped and removed prior to beginning the fill operation.

- B. Sloped ground surfaces steeper than 1 vertical to 4 horizontal, on which fill is to be placed shall be plowed, stepped, benched or broken up as directed, in such a manner that the fill material will bond with the existing surface.
- C. Surfaces on which fill is to be placed and compacted shall be wetted or dried as may be required to obtain the specified compaction.

2.05 FILL

- A. Shall be reasonably free from roots, organic material, trash and stones having maximum dimensions of 6 inches.
- B. Shall be placed in successive horizontal layers of 8 inches (4 inches for hand tamped compaction) in loose depth for the full width of the cross-section and compacted as required with heavy compaction equipment.

2.06 FINISH GRADING

- A. All areas covered by the project including excavated and filled sections and adjacent transition areas shall be smooth graded and free from irregular surface changes.
- B. Degree of finish shall be that ordinarily obtainable from either blade-grader or scraper operations, supplemented with hand raking and finishing, except as otherwise specified.
- C. The finished surface of unpaved areas shall be not more than 0.05' feet above or below the established grade or designed cross-section. Grading shall be done in order that no ponding will occur.
- D. Ditches shall be finished smooth to reduce erosion and permit adequate drainage.

2.07 DISPOSAL OF WASTE MATERIAL

- A. All vegetation, roots, brush, sod, broken pavements, curb and gutter, rubbish, and other unsuitable or surplus material stripped or removed from the limits of construction shall be disposed of by the Contractor.

2.08 PROTECTION

- A. Protect existing trees and shrubs at all times during earthwork operations. No trees shall be removed without prior acceptance of the Owner.

- B. The Contractor shall be responsible for protection of below grade utilities shown on the drawings or indicated to him by the Owner at all times during earthwork operations.
- C. Graded areas shall be protected from traffic, erosion, settlement, or any washing away that may occur from any cause prior to acceptance.
- D. Any repair or reestablishment of grades prior to final acceptance shall be at the Contractors expense.

PART 3 – TESTING

3.01 COMPACTION TESTING

- A. General: Compaction of earth fill and all pavement subgrades shall be performed to the percentage of maximum standard of modified dry densities and to the depths as indicated below:
 - 1. Roadway Subgrades: 100% Standard (ASTM Test D-698) Compact top 12" in Parking areas and top 15" in Driveways.
 - 2. Subgrades under pavement removed and replaced for utility installations: 100% Standard (ASTM Test D-698) to 12 inch depth.
 - 3. Structural Fill under all structures, slabs and steps: 98% Standard (ASTM Test D-698). Compact top 12 inches of subgrade and each layer of fill.
 - 4. Subgrade below Sidewalks and Curb and Gutters: 97% Standard (ASTM Test D-698) Compact top 6 inches.
 - 5. Unpaved Areas to be grassed, sodded or landscaped: 90% Standard (ASTM Test D-698) full depth.

All other areas not described above: as directed by the Engineer.

- B. Moisture Control: All compaction shall be performed at material moisture contents within 3 percentage points, plus or minus, of optimum. Where subgrade or layer of soil material must be moisture conditioned before compaction, uniformly apply water to surface of subgrade, or layer of soil material, to prevent free water appearing on surface during or subsequent to compaction operations. Remove, and replace, or scarify and air dry, soil material that is too wet to permit compaction to specified density. Soil material that has been removed because it is too wet to permit compaction

may be stockpiled or spread and allowed to dry. Assist drying by dicing, harrowing or pulverizing until moisture content to a satisfactory value.

- C. Field Density Tests: Tests shall be made in accordance with ASTM Method D-1556 and/or ASTM 2922. Minimum testing frequency shall be based on the most stringent of the following requirements (as applicable). Additional tests may be required by the Engineer in areas he deems critical.

- One every layer of fill,
- One every 200 cubic yards of fill,
- One every 250 square yards of roadway subgrade of fill
- One every building subgrade
- Areas where degree of compaction is in question

If in opinion of Engineer, based on testing service reports and inspection, subgrade or fills which have been placed are below specified density, additional compaction and testing will be required.

- D. Proof Rolling: Proof rolling of the subbase or subgrade of all areas of new road paving will be required. Equipment shall have a minimum axle load of 6,000 pounds and a maximum axle load of 15,000 pounds or as determined by the Engineer.

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SECTION 02270

EROSION AND SEDIMENTATION CONTROL

PART 1 - PRODUCTS

1.01 CHEMICALS FOR DUST CONTROL:

- A. Calcium Chloride, Anionic Asphalt Emulsion, Latex Emulsion or Resin-in-Water Emulsion may be used for dust control.

1.02 SILT FENCE FABRIC:

- A. Silt fence fabric shall be a woven fabric certified to meet FHWA's Task Force 25 minimum roll average per ASTM-D-4354. The geotextile fabric shall be a woven sheet of plastic yarn, of a long chain synthetic polymer composed of at least 85% by weight propylene, ethylene, amide, ester, or vinylidene chloride, and shall contain stabilizer and/or inhibitors added to the base plastic to make the filaments resistant to deterioration due to ultra-violet and/or heat exposure. The fabric should be finished so that the filaments will retain their relative position with respect to each other. The fabric shall be free of defects, rips, holes, or flaws. The fabric shall meet the following requirements:

Woven Fabrics

Grab Strength	90 lbs.
Mullen Burst Strength	250 lbs.
UV Resistance	90%
Permittivity	15 gal/min/sf

Product shall be equivalent to EXXON GTF-180 Fabric or AMOCO Woven Construction Fabric No. 1380.

Silt fencing shall not be placed in waterways or areas of concentrated flow. Type "C" wire-reinforced silt fence shall be used where fill slopes exceed 3:1.

1.03 GABIONS:

- A. Gabions shall be constructed of heavy galvanized steel wire mesh with a zinc coating of triple hexagon weave. The mesh wire diameter for the galvanized gabions shall be 2.2 mm (.0866") + 2-1/2%; the mesh edge wire shall be not less than 2.7 mm - 2-1/2%. The lacing wire for binding the netting units together shall be 2.2 mm (.0866") + 2-1/2%.

Geotextiles are recommended to be used behind all gabion structures and shall be specified in accordance with AASHTO M288-96 Section 7.5, "Permanent Erosion Control Requirements."

1.04 HAY BALES:

- A. Hay bales rectangular in shape shall be bound with wire or nylon to securely contain the material. Pine straw bales may be used in lieu of hay bales. Bales shall be placed in a single row, lengthwise, on the contour and embedded in the soil to a depth of four (4) inches. Bales must be securely anchored in place by stake or bars driven through the bales.

1.05 PLASTIC FILTER FABRIC:

- A. Plastic filter fabric shall be a pervious sheet of plastic yarn, of a long chain synthetic polymer composed of at least 85% by weight propylene, ethylene, amide, ester, or vinylidene chloride, and shall contain stabilizers and/or inhibitors added to the base plastic to make the filaments resistant to deterioration due to ultra-violet and/or heat exposure. The cloth should be finished so that the filaments will retain their relative position with respect to each other. The cloth shall be free of defects, rips, holes, or flaws. During shipment and storage, the filter fabric shall be wrapped in a protective material. The fabric shall meet the following requirements.

