

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 3 TO RFP No. 20-0018-1

FOR: CAD/RMS/Business Intelligence System

For convenience, the County is using sequential numbering for all questions. Also, for your convenience, we will provide prior addenda with every new addendum.

Please note that the deadline for responses is changed to April 30, 2020 at 5:00 p.m. The deadline for questions shall be April 16, 2020 at 5:00 pm.

Also, note that the County has revised the RFP scoring. MWBE points have been reduced from 15 to 5 points. The revised RFP scoring is as follows:

Functionality and Features	30 points
Technical/IT	25 points
Company Experience	10 points
Project Management	10 points
References	5 points
MWBE	5 points
<u>Cost</u>	<u>15 points</u>
Total	100 points

Question #

16. For the CAD Dispatch Center licenses only, would you please further clarify the number of seats that will have full-time CAD Dispatch Licenses installed (i.e. call taker/dispatcher/supervisor)? For the remaining CAD licenses, would the 71 concurrent CAD user licenses be reduced if the dispatch centers have dedicated seat licenses? If so, by how many?

We currently have 52 positions. Future needs are expected to be up to 70 positions.

17. Please provide a list of the documents by agency that will require data conversion and the number of documents in each category per agency?

The data conversion task identified in the RFP is for the current CAD/RMS systems that are employed by the County and Cities. Chatham County is seeking to learn all options regarding the ability to access legacy CAD/RMS data post-cutover to the new CAD/RMS system. The County is open to all potential solutions including converting all data from the current systems to the new system; completing a partial data conversion and accessing legacy data via X solution, etc. The County is seeking to leverage the CAD/RMS companies expertise regarding best practices and cost-effective solutions for

this issue.

The question in the RFP is for CAD/RMS data and not ancillary PDF type documents such as traffic crash report, signed Miranda warning, signed property and evidence receipt, lab reports witness statements etc.

18. Please provide the level of radio integration with CAD that is being requested as part of the base solution. The vendors are asked to describe capabilities but it is not clear what is to be included. The available options include: Unit ID and Emergency Alert, Radio Console Integration, Radio Location, and Radio Messaging.

The County is seeking to learn all capabilities and the costs associated with each capability. The costs and all relevant factors associated with each capability should be listed. The County is seeking to learn as much as possible about CAD/Radio integration capabilities. The County will decide what capabilities, if any, will be included in the project scope after obtaining this information.

19. Please confirm that the Fire Station Alerting system referred to as "First In" is the Westnet First- In solution. Is this the only FSA system in use that requires an interface?

Yes, this is currently the only fire alerting system used by any of the agencies.

20. Please provide the number of alphanumeric pagers and the agencies that need to be supported.

No one uses alphanumeric pagers. Please disregard all questions related to pagers.

21. Do vendors need to include dual reporting to both UCR and IBR for this project? The solution should be NIBRS only.

22. Are existing personnel management systems being used by the agencies today? If so, please provide the vendor(s).

Clarification is needed in order to answer this question. Please define personnel management system and how it would be used in the proposed CAD/RMS.

23. Please provide a list of the EPCR systems being used by the fire agencies today. Are interfaces required to these systems?

EMS utilizes ImageTrend ePCR as governed /administered by the Georgia Department of Public Health. The County is purchasing a new EPCR system so we will not need an interface to any current EPCR system.

24. Please provide a list of the pre arrival questionnaire interfaces used today for each agency.

911: We currently do not have any interfaces with pre-arrival questionnaires. We are utilizing PowerPhone CACHLite as a standalone product. Please note, moving

to the new CAD, we will move to an interface solution either with our current vendor or another vendor. EMS does not currently have an electronic interface but defaults to Priority Dispatch EMD manual cards

25. Please provide the alarm tracking software solution (or solutions) in use today by agencies participating in the project.

This is similar to question 11 from addendum two, the agencies are working on a response.

26. Are vendors to quote the creation of all the reports requested in chapter 9 or are they to include the required training for the agencies to build the reports?

