

**CHATHAM COUNTY PURCHASING & CONTRACTING DEPARTMENT**

**ADDENDUM NO. 1 TO RFP NO. 19-0083-6**

**FOR: DOCUMENT SCANNING WORKSTATION FOR CHATHAM COUNTY ADMINISTRATIVE SERVICES**

=====

**PLEASE SEE THE FOLLOWING FOR ADDITIONS, CLARIFICATIONS AND/OR CHAGES:**

1. **CHANGE:** Section V 5.3, shall now read: "Proposers should submit pricing for the lease **and** purchase of a document scanning workstation with a firm, fixed price for the term of the contract. All cost for equipment shall include; inside delivery to the equipment's intended location, set-up and training and any associated transportation cost to the County's specified location. Pricing shall also include a maintenance agreement, the cost of software, software license and any additional hardware required to perform the service needed."
  
2. **QUESTION:** Section III 3.12, Can the county confirm that the deadline for all questions is separate of the date for objections as stated in Section I, 1.4 How to Submit and Objection? If this is accurate then all questions are in fact due on or before one week prior to the RFP due date.  
**RESPONSE:** The deadline for all questions is one week prior to the due date.
  
3. **QUESTION:** Section V 5.3, Should the County desire all vendors to respond with **both** lease and purchase pricing, can the County confirm if they would want a dollar buy out option for their 60 month lease term?  
**RESPONSE:** Please provide a narrative for the buy out option if the equipment is kept after the five year lease.


=====

**THE RFP DUE DATE REMAINS 5:00PM, SEPTEMBER 5, 2019**

=====

**THE BIDDER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES AND MUST ACKNOWLEDGE RECEIPT OF ADDENDUM.**

8/16/19  
DATE

  
MARGARET H. JOYNER, PURCHASING DIRECTOR  
CHATHAM COUNTY, GEORGIA