Woven Fabrics:

Tensile Strength (any direction)	200 lbs.
Bursting Strength	400 psi
Elongation Before Breaking	15%
Permittivity	4 gal/min/sf

Product shall be equivalent to EXXON GTF-400E or AMOCO Woven Construction Fabric No. 2002.

- B. Seams - Fabric may be sewn together with thread of a material having the same chemical requirements as the material forming the fabric or shall be bonded by cementing or by heat. The strength of the seams shall be equal to that of the unaged fabric. Fabrics to be used under Rip-Rap are allowed to be bonded or sewn together forming sections not less than six feet wide.

1.06 SHEET PILING:

- A. Sheet piling shall be treated timber (0.5 CCA), steel (minimum 3/8-inch thick), or other material accepted on a case by case basis by the Engineer for the site at which the piling is used.

1.07 STONE:

- A. Stone shall be hard quarry, granite or field stone and shall be of such quality that the stone will not disintegrate on exposure to water or weather. The stone size, type and weight shall be as shown in conjunction with the structure with which it is associated. The stone shall be accepted by the Engineer prior to delivery.

1.08 TREATED TIMBERS:

- A. Treated timbers (0.5 CCA) shall be a nominal 4" by 4" and of varying length to accommodate the size of the proposed structure.

1.09 RIP-RAP:

- A. Rip-rap shall be hard quarry or field stone, and shall be of such quality that they will not disintegrate on exposure to water and weather. The stone shall range in weight from a minimum of 25 pounds to a maximum of 150 pounds. At least 50 percent of the stone pieces shall weigh more than 60 pounds. The stone pieces shall have a minimum plane dimension of 12 inches. The stone analysis, source and other pertinent data shall be submitted for review by the Engineer prior to delivery. The filter fabric for permanent Rip-rap shall be Mirafi 140N or equivalent. Rip Rap shall not be placed on slopes steeper than 1.5 horizontal to 1.0 vertical.

PART 2 – EXECUTION

2.01 GENERAL:

- A. Every effort shall reasonably be employed by the Contractor to control erosion with the use of, but not limited to, terraces, grassing, and silt fencing during the project. All erosion and sedimentation control measures or facilities, whether temporary or permanent, shall be continuously maintained by the Contractor so as to be effective, or as ordered by the Owner.

2.02 BUFFER ZONE:

- A. Buffer zone is an undisturbed zone or "green belt" surrounding the site, bordering streams or environmentally sensitive areas. Contractors shall not trespass on or in these areas unless he has prior acceptance by the Owner. Trespass in these areas will not be permitted unless there is no alternative method to accomplish the task. Cost shall not come into consideration in the evaluation of this type of request.

2.03

CONSTRUCTION EXIT:

- A. Construction exits shall be located at the exits of the project to remove mud from the tires of all vehicles leaving the site. The construction exit shall consist of a minimum of six (6) inch thick pad of washed stone meeting Section AASHTO M288-96, Section 7.4, Stabilization Requirements. The aggregate size shall be in accordance with National Stone Association R-2 (1 ½"-3 ½" diameter in size and of the necessary length to accomplish the task for which it is intended. The pad may require periodic top dressing with 2" of similar stone. Geotextiles are required and a Separation/ Stabilization fabric to keep the aggregate stone from becoming contaminated with subgrade soils. The geotextile shall be based on AASHTO M288-96 Specifications. The entrance area must be excavated to a depth of 3 inches and be cleaned of all vegetation and roots. Geotextile underliner must be placed the full length and width of the entrance.

2.04

DISTURBED AREA STABILIZATION:

- A. Vegetative cover will be placed on completed areas. This vegetative plan will be carried out on road cut and fill slopes, shoulders, and other critical areas created by construction. Plant grass seed as soon as construction in an area is completed. Planting will be made to control erosion, to reduce damage from sediment and runoff to downstream areas and to improve the safety and beauty of the development area.

Due to grading and construction, the areas to be treated are mainly subsoil and substrate. Fertility is low and the physical characteristics of the exposed material are unfavorable to all but the hardiest plants.

Conventional Seeding Equipment - Grade, shape and smooth where needed to provide for safe equipment operation at seeding time and for maintenance purposes. The lime and fertilizer in dry form will be spread uniformly over the area immediately before seedbed preparation. A seedbed will be prepared by scarifying to a depth of 1 to 4 inches as determined on site. The seedbed must be well pulverized, smoothed and firmed. Seeding will be by a cultipacker-seeder, drill, rotary seeder, mechanical seeder, hand seeder or hydro-seeding. Seed will be distributed uniformly over a freshly prepared seedbed and covered lightly. Within 24 hours after seeding, with exception to hydro-seeding, straw or hay mulch will be spread uniformly over the area, leaving about 25 percent of the ground surface exposed. Mulch will be spread with blower-type mulch equipment or by hand and anchored immediately after it is spread. A disk harrow with the disk set straight or a special packer disk may be used to press the mulch into the soil.

The per acre application rates are as follows using conventional seeding equipment on slopes less than 3:1:

<u>Soil Treatment</u>	<u>Application Rate/Acre</u>
Agricultural limestone	4000#/acre
Fertilizer, 10-10-10 (with micro-nutrients)	1500#/acre
Mulch, straw or hay	4000#/acre

<u>Seed Species</u>	<u>Application Rates/Acre</u>	<u>Planting Dates</u>
Hulled common bermuda	10#	3/1 - 9/30
Rye grass	50#	10/1 - 2/28
Hay mulch	4000#	N/A

Top-dressing: Apply when plants are 2-4 inches tall

Fertilizer (Ammonium Nitrate 33.5%) at 300#/acre

If the project extends in to the second year, fertilizer shall be applied at the rate of 800#/acre.

2.05 DUST CONTROL ON DISTURBED AREAS:

- A. Dust raised from vehicular traffic will be controlled by wetting down the access road with water or by the use of a deliquescent chemical, such as calcium chloride, if the relative humidity is over 30%. Chemicals shall be applied in accordance with the manufacturer's recommendations. Calcium chloride, anionic asphalt emulsion, latex emulsion or resin-in-water emulsion may be used for dust control.

2.06 DOWNDRAIN STRUCTURE:

- A. Downdrain structures shall be constructed where shown on the drawings and elsewhere as necessary to carry runoff down slopes to prevent the formation of rills or gullies. Downdrain structures shall be a paved chute, steel or plastic pipe, or sectional pipe at the discretion of the contractor. Outlets of downdrains shall outfall into stabilized areas only. Soil around the inlet shall be compacted to prevent the pipe from being washed out by seepage. Rock rip-rap or other suitable materials shall be placed at the outlet for stabilization.