Vendors shall include all relevant information that will provide the agencies the ability to build the reports with no vendor assistance after training has been completed. Vendors are welcome to include an option that will allow the County to outsource this work to the vendor. Providing this option is not mandatory. Vendors that include the option should include detailed information including level of effort, agency roles and responsibilities, initial and recurring costs, etc.

27. If creation of the reports is to be quoted, please provide examples for all reports requested in Chapter 9.

See Question 27

28. The Public Safety Staffing chart on page 160 of the RFP did not provide resource numbers for some agencies. In order for us to accurately quote computer based training, please provide the following staffing numbers:

- a. Chatham County Sheriff
- b. Tybee Police
- c. Tybee Fire

At this time, these agencies are not participating in this solicitation and therefore, we are not seeking a quote. We are providing estimated numbers for the purpose of expandability should these agencies come on board in the future.

- a. Chatham County Sheriff - approximately 90
- b. Tybee Police – approximately 28
- c. Tybee Fire – approximately 21

29. RFP page 8, Section 2.3: Is the County willing to accept 270-day validity?

The County desires that proposals, including pricing be valid for 2 years for acceptance. Proposers should submit any limitations to this in their response.

30. Section 7.33 License Plate Reader – Optional (pg. 111): can the County please clarify the workflow required for this requirement to work with LRMS (given it was in the LRMS section)?

The County does not have a pre-determined workflow requirement. The County is seeking information about any and all functionality that can be obtained via an

interface with an LPR. An example scenario is a vehicle tag is entered into the RMS from a Be on the Lookout (BOLO). A day later an LPR picks-up the tag number. Does the proposed system have the capability to alert law enforcement that tag was identified via the LPR?

31. Functional/Technical Matrix, LRMS tab: can the County please clarify the following requirements:

a. 135: Ability to maintain an application security system, which can be modified quickly with no programming required?

Disregard this item – No response necessary

b. 279: Ability to provide a subset of query options appropriate for use on the wireless data network with its limited data throughput capability

Disregard this item – No response necessary

c. 301: Ability to queue inquiry returns

Disregard this item – No response necessary

32. These past 24 hours have seen a significant change in circumstances and recommendations from state and local officials across the country. In light of the situation with COVID-19 outbreak, we are requesting an extension of the due date for the above-referenced RFP.

We will extend the deadline for proposals until April 30, 2020 at 5:00 p.m.

33. Due to the current situation with COVID-19, our offices are currently closed. Will the County consider accepting an electronic submittal in lieu of the requested hard copies?

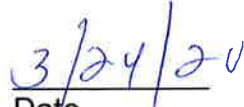
The County will reduce the desired number of hard copies from ten (10) to five (5).

34. Please provide the number of sworn officers excluding corrections for Chatham County Sheriff and Savannah PD.

Chatham Police have 139 and Sheriff has approximately 90.

For your convenience, prior addenda are attached to this addendum. We appreciate your interest in this solicitation.


Margaret Joyner
Purchasing Director


Date

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 2 TO RFP No. 20-0018-1

FOR: CAD/RMS/Business Intelligence System

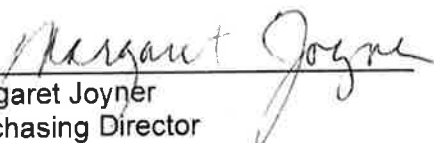
For convenience, the County is using sequential numbering for all questions. Also, for your convenience, we will provide prior addenda with every new addendum.

