

CHATHAM COUNTY PURCHASING DEPARTMENT
ADDENDUM NO.1 to Bid 18-0073-3

FOR: Hazard Mitigation Planning for Chatham County Emergency Management Agency (CEMA)

PLEASE NOTE THE FOLLOWING ADDITIONS CLARIFICATIONS AND/OR CHANGES:

1. Question: Is there a preference for formatting?

Answer: Follow the format and order given in section 3.1 and 3.2 in addition please include a section H for all attachments.

2. Question: Do you anticipate the Grant to cover the project.

Answer: CEMA will match 25% of the grant.

3. Question: Does CEMA have EMAP Certification?

Answer: Not at this time, but it is our goal.

4. Question: Will the same number of jurisdictions participate as before?

Answer: Yes, with the possibility of adding one more.

5. Change: Web site for CEMA should read www.chathamemergency.org

6. Change: 4.2.7 Seventh bullet point should read: Collect, compile and analyze County-wide Critical Facility Inventory, and insure data is uploaded to state GMIS.

7. Change: 4.2.7 Coordinate, host and record all local mitigation planning meetings and workshops (a minimum of 4 public meetings). Workshops above the minimum amount of 4 will be billed at the rate proposed on the Fee Proposal Form.

8. Please clarify the County Tax Certificate Requirement on the Document Checklist (page 2 of RFP). Is this requirement for all firms or just firms that reside in Chatham County?

Answer: All Firms shall supply a copy of their Tax Certificate as proof of payment of the occupational tax where their office is located. If Firm is not located in Chatham County the firm shall supply a Tax Certificate for the county in which their office resides.


9. Question: The RFP does not specify if exceptions to the terms and conditions shall be included in the proposal. Should submitting proposers include contract exceptions in their proposal responses?

Answer: Yes, please attach all exceptions to the back of the proposal.

PLEASE USE REVISED FEE PROPOSAL FORM ATTACHED!
PROPOSAL DUE DATE WILL REMAIN AUGUST 8, 2018 AT 5:00 PM

July 26, 2018

DATE


MARGARET H. JOYNER
PURCHASING DIRECTOR
CHATHAM COUNTY

**REQUEST FOR PROPOSAL CHATHAM
COUNTY, GEORGIA FEE PROPOSAL
FORM**

NO. 18-0073-3

**PRE-DISASTER MITIGATION PLAN FOR CHATHAM COUNTY
EMERGENCY MANAGEMENT AGENCY**

I have read and understand the requirements of this proposal, RFP #, and agree to provide the required services in accordance with this proposal, and all other attachments, exhibits, etc. I understand that the County will not be responsible for the reimbursement of any costs not specifically set forth in this proposal.

PROPOSAL

PRE- DISASTER MITIGATION PLAN \$ _____

Price for each Workshop above the stated amount of 4 \$ _____

* Price is all inclusive (labor, travel, per diem, insurance, etc.)

ALL PROPOSERS MUST BE REGISTERED VENDORS ON THE COUNTY'S WEBSITE

(PURCHASING.CHATHAMCOUNTY.ORG)

FIRM NAME: _____

PROPOSER: _____

SIGNATURE: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE: _____

FAX NUMBER: _____

E-MAIL: _____

BUSINESS TAX CERTIFICATE/LICENSE NUMBER: _____

CITY/COUNTY/STATE: _____

MINORITY BUSINESS ENTERPRISE? _____ /YES _____ /NO

MINORITY CLASSIFICATION: _____