2.07 GABIONS:

- A. Gabions shall be of the size shown on the drawing and as dimensioned in the details on the plans. The gabions shall be laced together along the perimeter of all surfaces and filled with 4" to 8" diameter stone in 3 lifts,

with two connecting wires placed between each lift. Care shall be taken to protect the vertical panels from being bent during filling.

2.08 SEDIMENT BARRIER:

- A. Sediment barrier shall be constructed of hay bales (pine bales) anchored and embedded into the soil to prevent washout or water washing under the barrier. A minimum of two (2) re-bars, steel pickets or 2" x 2" stakes shall be used per bale and shall be long enough to extend through the bale and be driven into the ground a minimum of 1-1/2 feet. Where two (2) rows are called for, the bales shall be staggered. Bales shall be embedded in the soil to a depth of 4 inches. Bales shall be placed in a single row, lengthwise, on the contour and embedded in the soil to a depth of four (4) inches. Bales must be securely anchored in place by stakes or bars driven through the bales.

2.09 SILT FENCE:

- A. Silt fence shall be placed at the approximate location shown on the plans and installed in accordance with the Georgia Erosion and Sediment Control Manual recommendations. Type "C" wire-reinforced silt fence shall be used where fill slopes exceeds 3:1. Silt fence shall not be placed in waterways or areas of concentrated flow.

2.10 STONE PLACEMENT:

- A. The minimum thickness or depth of the stone layer shall be shown on the drawings or the detail with which the device is associated. When used with a plastic filter fabric, the stone placing shall begin in a trench at the bottom of the slope with the filter fabric wrapped in stone. The entire mass of stone shall be placed so as to be in conformance with the lines, grades, and thickness shown on the drawings.

2.11 RIP-RAP:

- A. Rip-rap shall be placed in accordance with the notes on the drawings. Any rip rap that shall be permanent shall have an underlayment of filter fabric.

2.12 STORM DRAIN OUTLET PROTECTION:

- A. Storm drain outlets shall be paved or have a rock or other energy dispersion device associated with it, as called for on the drawings. The length shall be a minimum of six (6) times the pipe diameter and placed on a 1% grade unless otherwise specified on the drawings. To prevent undermining of the rip-rap apron a separation geotextile shall be used beneath the entire length of apron. The geotextile shall be specified in

accordance with AASHTO M288-96, Section 7.5, "Permanent Erosion Control Requirements".

2.13 INLET SEDIMENT TRAP:

- A. The Contractor shall erect silt fence or hay bales at and around inlets under construction. Existing inlets in paved areas shall be protected by the use of concrete blocks wrapped with filter fabric as per detail. Sufficient quantities of selected devices shall be utilized to completely protect the entire length of the inlet. Contractor may alternately construct a temporary baffle in the inlet on the effluent pipe per detail providing that accumulated sediment be removed after each erosion event.

2.14 SITE RESTORATION:

- A. The site shall be restored in a manner suitable to accommodate the erosion control device or system of devices for the use which they are intended.

2.15 TOPSOIL:

- A. If topsoil is stripped and stored on site to be used after construction, the stockpile side slopes shall be 2:1 or flatter. Stockpiled topsoil shall not obstruct natural drainage. Topsoil replacement shall be spread at minimum of 4" thickness.

2.16 SITE SAFETY:

- A. The Contractor shall incorporate and utilize all necessary fencing and other safety barriers as necessary, or directed by Owner, to prevent trespassing into potentially dangerous areas of the erosion control area.

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SECTION 02400

STORM DRAINAGE

PART 1 – PRODUCTS

1.01 PIPE:

- A. Concrete Pipe - Shall be reinforced Class III and shall conform to ASTM Specification C-76.
 - 1. Joints - Shall be water tight flexible rubber gasket and shall meet ASTM Specification C-443 and AASHTO M-198. Each joint shall be wrapped in filter cloth. The cloth shall be at least 2" wide, shall overlap by 50% and shall be secured prior to backfill.
 - 2. Filter Fabric - Mirafi 140N or equivalent.
 - 3. Concrete pipe shall be designed with no lifting holes. The lifting holes will jeopardize the structural integrity and hydraulic capacity of the pipe once installed.
 - 4. A minimum depth of 12 inches cover is required for RCP Class III.
- B. Plastic Pipe - To be used for subgrade drainage shall be rigid heavy duty corrugated polyethylene perforated pipe manufactured by Advance Drainage Systems (ADS), or accepted equivalent, and shall conform to AASHTO M 252. The use of coiled tubing is not permitted and will be rejected.

1.02 DRAINAGE STRUCTURES:

- A. Details - See plans.
- B. Concrete - Reinforced and non-reinforced.
 - 1. Shall have a compressive strength of 3,000 PSI in 28 days. Concrete shall be ready mixed conforming to ASTM C-94.
 - 2. Reinforcing steel shall conform to ASTM A-615, Grade 60. Mesh reinforcing shall conform to ASTM A-185. Reinforcing shall be covered by a minimum 1" of concrete for covers and 1-1/2" for walls and flooring and 3" where concrete is deposited directly against the ground.

3. Expansion joint filler materials shall conform to ASTM Specification D-1751, to AASHTO M-90 or shall be resin impregnated fiberboard conforming to the physical requirements of ASTM Specification D-1752.

C. Mortar:

1. Mortar used at connections of pipe and drainage structures shall be composed of one part by volume of Portland cement and two parts of sand. The Portland cement shall conform to ASTM C-150, Type I or II. The sand shall conform to AASHTO Standard M-45 and shall be of an accepted gradation. Hydrated lime may be added to the mixture of sand and cement in an amount equal to 25% of the volume of cement used. Hydrated lime shall conform to ASTM C-141, Type A. The quantity of water in the mixture shall be sufficient to produce a workable mortar, but shall in no case exceed 7 gallons of water per sack of cement. Water shall be clean and free of harmful acids, alkalies and organic impurities. The mortar shall be used within 30 minutes from the time the ingredients are mixed with water.

- D. Brick Masonry - Brick shall conform to ASTM Specification C- 62, Grade SW or C-55, Grade P-I or P-II. Mortar for jointing and plastering shall consist of one part Portland cement and two parts fine sand. Lime may be added to the mortar in the amount not more than 25% of the volume of cement. The joints shall be completely filled and shall be smooth and free from surplus mortar on the inside of the structure. Brick structures shall be plastered with ½-inch of mortar over the entire outside surface of the walls. For square or rectangular structures, brick shall be laid in stretcher courses with a header course every sixth course, and for round structures, brick shall be laid radially with every sixth course a stretcher course.

- E. Precast - Shall be constructed in accordance with ASTM C-478 and conform to the details on the project drawings.

