

CHATHAM COUNTY PURCHASING DEPARTMENT
ADDENDUM NO. 1 TO BID #18-0010-6

FOR: Annual Contract to Provide Gasoline and Bio Diesel Fuel for Chatham County

PLEASE SEE THE FOLLOWING ADDITIONS, CLARIFICATIONS AND/OR
CHANGES:

1. **Question:** When is the Contract start date?
Response: Upon Board approval a contract will be executed. The start date is projected to be May/June 2018.
2. **Question:** When is the Contract end date?
Response: As stated in Section 3.6 of the bid document, this solicitation will result in an “Annual Contract with renewal options for four additional one year terms if all parties agree.
3. **Question:** What are the payment terms?
Response: The County’s payment terms are net 30 days and payment is made in the form of a check. Chatham County does not pay late fees.
4. **Question:** Can the County provide the addresses and tank sizes of all the locations listed in the Bid?
Response: The County has three sites. Site 1 is Chatham County Fuel Station, 7240 Varnedoe Drive, Savannah Georgia. It has two tanks, 20,000 gallon bio diesel, and 15,000 gallon unleaded gasoline. Site 2 is Sheriff’s Complex, 1050 Carl Griffin Drive, Savannah, Georgia. It has two 10,000 gallon unleaded gasoline tanks. Site 3 is Mosquito Control, 65 Billy B. Hair Drive, Garden City, Georgia. It has two tanks, one 4,000 gallon bio diesel and the other is 4,000 gallon unleaded gasoline.
The City of Savannah has three sites. Site 1 is 201 Habersham Street. It has one 10,000 gallon tank – gasoline only. Site 2 is 1100 West Gwinnett Street. It has two 10,000 gallon tanks- gasoline, and two 10,000 gallon tanks– bio diesel. Site 3 is 6900 Sallie Mood Drive. It has two 10,000 gallon tank and two 10,000 gallon bio diesel.
City of Tybee has two tanks, 2,000 gallon bio diesel and 8,000 gallon gasoline.
Board of Education has four tanks. One 12,000 gallon gasoline and three 12,000 gallon bio diesel.
City of Bloomingdale has two tanks. One 4,000 gallon gasoline and one 2,000 gallon bio diesel.
5. **Question:** Can you please specify which locations get unleaded regular, unleaded premium, mixed unleaded?
Response: The County and the other agencies except City of Bloomingdale require E10P Regular Ethanol Gas 87. City of Bloomingdale requires Premium Unleaded.
6. **Question:** What form of bio diesel would you like to receive?
Response: The County and the other agencies except City of Bloomingdale require Ultra Low Sulfar Diesel Clear. The City of Bloomingdale requires Low Sulfar Diesel.

7. **Question:** By 50/50 mix does this mean midgrade gasoline?
Response: 50/50 mix is no longer a requirement and has been removed on the revised bid sheet. The City of Tybee requires the same gasoline as Chatham County. See Response to Question 5.
8. **Question:** Is the contract for Diesel or Bio Diesel?
Response: The contract is for Bio Diesel. Any reference to diesel in the bid document should be changed to bio diesel.
9. **Question:** Can the bidder bid on one type of fuel?
Response: No, bidders must be able to provide both types.
10. **Question:** What address can be used for the various City of Savannah locations? (for freight purposes)
Response: The only locations that can be used for freight purposes will be 6900 Sallie Mood Drive and 1100 West Gwinnett.
11. **Question:** What address can be used for the Board of Education Transportation Dept.? (for freight purposes)
Response: The only location that can be used for freight purposes will be 2219 Gamble Road
12. **Question:** How long does the awarded bidder have to obtain the Chatham County Tax certificate?
Response: The Chatham County Tax certificate will be requested from the successful bidder at time of contract.
13. **Question:** Will you accept 89 octane midgrade from the terminal instead of a 50/50 unleaded/premium blend?
Response: See Response to Question 7.
14. **Question:** Please provide an invoice and bill of landing for each delivery method of each product.
Response: Invoices and bill of landing posted with the bid document.
15. **Question:** Do you consider a common carrier a subcontractor?
Response: If the contractor enters into a subcontracting agreement with the carrier then they would be considered a subcontractor.
16. **Question:** How do you calculate the 5 day average OPIS price for the Savannah Area?
Response: The 5 day average OPIS requirement has been changed. See Revised Bid Sheet.
17. **Question:** Will Federal LUST, Environmental Recovery Fee, and all other miscellaneous county/state taxes/fees be included in the price differential or appear as separate line items on the invoice?
Response: As a separate line item on the invoice.
18. **Question:** Do you want the differential to include any taxes or fees?
Response: No, as stated on the bid sheet the mark-up rate does not include any applicable taxes.
19. **Question:** Do you wish to line item all applicable taxes and fees.
Response: All applicable taxes and fees are to be a separate line item on the invoice.
20. **Question:** Who is your current vendor?
Response: Strickland Oil Company provides Tank Wagon Loads and The Sommers Company, Inc. provides transport loads.
21. **Question:** Who are the current M/WBEs participating on the current contracts?

