

CHATHAM COUNTY PURCHASING DEPARTMENT
ADDENDUM NO.1 to Bid 17-0068-3

FOR: Annual Contract for Multi-Function Copier Equipment for Chatham County

PLEASE NOTE THE FOLLOWING ADDITIONS CLARIFICATIONS AND/OR CHANGES:

1. Change:

4.16.5 All provided printing and/or scanning equipment must be accompanied with all drivers and documentation required for operation in a Microsoft Windows environment. Chatham County uses Windows 10 or greater.

2. Clarification:

Original Equipment Supplier will be responsible for removing all equipment as machines are replaced.

3. Change: 4.15 to revise specs to clarify large capacity drawers and hole punch as an option.

4. Clarification:

Detention Center does not currently allow automated meter reading at their facility. Successful vendor may be required to come onsite and read meters. Background checks will not be required.

5. Please find average monthly copy volumes attached.

6. Please provide detail of your mobile print ability and print management software for networked copiers and printers.

7. Please find revised bid proposal form attached. You must use revised form to submit your proposal.

**PROPOSAL DUE DATE WILL REMAIN OCTOBER 19,
2017 AT 5:00 PM**

October 3, 2017
DATE


MARGARET H. JOYNER
PURCHASING DIRECTOR
CHATHAM COUNTY

Band Type Volume Equipment Specification

A1	15 cpm Volume	15 CPM dual paper source, 250 sheets min. drawer capacity per cassette, simplex printing, "8 1/2x11" and "8 1/2x 14" max. paper, no stapling
A2	15 cpm Volume	15 CPM dual paper source, 250 sheets min. capacity duplex printing, , "8 1/2x11" and "8 1/2x 14" max. paper, no stapling max. paper size
B1	20 cpm Volume	20 CPM, dual paper source, 250 sheets min. drawer capacity, no stapling
B2	20 cpm Volume	20 CPM, dual paper source, 500 sheets capacity, with 11x17
B3	20 cpm Volume	20 CPM, dual paper source, 500 sheets capacity, without 11"x17"
C1	25 cpm Volume	25 CPM, dual paper source, 500 sheets min. capacity, with 11x17

Band	Type	Volume	Equipment Specification
C2	25 cpm Volume	25 CPM, dual paper source, 500 sheets min. capacity, without 11"x17"	
D1	35 cpm Volume	35 CPM, dual paper source, 500 sheets min. capacity, with 11x17	
D2	35 cpm Volume	35 CPM, dual paper source, 500 sheets min. capacity, without "11 x17"	
E1	40 cpm Volume	40 CPM, triple paper source 1000 sheets min. capacity plus large capacity paper drawer, with 11x17	
E2	40 cpm Volume	40 CPM, triple paper source 1000 sheets min. capacity plus large capacity paper drawer, without 11"x17",	
F1	45 cpm Volume	45 CPM, triple paper source 1000 sheets min. capacity plus large capacity paper drawer, with 11x17	
F2	45 cpm Volume	45 CPM, triple paper source 1000 sheets min. capacity plus large capacity paper drawer, without 11"x17",	
G	55 cpm Volume	55 CPM, triple paper source 1000 sheets min. capacity plus large capacity paper drawer,	
H	60 cpm Volume	60 CPM, triple paper source 2000 sheets min. capacity plus large capacity paper drawer,	
I	70 cpm Volume	70 CPM, triple paper source 2000 sheets min. capacity plus large capacity paper drawer,	
J	80 cpm Volume	80 CPM, triple paper source 2000 sheets min. capacity plus large capacity paper drawer,	
K	20 cpm Color	20 CPM, triple paper source, 250 sheet min. capacity per cassette, 4-color	
L	25 cpm Color	25 CPM, triple paper source, 250 sheet min. capacity per cassette, 4-color	
M	35 cpm Color	35 CPM, triple paper source, 250 sheet min. capacity per cassette, 4-color	

Band	Type	Volume	Equipment Specificaiton
N	40 cpm Color	40 CPM, triple paper source, 1500 sheet min. capacity , 4-color plus large capacity paper drawer	
O	45 cpm Color	45 CPM, triple paper source, 1500 sheet min. capacity plus large capacity paper drawer, 4 color	
P	60 cpm Color	60 CPM, triple paper source, 1500 sheet min. capacity plus large capacity paper drawer, 4 color	
Q	65 cpm Color	65 CPM, triple paper source, 1500 sheet min. capacity plus large capacity paper drawer, 4 color	

FEE PROPOSAL

I have read and understand the requirements of this request for proposal RFP#17-0068-3 and agree to provide the required services in accordance with this proposal and all attachments, exhibits, etc. The proposed fee shall include all labor, material and equipment to provide the services as outlined including any travel or per diem expenses and any other miscellaneous expense involved. The fee for providing the required service is:

ALL PROPOSERS MUST BE REGISTERED VENDORS ON THE COUNTY'S WEBSITE.