1. Joints - Shall be tongue and groove sealed with flexible gaskets or mastic sealant. Gaskets shall be O-Ring or Type A or B "Tylox" conforming to A.S.T.M. C-443 and mastic shall be "Ram-nek", or equivalent, with primer. The primer shall be applied to all contact surfaces of the manhole joint at the factory in accordance with the manufacturer's instructions.
2. Steps - Shall be aluminum alloy equivalent to Neenah R-1982-W or polypropylene equivalent to M.A. Industries, Type PS-1 or PS-1-PF. The steps shall be installed at the manhole factory and in accordance with the recommendations of the step manufacturer.

Manholes will not be acceptable if steps are not installed accordingly, and properly aligned vertically.

3. Leaks - No leaks in the manhole will be acceptable. All repairs made from inside the manhole shall be made with mortar composed of one part Portland cement and two parts clean sand; the mixing liquid shall be straight bonding agent equivalent to "Acryl 60".

- F. Frames, Covers & Grates shall conform to the details shown on the project drawings. Grates in pavement and in other flush-mounted type surfaces shall be of a "bicycle-safe" configuration consisting of 45 degrees diagonal bars or slotted grates with a maximum clear opening of 1" and a maximum length of 4". In any case, the long dimension of the openings shall be located transverse to the direction of traffic.

1.03 STONE BACKFILL:

- A. Shall be graded crushed granite with the following gradation:

<u>Square Opening Size</u>	<u>Percent Passing by Weight</u>
1"	100%
3/4"	90% to 100%
3/8"	0% to 65%
No. 4	0% to 25%
No. 100	0% to 10%

1.04 SAND BACKFILL:

- A. Shall be free from clay and organic material. Not more than 10% shall pass the No. 100 sieve.

1.05 BORROW:

- A. Where it is determined by the Engineer that sufficient suitable material is not available from the site to satisfactorily backfill the pipe to at least 2 feet above the top of the pipe, the Contractor shall furnish suitable sandy borrow material to accomplish the requirements. The material shall have not more than 60% passing the No. 100 sieve, nor more than 20% passing the No. 200 sieve.

PART 2 - EXECUTION & TESTING

2.01 LOCATION AND GRADE:

- A. The line and grade of the sewer and ditches and the position of all manholes and other structures are shown on the drawings. The grade line as given on the profile or mentioned in these specifications means the invert or bottom of the inside of the pipe or bottom of ditch. The Contractor shall be responsible for the proper locations and grade of the sewers. The pipe line shall be straight and show a uniform grade between manholes.

2.02 EXCAVATION FOR PIPE:

- A. Excavated material shall be piled a sufficient distance from the trench banks to avoid overloading to prevent slides or cave-ins.
- B. Remove from site all material not required or suitable for backfill.
- C. Grade as necessary to prevent water from flowing into excavations.
- D. Remove all water accumulating in the excavation from surface flow, seepage or otherwise, by pumping or other accepted method.
- E. Sheet piling, bracing or shoring as necessary for the protection of the work and safety of personnel.

2.03 TRENCHING FOR PIPE:

- A. Trenching for Pipe - The width of trenches at any point below the top of the pipe shall not be greater than the outside diameter of the pipe, plus 2'-0" for pipes measuring through 30-inches, and 3'-0" for pipes greater than 30-inches, to permit satisfactory jointing and thorough tamping of the bedding material under and around the pipes. Sheet piling and bracing where required shall be placed within the trench width as specified. Care shall be taken not to over-excavate. Where trench widths are exceeded, redesign with a resultant increase in cost of stronger pipe or special installation procedures shall be necessary. Cost of this re-design and increased cost of pipe or installation shall be borne by the Contractor without additional cost to the Owner.
- B. Removal of Unstable Material - Where wet or otherwise unstable soil, incapable of supporting the pipe, as determined by the Owner, is encountered in the bottom of the trench, such material shall be removed to the depth required and replaced to the proper grade with select material, compacted as provided in Paragraph 2.08, "BACKFILLING PIPE", hereinafter.

2.04**BRACING AND SHEETING:**

- A. The sides of all trenches shall be securely held by stay bracing, or by skeleton or solid sheeting and bracing, as required by the soil conditions encountered, to protect the adjoining property and for safety. Where shown on the drawings or where directed by the Owner, the Contractor must install solid sheeting to protect adjacent property and utilities. The sheeting shall be steel or timber and the Contractor shall submit design data, including the section modules of the members and the arrangement for bracing at various depths, to the Engineer for review before installing the sheeting. It shall penetrate at least 3 feet below the pipe invert. Sheeting shall be removed in units when the backfilling has reached the elevation necessary to protect the pipe, adjoining property and utilities. When sheeting or shoring above the elevation cannot be safely removed, it shall be left in place. Timber left in place shall be cut off at least 2 feet below the surface. No separate payment shall be made for bracing and sheeting except where shown on the drawings or authorized by the Owner.

2.05**BEDDING:**

- A. The bedding surface for the pipe shall provide a firm foundation of uniform density throughout the entire length of the pipe. The trench bottom shall be dewatered before laying pipe by the use of well points. Where the nature of the soil is such that well points will not remove the water, the Contractor shall construct sumps and use sump pumps to remove all water from the bedding surface. The pipe shall be carefully bedded in a soil foundation that has been accurately shaped and rounded to conform to the lowest one-fourth ($1/4$) of the outside portion of circular pipe, or to the lower curved portion of arch pipe for the entire length of the pipe. When necessary, the bedding shall be tamped to compact it to 98% of optimum density. Bell holes and depressions for joints shall be only of such length, depth and width as required for properly making the particular type joint.
- B. Stone Backfill - Where, in the opinion of the Engineer, the subgrade of the pipe trench is unsuitable material, the Contractor shall remove the unsuitable material six inches (6") deep and furnish and place stone backfill in the trench to stabilize the subgrade. The stone shall be 3/4-inch graded but variations in the gradation will be permitted upon acceptance by the Engineer. Attention is invited to the fact that the presence of water does not necessarily mean that stone backfill is required. If well points or other types of dewatering will remove the water, the Contractor shall be required to completely dewater the trench in lieu of stone backfill. Stone backfill will be limited to areas where well pointing and other conventional

methods of dewatering will not produce a dry bottom. Pipe shall be carefully bedded in the stone as specified above.

- C. Sand Backfill - Where in the opinion of the Engineer, the character of the soil is such that the material even though dewatered is unsuitable for pipe bedding, an additional foot of excavation shall be made and replaced with clean sand furnished by the Contractor.