- Response:** No M/WBEs participate on the current contracts.
22. **Question:** May we be provided with a list of local M/WBE companies that would be able to work as part of this contract?
- Response:** A list of local M/WBE contractors can be obtained by contacting the County's M/WBE Coordinator Mr. Connell Heyward at 912-652-7828.
23. **Question:** What information will be read aloud at the public opening?
- Response:** The bidders name and their bid.
24. **Question:** May we have a bidder's list of bidders invited to bid?
- Response:** There is not a list of bidders invited to bid. The bid is advertised in the local newspaper and posted on the County's website.
25. **Question:** Will the award be split by product or by delivery method?
- Response:** The award will not be split by product, but may be split by delivery method.
26. **Question:** How will the local preference be applied to the bid and what percentage is the preference?
- Response:** The following provisions shall apply in the procurement of supplies and services: In the event that the lowest bid among those provided by responsive and responsible local vendors is within five (5) percent of the lowest responsive and responsible bidder who is not a local vendor, the lowest responsive and responsible local vendor shall be afforded the opportunity to match the bid submitted by the nonlocal bidder. If the lowest responsive and responsible local vendor agrees to match the lowest bid, then the contract shall be awarded to the local vendor.
27. **Question:** Does your current vendor qualify for the local preference?
- Response:** Both of the current vendors are local. The percentage referenced in the response to Question 26 was approved by the Board in 2016. The existing contracts were awarded in 2013.
28. **CHANGE:** Replace bid sheet with REVISED bid sheet. Bidders shall use revised bid sheet when submitting bid.

**THE BID OPENING DATE REMAINS 2:00 PM,
APRIL 10, 2018.**

PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES.

April 3, 2018

DATE


MARGARET H. JOYNER
PURCHASING DIRECTOR
CHATHAM COUNTY

**ANNUAL CONTRACT FOR GASOLINE AND BIO DIESEL FUEL
FOR CHATHAM COUNTY AND PARTICIPATING AGENCIES**

I. REGULAR WORKING HOURS (MONDAY THROUGH FRIDAY)

TANK WAGON DELIVERIES (UP TO APPROXIMATE GALLONS)

| | A Freight Charge (\$Gallon) | B Overhead Difference (\$Gallon) | C Total Mark-Up (\$Gallon) |
|-----------------------------------|--------------------------------------|---|-------------------------------------|
| Unleaded Regular (73,600 Gallons) | \$ | +\$ | =\$ |
| Unleaded Premium (28,000 Gallons) | | | |
| Bio Diesel Fuel (647,394 Gallons) | | | |

TRANSPORT LOADS (8,000 TO 8,500 GALLONS)

| | A Freight Charge (\$Gallon) | B Overhead Difference (\$Gallon) | C Total Mark-Up (\$Gallon) |
|--------------------------------------|--------------------------------------|---|-------------------------------------|
| Unleaded Regular (1,431,994 Gallons) | \$ | +\$ | =\$ |
| Unleaded Premium (34,606 Gallons) | | | |
| Bio Diesel Fuel (2,060,815 Gallons) | | | |

ALL PRICES INCLUDING BIO DIESEL, ARE BASED ON A DAILY AVERAGE OPIS PRICE FOR THE SAVANNAH AREA **AT TIME OF DELIVERY**. THE MARK-UP RATE DOES NOT INCLUDE ANY APPLICABLE STATE AND FEDERAL EXCISE TAXES AS PUBLISHED BY THE GEORGIA DEPARTMENT OF REVENUE.

II. SPECIAL RATES (AFTER NORMAL WORKING HOURS/WEEKENDS)

TANK WAGON DELIVERIES (UP TO APPROXIMATE GALLONS)

| | A Freight Charge (\$Gallon) | B Overhead Difference (\$Gallon) | C Total Mark-Up (\$Gallon) |
|------------------|--------------------------------------|---|-------------------------------------|
| Unleaded Regular | \$ | +\$ | =\$ |
| Unleaded Premium | | | |
| Bio Diesel Fuel | | | |

TRANSPORT LOADS (8,000 TO 8,500 GALLONS)

| | A Freight Charge (\$Gallon) | B Overhead Difference (\$Gallon) | C Total Mark-Up (\$Gallon) |
|------------------|--------------------------------------|---|-------------------------------------|
| Unleaded Regular | \$ | +\$ | =\$ |
| Unleaded Premium | | | |
| Bio Diesel Fuel | | | |

III. DISASTER RELIEF (CITY OF SAVANNAH AND CHATHAM COUNTY):

**DAILY RATE STATIONARY DIESEL TRANSPORT LOAD TRAILER WITH
TRANSPORT TANK WAGON TO REMAIN ON-SITE:**

BID /EACH DELIVERY HOURS

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ANNUAL CONTRACT FOR GASOLINE AND BIO DIESEL FUEL

BID NO. 18-0010-6

NAME

TITLE

ADDRESS

COMPANY

TELEPHONE NUMBER

FAX NUMBER

E-MAIL ADDRESS