

CHATHAM COUNTY PURCHASING DEPARTMENT  
ADDENDUM NO. 2 TO RFP# 17-0116-7

**FOR: Time and Attendance Software System**

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**PLEASE SEE THE FOLLOWING ADDITIONS, CLARIFICATIONS AND/OR CHANGES:**

1.    **Question:**    The RFP mentions that the application must run off of MS SQL. Can you please clarify if this is an absolute requirement?  
          **Response:**    For any on-premise solution it is an absolute requirement.
2.    **Question:**    Is the County open to alternatives for multi-tenant SaaS? If so, can the County waive some of the IT requirements on database and database access found in the Information Technology Vendor Agreement considering they aren't pertinent to SaaS?  
          **Response:**    Yes, the County is open to alternatives for multi-tenant SaaS. The County may waive some of the IT requirements in the Information Technology Vendor Agreement as appropriate.
3.    **Question:**    Are multiple approvals required when an employee works in two different departments? Thus two or more supervisors/managers required to approve employees time. Or are multiple approvals required within the employees department when specific events occur.  
          **Response:**    The County wants the ability to have multiple approvers as defined by the County's business rules.
4.    **Question:**    Does the County require employees to use the County's phone to record time, inquire about balances, etc.? If so, does the County have an estimate as to the number of employee?  
          **Response:**    No, as long as the phone being utilized has GPS.
5.    **Question:**    Does the County want pricing for Hosted (Saas), or Client Installation or Both?  
          **Response:**    Proposers may choose to propose either a vendor hosted solution or a client hosted solution or both. If proposing both make sure that in the Project Approach section of your proposal to address any significant differences in the applications.
6.    **Question:**    What is the MWBE goal percentage for this contract as a percentage of the overall contract? Also, can this participation be from a single firm or does there have to be multiple firms utilized.  
          **Response:**    The RFP has assigned 15 possible points for MWBE participation portion out of the total of 100 possible points for the proposal. Section 4.4.4 outlines what the County will be evaluating in that portion of the proposal.

7. **Question:** On the RFP attachments, which type of notarial certificate should be used?  
**Response:** All of the forms that have a notary block should be completed, signed and sealed by a notary.
8. **CHANGE:** Proposers shall use the attached revised price proposal form(s) applicable to the solution(s) they are proposing.
9. **CHANGE:** Due to the influx of questions submitted and the holidays, the due date has been extended to 5:00 p.m., January 16, 2018. **Note:** **Addendum 3 will be forthcoming.**


**THE RFP DUE DATE HAS BEEN EXTENDED  
TO 5:00 PM, JANUARY 16, 2018.**

**PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES.**

December 22, 2017

DATE



 MARGARET H. JOYNER  
PURCHASING DIRECTOR  
CHATHAM COUNTY

REVISED

**REQUEST FOR PROPOSAL  
RFP NO. 17-0116-7  
TIME AND ATTENDANCE SOFTWARE SYSTEM  
CHATHAM COUNTY, GEORGIA**

**REVISED COST PROPOSAL FORM (VENDOR HOSTED)**

I have read and understand the requirements of this proposal, RFP #17-0116-7, and agree to furnish a Time and Attendance Software System for various departments of Chatham County per the requirements in the RFP for the following amounts.

The costs reflect a complete turnkey solution. Please provide detail of unit prices as an attachment. Describe hardware and software maintenance and upgrades and service plans.

<b>YEAR 1</b>	
Hardware	\$
Software/Licenses	\$
Implementation/Integration	\$
Training	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year One</b>	\$
<b>YEAR 2</b>	
Hardware	\$
Licenses	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year Two</b>	\$
<b>YEAR 3</b>	
Hardware	\$
Licenses	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year Three</b>	\$
<b>YEAR 4</b>	
Hardware	\$
Licenses	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year Four</b>	\$
<b>YEAR 5</b>	
Hardware	\$
Licenses	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year Five</b>	\$

Maximum cap for future year increase (Must be approved not automatic)	%

FIRM NAME: \_\_\_\_\_

PROPOSER: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

REVISED

**REQUEST FOR PROPOSAL  
RFP NO. 17-0116-7  
TIME AND ATTENDANCE SOFTWARE SYSTEM  
CHATHAM COUNTY, GEORGIA**

**REVISED COST PROPOSAL FORM (CLIENT HOSTED SOLUTION)**

I have read and understand the requirements of this proposal, RFP #17-0116-7, and agree to furnish a Time and Attendance Software System for various departments of Chatham County per the requirements in the RFP for the following amounts.

The costs reflect a complete turnkey solution. Please provide detail of unit prices as an attachment. Describe hardware and software maintenance and upgrades and service plans.

<b>YEAR 1</b>	
Hardware	\$
Software/Licenses	\$
Implementation/Integration	\$
Training	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year One</b>	\$
<b>YEAR 2</b>	
Hardware	\$
Licenses	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year Two</b>	\$
<b>YEAR 3</b>	
Hardware	\$
Licenses	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year Three</b>	\$
<b>YEAR 4</b>	
Hardware	\$
Licenses	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year Four</b>	\$
<b>YEAR 5</b>	
Hardware	\$
Licenses	\$
Maintenance	\$
Customer Support	\$
<b>Total Cost Year Five</b>	\$

Maximum cap for future year increase (Must be approved not automatic)	%

FIRM NAME: \_\_\_\_\_

PROPOSER: \_\_\_\_\_

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