Question

5. Number of active call-taker/dispatch positions required (i.e., number that are expected to be used outside of disaster situations, in the requested solution). Please do not include test/training or backup/DR positions.
There are 23 currently with potential for 50 – 60 at the new Center
6. Number of sworn officers using RMS including field reporting. Civilian users should be excluded from this count.
County-wide law enforcement sworn officers 860
7. Number of sworn officers using Mobile (CAD). Civilian users should be excluded from this count.
Number of sworn officers using Mobile (CAD) 475
8. Addendum 1 references a revised Attachment A and B with updated project name/number, but it was not included. Please provide.
The attachments are now there.
9. RFP Page 32, Section 4.8: Please specify the percentage for the required payment and performance bonds.
The payment and performance bond requirement is 100% of the project and implementation costs. Bonds must cover the entire project period.
10. We did not see Chatham County hardware and software specifications listed in the RFP. Please provide the minimum mandatory specifications as applicable. Please refer to the table entitled Chatham County CAD/RMS Workstations on page 159 of the RFP for current hardware and software specifications from the County municipalities.
11. Functional Technical Matrix, Alarm Tracking Tab:
These alarm tracking questions will be answered in a future addendum.
 - a. What is the County currently using to track and bill false alarms?
 - b. Is the County interested in a false alarm managed-services (outsourced) approach for tracking and billing false alarms?
 - c. Can you please provide the following information about the County's current alarm program?
 - i. What is the total number of false alarms in the years, 2018 and 2019?
 - ii. What is the total amount billed for false alarms in the years, 2018 and 2019?

- iii. What is the total amount collected for false alarms in the years, 2018 and 2019?
 - iv. What is the total number of active alarm systems at the end of years, 2018 and 2019?
 - d. Does the County require alarm systems to be registered? If so, is it an annual registration? What are the initial and annual registration fees?
 - e. Please provide a copy of the current alarm ordinance and fee/fine schedule?
- 12. Regarding page 8 of the RFP, Section II, 2.3 Offers to be Firm: can the County confirm it desires firm fixed pricing for the proposal that is valid for two years? Yes, so that if there are optional modules the County will have pricing for a future installation.
- 13. Regarding page 148, 17.11 Court/Judicial Systems, please confirm if the County desires a price for this interface, and if so, specify the court/judicial system(s) and what type of interface required.
No. The County does not require pricing for this interface. There are multiple Court/Judicial solutions in Chatham County. The objective is to learn the capability of the proposed system to interface with a Court/Judicial system. Please explain the level of effort required for the interface and how the interface could benefit both Court and law enforcement services. The County reserves the right to request additional information regarding this interface, including pricing, as the process progresses forward.
- 14. There are a number of narrative items and forms that require vendor information/responses. Would the County release the RFP in an editable Word document?
Yes, the RFP has been posted as a Word document in a separate attachment.
- 15. Pages 51-54 are not in the PDF of the County's RFP. Is this an oversight or is there information that vendors would need from those pages?
This is an oversight – there is no additional information.
- 16. RFP page 26, 3.7 FORMAT OF RESPONSES indicates that "each new section and chapter should have its own unique tab" and Response Structure #5 indicates that "each section and chapter shall have a separate tab." Does the County want a unique tab for each of the 22 chapters as well as tabs for each subsection (e.g., 2.1, 2.2, 2.3, etc.) or just tabs for each of the 22 chapters? If the former, this would be approximately 192 tabs for each copy for a total of 2,112 tabs.
Tabs are only required for the 22 chapters. No subsection tabs are required.

For your convenience, prior addenda are attached to this addendum. We appreciate your interest in this solicitation.


 Margaret Joyner
 Purchasing Director

3/10/20
 Date

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 1 TO RFP No. 20-0018-1

FOR: CAD/RMS/Business Intelligence System

CLARIFICATIONS:

Please find revised Attachments A and B which referenced an incorrect project and RFP number.

Chatham County Background Information: Current CAD Desk PC licenses (page 153) the number should be 46 rather than 466.

