

CHATHAM COUNTY PURCHASING DEPARTMENT  
ADDENDUM NO. 1 TO RFP # 16-0061-7

FOR: Annual Contract for Financial Advisor Services

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PLEASE SEE THE FOLLOWING ADDITIONS, CLARIFICATIONS AND/OR  
CHANGES:

1.     **Question:**     Ref. Section 4.5.2 E – Does the County want a list of all of our national clients over the past three years, or is it okay if we just include clients that our Atlanta office (the proposing office) has serviced?  
       **Response:**     Include clients the proposing office has serviced.
  
2.     **Question:**     Ref. Section 4.5.6 Does the County want a list of all our current national clients or just clients out of the Atlanta office?  
       **Response:**     Chatham County is interested in the clients that the office that will be performing the scope of work for the County.
  
3.     **Question:**     Ref. Section 4.5.2 E In Section 4.5.2 Letter E. the County ask for a list of references over the past 3 years. Then in Section 4.5.6 the County ask for a list of 5 references. Do you want a total of (8) reference? or are the references a total of (5) five with the (3) reference mention in section 4.5.2 part of the references in section 4.5.6.?  
       **Response:**     Section 4.5.2 does not state the number of references, but the number of years. The references may be the same for each section if they meet the same criteria stated in each section.
  
4.     **Question:**     Reference 3.2. Step 2 – Will the 30 points to the interview be added to the proposal submittal total of 100.  
       **Response:**     If interviews are conducted then a maximum of 30 points total will be added to the proposal score of the firms chosen for interviews.

**THE BID OPENING REMAINS 5:00 P.M. DECEMBER 1, 2016.**

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**PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES.**

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November 21, 2016

DATE

  
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MARGARET H. JOYNER  
PURCHASING DIRECTOR  
CHATHAM COUNTY