2.06 PLACING PIPE:

- A. Each pipe shall be carefully examined before being laid and defective or damaged pipe shall not be used. Pipe lines shall be laid to the grades and alignment indicated. Proper facilities shall be provided for lowering sections of pipe into trenches. Under no circumstances shall pipe be laid in water, and no pipe shall be laid when trench conditions or weather are unsuitable for such work. Diversion of drainage or dewatering of trenches during construction shall be provided as necessary. All pipe in place shall have been checked before backfilling. When storm drain pipe terminates in a new ditch, the headwall or end section together with ditch pavement, if specified, shall be constructed immediately as called for on the plans. Ditch slopes and disturbed earth areas shall be grassed and mulched as required. The Contractor will be responsible for maintaining these newly constructed ditches and take immediate action subject to acceptance to keep erosion of the ditch bottom and slopes to a minimum during the life of the contract. No additional compensation will be given to the Contractor for the required diversion of drainage and/or dewatering of trenches. Grassing of the completed earth surface of the trench backfill shall conform to the technical specification for Grassing.
- B. Concrete Pipe - Laying shall proceed upgrade with the spigot ends of bell and spigot pipe and the tongue ends of tongue and groove pipe pointing in the direction of the flow.

2.07 JOINTS IN PIPES:

- A. Concrete Pipe - Flexible watertight joint shall be made with rubber-type gaskets for concrete pipe. The design of joints and the physical requirements for rubber-type gaskets shall conform to ASTM Specification C-443 or AASHTO Standard M-198. Gaskets and jointing materials shall have not more than one splice, except that two splices of the rubber gasket type will be permitted if the nominal diameter of the gasket exceeds 54-inches.
 - 1. Installation of Filter Fabric at Joint - After each joint is joined together the Contractor shall place two layers of filter fabric around the joint a minimum width of four feet, centered on the joint.

2.08

BACKFILLING PIPE:

- A. After the bedding has been prepared and the pipe installed, select material from excavation or borrow, at a moisture content that will facilitate compaction, shall be placed along both sides of the pipe in layers not exceeding six inches (6") in compacted depth. The backfill shall be brought up evenly on both sides of the pipe for the full length of the pipe. Care shall be taken to insure thorough compaction of the fill under the haunches of the pipe. Each layer shall be thoroughly compacted with mechanical tampers or rammers. This method of filling and compaction shall continue until the fill has reached an elevation of at least 12-inches above the top of the pipe. The remainder of the trench shall be backfilled and compacted by spreading and rolling or compacted by mechanical tampers or rammers in layers not to exceed 8-inches. Soil density relations tests and moisture density relations tests may be performed by a testing firm or laboratory and shall be taken as directed in conformance with the compaction requirements specified in subparagraph "COMPACTION" hereinafter. Deficiencies shall be corrected by the Contractor without additional cost to the Owner. Where it is necessary in the opinion of the Owner, any sheeting and/or portions of bracing used shall be left in place. Untreated sheeting shall not be left in place beneath structures or pavements.
- B. For pipe placed in fill sections, the backfill material and the placement and compaction procedures shall be as specified above and in subparagraph "COMPACTION" hereinafter. The fill material shall be uniformly spread in layers longitudinal on both sides of the pipe, not exceeding six inches (6") in compacted depth, and shall be compacted by rolling parallel with pipe or by mechanical tamping or ramming. Prior to commencing normal filling operations, the crown width of the fill at a height of 12-inches above the top of the pipe shall extend a distance of not less than twice the outside diameter on each side of the pipe or 12 feet, which ever is less. After the backfill has reached at least 12-inches above the top of the pipe, the remainder of the fill shall be placed and thoroughly compacted in layers not exceeding 8-inches.
- C. In compacting by rolling or operating heavy equipment parallel with the pipe, displacement of or injury to the pipe shall be avoided. Movement of construction machinery over a culvert at any stage of the construction shall be at the Contractor's risk. Any pipe damaged thereby shall be repaired or replaced at the expense of the Contractor.

2.09**COMPACTION:**

- A. Soil and compaction tests shall be made by a testing laboratory accepted by the Owner and shall be made at the Owner's direction and expense. Failed tests shall be rescheduled at the Owner's direction and retesting shall be paid for by the Contractor. Laboratory tests of the soil shall be made in accordance with AASHTO Method T-99. Inplace density tests shall be made in accordance with AASHTO Method T-191 or T-238. Results of the tests shall be furnished to the Owner by the testing laboratory. The minimum number of tests required shall be:

Backfill over pipe in traffic areas	1 per 100 lf or less for each 4 feet of depth or portion thereof. (Minimum of 2 for any line segment.)
Backfill over pipe in non-traffic areas	1 per 200 lf or less for each 6 feet of depth or portion thereof.

The minimum percent of compaction of the backfill material (in accordance to AASHTO T-99) shall be the following:

In traffic areas	100%
In non-traffic areas	95%

2.10**DRAINAGE STRUCTURES:**

- A. Drainage structures shall be constructed of the materials specified for each type and in accordance with the details shown on the drawings.

2.11**MANHOLES:**

- A. Manholes shall be constructed where shown on the drawings or where directed by the Owner. The channel in the bottom of the manholes shall be smooth and properly shaped. Special care must be exercised in laying the channel in adjacent pipes to grade. The tops of manholes shall be built to grades designed by the Owner. Manhole sections with either honeycomb defects; exposed reinforcing; broken/fractured tongue or groove; or cracked walls will be subject to rejection by the Engineer for use on the project. When mastic sealant is used, improperly applied primer will also be cause for rejection.

2.12**LEAKAGE:**

- A. All visible leaks shall be repaired, regardless of the amount of leakage.

2.13 CONNECT PIPE TO EXISTING STRUCTURES:

- A. The Contractor shall connect the system to the existing structure where indicated. A hole not more than 4-inches larger than the outside diameter of the new pipe shall be cut neatly in the structure, the new pipe laid so that it is flush with the inside face of the structure, and the annular space around the pipe filled with a damp, expanding mortar or grout to make a watertight seal.

2.14 CLOSING PIPE:

- A. When the work or pipe laying is suspended, either for night or at other times, the end of the sewer must be closed with a tight cover. The Contractor will be held responsible for keeping the sewer free from obstructions.

2.15 REGRADE EXISTING DITCH:

- A. Designated existing ditches shall be regraded and shaped to provide a bottom with a uniform slope, without depressions that hold water, and that conforms to the plan grades. The side slopes shall be smooth and uniform, dressed by hand if necessary, conforming to the indicated slopes.

2.16 CONSTRUCT NEW DITCHES:

- A. New ditches as shown on the construction drawings shall be graded and shaped to provide a bottom with a uniform slope, without depressions that hold water, and that conforms to the plan grades. The side slopes shall be smooth and uniform, dressed by hand if necessary, conforming to the indicated slopes. Ditches with side slope greater than 3:1(H:V) shall be stabilized by means of woven jute fabric engineered for erosion control and soil stabilization, or approved equal.

2.17 CLEANING:

- A. Prior to televising and before acceptance of the storm systems, all storm lines shall be cleaned to the satisfaction of the Engineer. Where any obstruction occurs, the Contractor will be required to clean the lines by means of flushing and rods and swabs or other instruments.

2.18 TELEVISIONING:

- A. After the completion of cleaning, all constructed storm lines must be televised and the video submitted to the Chatham County Department of Engineering for approval. Accordingly, all storm lines that are installed

within accepted public right-of-ways and easements will be televised, including the first section of private lines between manholes that are connected to the public lines. In addition, storm lines from stormwater detention basins to the County system shall be televised.

