

CHATHAM COUNTY PURCHASING DEPARTMENT  
ADDENDUM NO.1 to Bid 18-0024-3

FOR: Annual Contract for Multi-Function Copier Equipment for Chatham County

---

PLEASE NOTE THE FOLLOWING ADDITIONS CLARIFICATIONS AND/OR CHANGES:

1. Question:

Do you want machine configuration focus to be on the bands, equipment specifications for all machines or print volume?

Answer:

Proposed machine configuration should focus on bands.

2. Question:

Does Section 4.15 (Equipment Specifications for All Machines) have to apply to all proposed equipment, or do we configure machines based on equipment specifications per band?

Answer:

Section 4.15 does apply to all machines.

3. Question:

Do we need to match current model to bands?

Answer:

Yes as closely as possible.

4. Question:

Are you willing to accept 40ppm equipment for 45ppm equipment as specified in RFP, or do we need to propose 50ppm equipment?.....same for 65ppm equipment in RFP?.

Answer:

If the fee proposal sheet has 45ppm please go up to 50ppm, do not go down to 40ppm.

5. Question:

Does keyboard need to be hard key or will soft keyboard suffice?

Answer:

Keyboards shall be touchscreen.

6. Question:

Do previous addendums from 2017 RFP apply to this RFP as well?

Answer:

No, Purchasing tried to incorporate any of the previous addendums that applied.

7. Question:

Will the multipurpose tray suffice for a triple/third paper source?

Answer:

Yes the multipurpose tray should suffice.

8. Question:

Are you planning to replace the 20 machines that have 0 monthly print volume according to Attachment 1- Current list of machines under contract? Are they open to consolidation?

Answer:

No consolidation, but equipment may or may not be replaced.

9. Question:

Is there really no current volume on these machines or is the reporting inaccurate?

Answer:

As far as Purchasing knows there is no current volume.

10. Question:

Do you anticipate any significant increase or decrease in print volumes that are listed on this bid?

Answer: We do not anticipate any significant changes, if anything the print volume may decrease.

11. Question:


What is the deadline for asking questions?

Answer:

One week before proposals are due.

**PLEASE USE NEW FEE PROPOSAL ATTACHED  
PROPOSAL DUE DATE WILL REMAIN APRIL 17, 2018  
AT 5:00 PM**

April 5, 2017  
DATE

  
MARGARET H. JOYNER  
PURCHASING DIRECTOR  
CHATHAM COUNTY

**SECTION V**

**FEE PROPOSAL**

**I have read and understand the requirements of this request for proposal RFP#18-0024-3 and agree to provide the required services in accordance with this proposal and all attachments, exhibits, etc. The proposed fee shall include all labor, material and equipment to provide the services as outlined including any travel or per diem expenses and any other miscellaneous expense involved. The fee for providing the required service is:**

**ALL PROPOSERS MUST BE REGISTERED VENDORS ON THE COUNTY'S WEBSITE.**

**PLEASE REGISTER AT [www.purchasing.chathamcounty.org](http://www.purchasing.chathamcounty.org)**

**BLACK AND WHITE COPIERS**

<u>B/W BAND</u>	<u>MODEL PROPOSED</u>	<u>MACHINE MONTHLY COST</u>	<u>COST PER COPY (SPEED)</u>
A1 - 25 CPM	_____	_____	_____
B1 - 25 CPM	_____	_____	_____
B2 - 45 CPM	_____	_____	_____
B3 - 65 CPM	_____	_____	_____

**COLOR COPIERS**

<u>COLOR BAND</u>	<u>MODEL PROPOSED (SPEED)</u>	<u>MACHINE MONTHLY COST</u>	<u>COST PER COPY</u>
C1 - 25 CPM	_____	_____	B/W _____ CLR _____
C2 - 45 CPM	_____	_____	B/W _____ CLR _____
C3 - 65 CPM	_____	_____	B/W _____ CLR _____

**R - STAPLES (PER BOX) \$ \_\_\_\_\_**

**SUBMITTED BY:** \_\_\_\_\_

**PROPOSER:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**NAME (PRINT):** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE:** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**TELEPHONE:** ( \_\_\_\_\_ ) \_\_\_\_\_ **FAX:** \_\_\_\_\_