PLEASE REGISTER AT www.purchasing.chathamcounty.org

BLACK AND WHITE COPIERS

B/w Band	Model Proposed Speed	Machine Monthly Cost	Optional Fax Monthly Cost	Optional Hole Punch Monthly Cost	Service Cost Per Copy
A1-15CPM					
A2-15 CPM					
B1-20 CPM					
B2-20 CPM					
B3-20 CPM					
C1-25 CPM					
C2-25 CPM					
D1-35 CPM					
D2-35 CPM					
E1-40 CPM					
E2-40 CPM					
F1-45 CPM					
F2-45 CPM					

B/w Band	Model Proposed Speed	Machine Monthly Cost	Optional Fax Monthly Cost	Optional Hole Punch Monthly Cost	Service Cost Per Copy
H-60 CPM					
I-70 CPM					
J-80 CPM					

COLOR COPIERS

B/w Band	Model Proposed Speed	Machine Monthly Cost	Optional Fax Monthly Cost	Optional Hole Punch Monthly Cost	Service Cost Per Copy B/W	Service Cost Per Copy CLR
K-20 CPM						
L-25 CPM						
M-35 CPM						
N-40 CPM						
O-45 CPM						
P-60 CPM						
Q-65 CPM						

R – STAPLES (PER BOX) \$ _____

SUBMITTED BY: _____

PROPOSER: _____

SIGNED: _____

NAME (PRINT): _____

ADDRESS: _____

CITY/STATE: _____ **ZIP** _____

TELEPHONE: (____) _____ **FAX:** _____

		<u>COPIER EQUIPMENT LOG 2017</u>		
Department	Serial #	Model #	Exp. Date	Average Copy Monthly Volume
Animal Services 1003910	RKM13534	4245	8/4/2020	971
1002600	2110108	W3200	4/11/2018	0
1002600	3010576	W3200	EXPIRED	1,471
1002600	3010579	W3200	EXPIRED	793
1002600	3010581	W3200	EXPIRED	0
1002600	3010585	W3200	EXPIRED	0
1002600	3030100	W3200	EXPIRED	0
2512220	3509960			0
Ct Administration 1002100 - Superior Court Judges	8050106	W6030	EXPIRED	0
1001320	8070063	W5520	OWNED	0
Warehouse 1003326	8090301	W4512	OWNED	0
Child Support 2512220	9090918	W3000	EXPIRED	0
2512220	9090998	W3000	EXPIRED	0
2701575	330107230	AP300	EXPIRED	0
Public Works 2704100	FRU86817	N2525	EXPIRED	5,842
Parks & Rec 1006100	FUG80398	N2535	EXPIRED	1,216
2512220	HHP06219	N1740	EXPIRED	1,687
2512220	HRN05688	N4045	EXPIRED	4,502
2707210	HRN06424	N4045	EXPIRED	4,084
Public Defender 1002800	HRN06729	N4045	EXPIRED	9,019
Unit 2 1003326	HRN07078	N4045	EXPIRED	5,351
Unit 3 1003326	HRN07088	N4045	EXPIRED	3,117
RD Booking 1003326	HRN07090	N4045	EXPIRED	8,000
1003326	HRN07092	N4045	EXPIRED	611
Training 1003326	HRN07093	N4045	EXPIRED	1,122
Security 1003326	HRN07095	N4045	EXPIRED	1,704
Unit 1 1003326	HRN07097	N4045	EXPIRED	4,474
Unit 1 1003326	HRN07100	N4045	EXPIRED	2,951
Corrections Capt 3326	HRN07104	N4045	EXPIRED	2,084
Maint/Ops 1003326	HRN07105	N4045	EXPIRED	677
Unit 5 1003326	HRN07111	N4045	EXPIRED	4,525
State Judges 1002310	HRN07433	N4045	EXPIRED	3,479
Juvenile Ct 1002600	HRN08479	N4045	EXPIRED	5,812
1002600	HRN08522	N4045	EXPIRED	7,339