2.19 RECORD DATA:

- A. The Contractor is required to keep accurate, legible records of the location of all new storm lines and structures during construction. These records will be made available to the Engineer before his final review for incorporation into the Record Drawings. Final payment to the Contractor will be withheld until all such information is received and accepted.

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SECTION 02485

GRASSING

PART 1 – PRODUCTS

1.01 MATERIALS GENERAL:

- A. The Contractor shall, at the time of delivery, furnish the Engineer invoices of all materials, received in order that the application rate of materials may be determined.

1.02 FERTILIZER:

- A. 10-10-10, commercial fertilizer of accepted type, conforming to state fertilizer laws.

1.03 LIME:

- A. Lime shall be agricultural grade, ground limestone and shall conform to the requirements of the Georgia Department of Agriculture. Lime to be added based on soil tests.

1.04 SEED:

- A. All seed shall conform to all State Laws and to all requirements and regulations of the Georgia Department of Agriculture.
- B. The several varieties of seed shall be individually packaged or bagged, and tagged to show name of seed, net weight, origin, germination, lot number, and other information required by the Department of Agriculture.
- C. The Engineer reserves the right to test, reject, or accept all seed before seeding.
- D. Mixtures of different types of seed called for in the seeding schedule shall be weighted and mixed in the proper proportions at the site of the work in the presence of the Engineer.

1.05 SEEDING SCHEDULE:

- A. Hulled Bermuda Seeds are to be used at a rate of 40 pounds per acre, and at a depth of 1/4 to 1/8 inch. Pure line seed to be 82% by weight, with a maximum weed seed of 0.50%.

- B. In shaded areas, or other areas as directed by the Owner or Engineer, the Contractor shall use a mixture of hulled Bermuda seed at a rate of 25 pounds per acre and carpet seed at a rate of 30 pounds per acre.
- C. Temporary grassing shall consist of annual rye grass seed at a rate of 75 pounds per acre.
- D. In areas where existing grasses are to be matched, the Contractor shall sow the seed at the rate recommended by the seed distributor.

1.06 STRAW MULCH:

- A. Straw mulch material shall consist of straw or hay. Straw shall be stalks of wheat, rye, barley, oats, or other accepted straw. Hay shall consist of timothy, peavine, alfalfa, coastal bermuda or other grasses from accepted sources. These materials shall be reasonably dry and shall be reasonably free from mature seed-bearing stalks, roots, or bulblets or Johnson Grass, Nutgrass, Sandbur, Wild Garlic, Wild Onion, Wild Mustard, Crotonaria, Pigweed, Witchweed and Coclebur. The Contractor shall also comply with all State and Federal domestic plant quarantine regulations.

1.07 EXCELSIOR MULCH:

- A. Excelsior mulch shall consist of wood fibers cut from sound, green timber. The average length of the fibers shall be 4 to 6 inches. The cut shall be made in such a manner as to provide maximum strength of fiber, but at a slight angle to the natural grain of the wood so as to cause splintering of the fibers when weathering in order to provide adherence to each other and to the soil.

1.08 WOOD CELLULOSE FIBER MULCH:

- A. Wood cellulose fiber mulch shall be made from wood chips particles manufactured particularly for discharging uniformly on the ground surface when dispersed by a hydraulic water sprayer. It shall remain in uniform suspension in water under agitation and blend with grass seed and fertilizer to form a homogenous slurry. The mulch fibers shall intertwine physically to form a strong moisture holding mat on the ground surface and allow rainfall to percolate the underlying soil. The mulch shall be heat processed so as to contain no germination or growth inhibiting factors. It shall be dyed (non-toxic) an appropriate color to facilitate metering of material.
- B. Suppliers shall be prepared to certify that laboratory and field testing of their project has been accomplished, and that it meets all of the foregoing requirements based upon such testing.

- C. Weight specifications for this material from suppliers and for all applications shall refer only to air dry weight of fiber material. Absolute air dry weight is based on the normal weight standard of the Technical Association of the Pulp and Paper Industry for wood cellulose and is considered equivalent to 10% moisture. Each package of the cellulose fiber shall be marked by the manufacturer to show the air dry weight content.

1.09 SOD:

- A. Sod shall be densely rooted, good quality centipede grass, free from noxious weeds. The sod shall be obtained from areas where the soil is reasonably fertile. The sod shall be raked free of all debris and the grass mowed to two inches before cutting. The sod shall contain practically all of the dense root system and not be less than one (1) inch thick. Sod shall be cut in uniform strips not less than twelve (12) inches in width and not less than twenty-four (24) inches in length.

1.10 PRODUCT REVIEW:

- A. The Contractor shall provide the Engineer with a complete description of all products before ordering. The Engineer will review all products before they are ordered.

PART 2 - EXECUTION

2.01 STAND OF GRASS:

- A. Before acceptance of the seeding performed for the establishment of permanent vegetation, the Contractor will be required to produce a satisfactory stand of perennial grass whose root system shall be developed sufficiently to survive dry periods and the winter weather and be capable of re-establishment in the spring.
- B. Before acceptance of the seeding performed for the establishment of temporary vegetation, the Contractor will be required to produce a stand of grass sufficient to control erosion for a given area and length of time before the next phase of construction or the establishment of permanent vegetation is to commence.

2.02 SEEDING DATES AND RATES OF APPLICATION:

- A. Seeding shall be performed during the periods and at the rates specified in the seeding schedules. Seeding work may, at the discretion of the

Contractor, be performed throughout the year using the schedule prescribed for the given period. Seeding work shall not be conducted when the ground is frozen or excessively wet. The Contractor will be required to produce a satisfactory stand of grass regardless of the period of the year the work is performed.

2.03 PREPARATION:

- A. The areas to be seeded or sodded shall be made smooth and uniform and shall conform with the finished grade and cross section shown on the plans or as otherwise designated. Minor shaping and smoothing of uneven and rough areas outside the graded section shall be performed as directed by the Engineer in order to provide for more effective erosion control and for ease of subsequent mowing operations.
- B. The areas to be grassed, if not loose, shall be loosened to a minimum depth of 3 inches before agricultural lime, fertilizer, seed or sod is applied. The areas to be seeded shall be cleared of stones larger than 2-1/2-inches, in any dimension, roots, and other debris.

2.04 APPLYING LIME AND FERTILIZER:

- A. Following advance preparation and placing selected material for shoulders and slopes when called for in the contract, lime if called for based on soil tests and fertilizer shall be spread uniformly over the designated areas and shall be thoroughly mixed with the soil to a depth of approximately 2 inches. Fertilizer shall be applied at the rate of 500 pounds per acre for the initial application, unless otherwise directed by the Engineer. Lime shall be applied at the rate determined by the soil test. Unless otherwise provided, lime will not be applied for temporary seeding. In all cases where practicable, acceptable mechanical spreaders shall be used for spreading fertilizer. On steep slopes subject to slides and inaccessible to power equipment, the slopes shall be adequately scarified. Fertilizer may be applied on steep slopes by hydraulic methods as a mixture of fertilizer and seed. When fertilizer is applied in combination seed and fertilizer drills, no further incorporation will be necessary. The fertilizer and seed shall be applied together when the method of seeding (Wood Cellulose Fiber Mulch) is used. Any stones larger than 2-1/2 inches in any dimension, larger clods, roots, or other debris brought to the surface shall be removed.

2.05 SEEDING:

- A. Seed shall be sown within 24 hours following the application of fertilizer and lime and preparation of the seedbed as specified in Section 2.04. Seed shall be uniformly sown at the rate specified by the use of

acceptable mechanical seed drills. Rotary hand seeders, power sprayers or other satisfactory equipment may be used on steep slopes or on other areas that are inaccessible to seed drills.

- B. The seeds shall be covered and lightly compacted by means of a cultipacker or light roller if the drill does not perform this operation. On slopes inaccessible to compaction equipment, the seed shall be covered by dragging spiked chains, by light harrowing or by other satisfactory methods.
- C. Apply water with fine spray immediately after each area has been sown.
- D. Do not sow seed when ground is too dry, during windy periods or immediately following a rain.
- E. All seeded areas seeded with permanent grasses shall be uniformly mulched in a continuous blanket immediately following seeding and compacting operations, using at least 2 tons of straw per acre.

2.06 SEEDING (EXCELSIOR MULCH):

- A. Seed shall be sown as specified in Section 2.05. Within 24 hours after the covering of seed, excelsior mulch shall be uniformly applied at the rate of 2 tons per acre. The mulch may be applied hydraulically or by other acceptable methods. Should the mulch be placed in a dry condition, it shall be thoroughly wetted immediately after placing. The Engineer may require light rolling of the mulch to form a tight mat.

2.07 SEEDING (WOOD CELLULOSE FIBER MULCH):

- A. After the lime has been applied and ground prepared as specified in Section 2.04, wood cellulose fiber mulch shall be applied at the rate of 1,500 pounds per acre in a mixture of seed and fertilizer. Hydraulic equipment shall be used for the application of fertilizer, seed and slurry of the prepared wood pulp. This equipment shall have a built-in agitation system with an operating capacity sufficient to agitate, suspend, and homogeneously mix a slurry of the specified amount of fiber, fertilizer, seed and water. The slurry distribution lines shall be large enough to prevent stoppage. The discharge line shall be equipped with a set of hydraulic spray nozzles which will provide an even distribution of the slurry on the various areas to be seeded. The slurry tank shall have a minimum capacity of 1,000 gallons. The seed, fertilizer, wood pulp mulch, and water shall all be combined into the slurry tank for distribution of all ingredients in one operation by the hydraulic seeding method specified herein. The materials shall be combined in a manner recommended by the manufacturer. The slurry mixture shall be so regulated that the amounts

and rates of application shall result in a uniform application of all materials at rates not less than the amount specified. Using the color of the wood pulp as a guide, the equipment operator shall spray the prepared seedbed with a uniform visible coat. The slurry shall be applied in a sweeping motion, in an arched stream so as to fall like rain, allowing the wood fibers to build upon each other until an even coat is achieved.

2.08 SODDING:

- A. Sod shall be placed between March 1st and December 1st.
- B. Sod shall be placed within 48 hours of cutting.
- C. Sod shall be moist when laid and placed on moist ground. The sod shall be carefully placed by hand, beginning at the toe of slopes and working upwards. The length of the strips shall be at right angles to the flow of surface water. All joints shall be tightly butted and end joints shall be staggered at least 12 inches. The sod shall be immediately pressed firmly into the ground by tamping or rolling. Fill all joints between strips with fine screened soil. Sod on slopes shall be pegged with sod pegs to prevent movement. The sod shall be watered, mowed, weeded, repaired or otherwise maintained, to insure the establishment of a uniform healthy stand of grass until acceptance.

2.09 MAINTENANCE:

- A. Maintain seeded and sodded surfaces until final acceptance.
- B. Maintenance shall consist of providing protection against traffic, watering to ensure uniform seed germination and to keep surface of soil damp, and repairing any areas damaged as a result of construction operations or erosion.

2.10 ACCEPTANCE:

- A. Before release of the performance bond on the seeding and sodding performed for the establishment of permanent vegetation, the Contractor will be required to produce a satisfactory stand of perennial grass whose root system shall be developed sufficiently to survive dry periods and the winter weather and be capable of reestablishment in the spring.

ATTACHMENT A

DRUG - FREE WORKPLACE CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT THE PROVISIONS OF CODE SECTIONS 50-24-1 THROUGH 50-24-6 OF THE OFFICIAL CODE TO GEORGIA ANNOTATED, RELATED TO THE **DRUG-FREE WORKPLACE**, HAVE BEEN COMPLIED WITH IN FULL. THE UNDERSIGNED FURTHER CERTIFIES THAT:

1. A Drug-Free Workplace will be provided for the employees during the performance of the contract; and
2. Each sub-contractor under the direction of the Contractor shall secure the following written certification:

_____ (CONTRACTOR) certifies to Chatham County that a Drug-Free

Workplace will be provided for the employees during the performance of this contract known as QUACCO
CANAL MAINTENANCE ROAD
(PROJECT)

pursuant to paragraph (7) of subsection (B) of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, possession, or use of a controlled substance or marijuana during the performance of the contract.

CONTRACTOR

DATE

NOTARY

DATE

ATTACHMENT B

PROMISE OF NON-DISCRIMINATION STATEMENT

Know All Men By These Presence, that I (We), _____,

Name

(herein after

"Company"),

Title

Name of Bidder

in consideration of the privilege to bid/or propose on the following Chatham County project procurement QUACCO CANAL MAINTENANCE ROAD hereby consent, covenant and agree as follows:

(1) No person shall be excluded from participation in, denied the benefit of or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the bid submitted to Chatham County or the performance of the contract resulting therefrom;

(2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities, and women;

(3) In connection herewith, I (We) acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide minority and women owned companies with the maximum practicable opportunities to do business with this Company on this contract;

(4) That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Chatham County;

(5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference in the contract which this Company may be awarded;

(6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

Signature

Date

Attachment C

DISCLOSURE OF RESPONSIBILITY STATEMENT

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.

2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.

3. List any convictions or civil judgments under states or federal antitrust statutes.

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

5. List any prior suspensions or debarments by any governmental agency.

6. List any contracts not completed on time.

7. List any penalties imposed for time delays and/or quality of materials and workmanship.

8. List any documented violations of federal or any state labor laws, regulations, or standards, occupational safety and health rules.

I, _____, as _____
Name of individual Title & Authority

of _____, declare under oath that

Company Name _____

the above statements, including any supplemental responses attached hereto, are true.