Department	Serial #	Model #	Exp. Date	Average Copy Monthly Volume
2512220	HRN11515	N4045	EXPIRED	7,603
basement 1003300	JMQ01218	N5250	EXPIRED	7,806
County Manager 1001320	JMQ01218	N5250	EXPIRED	0
2704100	JMQ01968	N5250	EXPIRED	7,066
1001510	JMQ07012	N5250	12/3/2017	6,633
District Atty 1002200	JMQ10476	N5250	1/16/2018	3,774
1001540	JMQ10494	N5250	1/16/2018	6,215
1002450	JMQ11290	N5250	3/5/2018	8,256
Magistrate Ct 1002400	JMQ11897	N5250	3/5/2018	8,737
1002180	JMQ11902	N5250	3/5/2018	10,381
1002400	JMQ11960	N5250	3/5/2018	5,749
Engineering 2701575	JMQ12153	N5250	4/11/2018	5,341
Facilities Maint 1001565	JMQ12526	N5250	4/23/2018	2,574
Victim Witness 1002210	JMQ12533	N5250	4/23/2018	5,241
HR Wellness 6501598	JMQ16229	N5250	11/1/2018	10,047
CCDC - Corrections 1003326	JMQ16602	N5250	4/15/2019	3,044
1001530	JMQ19480	N5250	4/24/2019	7,620
Corrections 1003326	JMQ22157	N5250	6/17/2019	2,686
Enforcement 1003300	JMQ22159	N5250	6/17/2019	7,232
	JMQ27337	N5250	3/7/2020	4,660
1003222	JMQ27343	N5250	3/7/2020	7,187
1001401	JMQ29724	5250	8/4/2020	1,214
K-9 1003300	JRA02248	N5240	EXPIRED	1,071
CCDC - Enforcement 1003300	JRA02353	N5240	EXPIRED	0
Street Ops 1003300	JRA03336	N5240	EXPIRED	3,824
Internal Affairs 3326	JRA03351	N5240	EXPIRED	2,451
Training Ctr 1003326	JRA03356	N5240	EXPIRED	9,936
Aquatic 1006124	JRA08389	N5240	12/6/2017	6,056
Internal Audit 1001560	JRA08714	N5240	3/5/2018	0
1001540	JRA09297	N5240	1/16/2018	2,797
Elections 1001400	LVX01013	N7270	EXPIRED	18,140
1001550	LVX01015	N7270	EXPIRED	4,652
1002200	LVX01513	N7270	EXPIRED	31,337
1001580	LVX01963	N7270	4/11/2018	0
State Court 1002300	LYD01404	N2225	EXPIRED	4,948
1002300	LYD01447	N2225	EXPIRED	1,305
1002300	LYD01921	N2225	EXPIRED	1,304
Frank Murray Rec 1005530	LYD07088	N2225	EXPIRED	1,158
5404510	LYD56906	N2225	10/21/2019	26

Department	Serial #	Model #	Exp. Date	Average Copy Monthly Volume
1002180	NMC01928	N6275	12/6/2017	4,784
1002200	NML00697	N6265	EXPIRED	13,923
1002310	NML01730	N6265	EXPIRED	8,797
1002600	NML02114	N6265	EXPIRED	11,687
1002100	NML06580	N6265	2/19/2019	2,601
Finance 1001510	NMU00844	N6255	EXPIRED	11,834
1002200	NMU01034	N6255	EXPIRED	33,972
1001510	NMU09067	N6255	11/1/2018	2,248
1002180	NMU09068	N6255	12/6/2017	17,950
Superior Ct 1002180	NMU09069	N6255	12/6/2017	7,939
1002300	OO20584	W3000	EXPIRED	0
1002300	OO21059	W3000	EXPIRED	0
Unit 4 1003326	QHP00828	N4245	EXPIRED	4,184
1002180	QHP00981	N4245	12/6/2017	1,333
1002180	QHP00995	N4245	12/6/2017	153
1002180	QHP01000	N4245	12/6/2017	4,156
1002180	QHP01001	N4245	12/6/2017	156
1002180	QHP01089	N4245	12/6/2017	837
1002180	QHP01090	N4245	12/6/2017	2,004
1002180	QHP01092	N4245	12/6/2017	0
1002180	QHP01177	N4245	12/6/2017	2,374
1001551	QHP02445	N4245	6/9/2018	5,062
Probate Ct 1002450	QHP02556	N4245	3/5/2018	2,064
Fleet 1001567	QHP04546	N4245	7/10/2018	2,540
1001510	QHP07034	N4245	11/1/2018	1,771
2512220	QLA02156	N400I	EXPIRED	4,798
Voter Registration 1001401	QLA29628	400	8/4/2020	769
1002180	QLA35933	400	4/21/2021	1,019
2704100	QLA35971	400	4/21/2021	2,240
1002180	QLA38345	400	5/26/2021	178
Anderson-Cohen Weightlifting	QLL04525	V500	12/17/2019	974
1002600	QLL06245	V500	2/11/2020	2,133
1003700	RKM04040	N4245	2/12/2019	2,228
Indigent Defense 1002820	RKM04090	N4245	2/9/2019	5,925
Basement 1003300	RKM04428	N4245	3/27/2019	2,916
2512220	RKM04999	N4245	6/5/2019	3,121
RD Booking 1003326	RKM08482	N4245	10/21/2019	10,163
2707210/5707210 40%/60%	RKM13090	4245	7/14/2020	2,053

Department	Serial #	Model #	Exp. Date	Average Copy Monthly Volume
MWBE 1007661	RRD02620	N5240	6/13/2018	1,372
1005550	RRD05792	N5240	11/6/2018	0
1002600	RRD11508	N5240	8/27/2019	0
CNT 1003222	RRD14871	N5240	3/7/2020	906
Occupational Safety 6251555	RRD14924	N5240	2/19/2020	3,605
1002300	WSE01031	N3525	5/15/2021	101
CEMA 1003920	WXD02771	5550	12/7/2020	104
1002300		419	5/15/2021	0