Signature

State of _____

County of _____

Subscribed and sworn to before me on this _____ day of _____

2008 by _____ representing him/herself to be

_____ of the company named herein.

Notary Public

My Commission expires:

Resident State: _____

Attachment D

IMMIGRATION AND SECURITY FORM

SB529 (The Ga Security and Immigration and Compliance Act) requires contractors to file an affidavit that the contractor and its subcontractors have registered and participate in a federal work authorization program intended to insure that only lawful citizens or lawful immigrants are employed by the contractor or subcontractor. This requirement of SB529 is a phased-in affidavit filing requirement based on the size of the contractor. Contractors with 500 or more employees are required to file an affidavit of compliance beginning 7/1/07. However, because the requirement is set forth in OCGA 13-10-91 which is a part of Chapter 10 of Title 13 governing public works contracts, the affidavit filing requirements of SB529 therefore only apply to public works contracts.

A. In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act OCGA 13-10-90 et.seq., Contractor must initial one of the sections below:

____ Contractor has 500 or more employees and Contractor warrants that Contractor has complied with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act by registering at <https://www.vis-dhs.com/EmployerRegistration> and verifying information of all new employees; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et.seq.

____ Contractor has 100-499 employees and Contractor warrants that no later than July 1, 2008, Contractor will register at <https://www.vis-dhs.com/EmployerRegistration> to verify information of all new employees in order to comply with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et.seq.

____ Contractor has 99 or fewer employees and Contractor warrants that no later than July 1, 2009, Contractor will register at <https://www.vis-dhs.com/EmployerRegistration> to verify information of all new employees in order to comply with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et.seq.

B. Contractor warrants that Contractor has included a similar provision in all written agreements with any subcontractors engaged to perform services under this Contract.

Signature

Title

Firm Name: _____

Street/Mailing Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Email Address: _____

Attachment E

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with (name of public employer), contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the (name of the public employer) at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 200__

Notary Public

My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Subcontractor Name)

Date

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 200__

Notary Public
My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

ATTACHMENT F

CHATHAM COUNTY, GEORGIA

**BIDDER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

The undersigned certifies, by submission of this proposal or acceptance of this contract, that neither Contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, State of Georgia, City of Savannah, Board of Education of local municipality. Bidder agrees that by submitting this proposal that Bidder will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Bidder or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

Certification – the above information is true and complete to the best of my knowledge and belief.

(Printed or typed Name of Signatory)

(Signature)

(Date)

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001

END OF DOCUMENT Mod. CC P & C 6/2005

1

REFERENCE FORM

REFERENCES - \$499,999 or less: On July 25, 2003 the Board of Commissioners directed that all construction projects with a bid of \$499,999 or less, for bidders to be responsive each must provide information on the most recent three (3) projects with similar scope of work as well as other information to determine experience and qualifications as follows. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government

- a. Project Name: _____
Location: _____
Owner: _____
Address: _____
City and State: _____
Contact: _____
Phone & Fax: _____

* Architect or Engineer: _____
Contact: _____
Phone & Fax: _____
Email: _____
- b. The awarded bid amount and project start date. _____
c. Final cost of project and completion date. _____
d. Number of change orders. _____
e. Contracted project completion in days. _____
f. Project completed on time. Yes___ No___ Days exceeded_____.
g. List previous contracts your company performed for Chatham County by Project Title, date and awarded/final cost.
h. Has contractor ever failed to complete a project?___ If so, provide explanation.
i. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? ___ If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution.

2

REFERENCE FORM

REFERENCES - \$499,999 or less: On July 25, 2003 the Board of Commissioners directed that all construction projects with a bid of \$499,999 or less, for bidders to be responsive each must provide information on the most recent three (3) projects with similar scope of work as well as other information to determine experience and qualifications as follows. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government

- a. Project Name: _____
Location: _____
Owner: _____
Address: _____
City and State: _____
Contact: _____
Phone & Fax: _____

*Architect or Engineer: _____
Contact: _____
Phone & Fax: _____
Email: _____
- b. The awarded bid amount and project start date. _____
c. Final cost of project and completion date. _____
d. Number of change orders. _____
e. Contracted project completion in days. _____
f. Project completed on time. Yes___ No___ Days exceeded_____
g. List previous contracts your company performed for Chatham County by Project Title, date and awarded/final cost.
h. Has contractor ever failed to complete a project?___ If so, provide explanation.
i. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? ___ If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution.

3

REFERENCE FORM

REFERENCES - \$499,999 or less: On July 25, 2003 the Board of Commissioners directed that all construction projects with a bid of \$499,999 or less, for bidders to be responsive each must provide information on the most recent three (3) projects with similar scope of work as well as other information to determine experience and qualifications as follows. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government

- a. Project Name: _____
Location: _____
Owner: _____
Address: _____
City and State: _____
Contact: _____
Phone & Fax: _____

*Architect or Engineer: _____
Contact: _____
Phone & Fax: _____
Email: _____
- b. The awarded bid amount and project start date. _____
c. Final cost of project and completion date. _____
d. Number of change orders. _____
e. Contracted project completion in days. _____
f. Project completed on time. Yes___ No___ Days exceeded_____.
g. List previous contracts your company performed for Chatham County by Project Title, date and awarded/final cost.
h. Has contractor ever failed to complete a project?___ If so, provide explanation.
i. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? ___ If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution.

LEGAL NOTICE

CC NO. 164178

Invitation to Bid

Sealed Bids will be received until 2:00 P.M. on JUNE 2, 2010 and publicly opened in Chatham County Purchasing & Contracting Department, at The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia, for: BID NO : 10-10-7-4 QUACCO CANAL MAINTENANCE ROAD.

PRE-BID CONFERENCE: 2:00 P.M., MAY 19, 2010. Conference will be held at the Purchasing & Contracting Office at The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia .

Bid Packages and Plans are available from the office of the Chatham County Purchasing & Contracting Department, at the above address. **There is a \$50 non-refundable charge for this package.**

The Bid Package can be also downloaded and printed from the County website:

<http://purchasing.chathamcounty.org> All firms requesting to do business with Chatham County must also register on-line at <http://purchasing.chathamcounty.org>.


The Bid Package with Plans must still be picked up and purchased from the Purchasing & Contracting Office.

Bid Bond shall be required at the time of bid. (5% of total bid)

Payment and Performance Bonds (100% of bid) shall be required for this project at the time of contract award.

CHATHAM COUNTY HAS THE AUTHORITY TO REJECT ALL BIDS AND WAIVE MINOR FORMALITIES.

"CHATHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL BIDDERS ARE TO BE EQUAL OPPORTUNITY EMPLOYERS"



WILLIAM R. PARSON, CPPO, PURCHASING AGENT

SAVANNAH NEWS/PRESS INSERT: May 3, May 17, 2010

Please send affidavit to:
Chatham County Purchasing & Contracting Department
P.O. Box 15180
Savannah, Georgia 31416
(912) 790-1622