QUESTIONS:

Please find answers to questions received to date:

1. Request for two week extension: The County will extend the RFP for two weeks until April 16, 2020 at 5:00 PM EST. Revised schedule below:

ACTIVITY	DATE
RFP Release Date	February 13, 2020
Question and Answer Period	February 14 – April 3, 2020 5:00pm EST
RFP Closing Date	April 16, 2020 5:00pm EST
Phase I - Evaluation and Scoring of Proposals	April 20 – May 26, 2020
Phase 1 Ranking	May 26, 2020
Phase 2 Notification to Selected Proposers	May 27, 2020
Preparation for Phase 2 Scripted Demonstration and Presentations	May 27 – June 26, 2020
Phase 2 Proposer Demonstrations	June 29 – July 24, 2020
Phase 2 – Evaluation and Scoring/Final Ranking	July 27 – 31, 2020
Contract negotiations	TBD
Final contract approval	TBD

2. Please confirm the number of proposal copies the County requires for submission: Please see Section 3.7 page 29 Proposal Submission for these instructions:

Proposal Submission

- One (1) original and ten (10) hard copies of the proposal without the Cost Proposal
 - One (1) original and four (4) hard copies of the Cost Proposal (separate from the main proposal)
 - One electronic version (PDF) of the proposal that does not include the Cost Proposal
 - One electronic version (PDF) of the Cost Proposal and any relevant attachments
3. Regarding the CAD-to-CAD (Chapter 10, pg. 125 of RFP) chapter, would the County like us to include a quote for this interface or just describe the ability for us to create it? No price quote is needed at this time. Please describe the ability to create a CAD-to-CAD interface including system functionality.
 4. Please confirm the *concurrent* number of users (the maximum number of users at any given time) for the following applications:

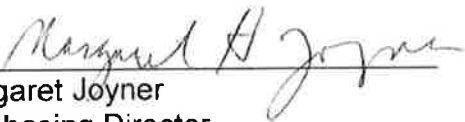
The following numbers are an estimate for future state operations. The final number may change depending on the system selected and other factors.

Maximum anticipated *concurrent* number of users:

- a. Call-taker/dispatcher - **60** (911 Center only); **6** (Chatham EMS/Fire); **5** (Tybee Island 911) **TOTAL: 71**
- b. View-only CAD - **125** for all departments
- c. MDT – **593** for all departments
- d. Smartphone app for CAD – There is widespread interest in this feature. Pricing for this functionality should be shown as an option. Proposers should provide a range of costs including 1 – 30, 31 – 50, 51 – 100 and enterprise wide if available
- e. LRMS – **425** for all departments

THE RFP DEADLINE HAS BEEN EXTENDED UNTIL APRIL 16, 2020 AT 5:00 PM EST.

We appreciate your interest in this solicitation.



Margaret Joyner
Purchasing Director

2/21/20
Date

ATTACHMENT A

DRUG - FREE WORKPLACE CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT THE PROVISIONS OF CODE SECTIONS 50-24-1 THROUGH 50-24-6 OF THE OFFICIAL CODE TO GEORGIA ANNOTATED, RELATED TO THE ****DRUG-FREE WORKPLACE****, HAVE BEEN COMPLIED WITH IN FULL. THE UNDERSIGNED FURTHER CERTIFIES THAT:

1. A Drug-Free Workplace will be provided for the employees during the performance of the contract; and
2. Each sub-contractor under the direction of the Contractor shall secure the following written certification:

_____ (CONTRACTOR)
certifies to Chatham County that a Drug-Free Workplace will be provided for the employees during the performance of this contract known as CAD/RMS/ BUSINESS INTELLIGENCE SYSTEM (PROJECT) pursuant to paragraph (7) of subsection (B) of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, possession, or use of a controlled substance or marijuana during the performance of the contract.

CONTRACTOR

DATE

NOTARY

DATE

ATTACHMENT B

PROMISE OF NON-DISCRIMINATION STATEMENT

Know All Men by These Presence, that I (We), _____

Name

Title

Name of Bidder

(herein after Company) in consideration of the privilege to bid/or propose on the following Chatham County project for **CAD/RMS/ BUSINESS INTELLIGENCE SYSTEM** hereby consent, covenant and agree as follows:

- (1) No person shall be excluded from participation in, denied the benefit of or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the bid submitted to Chatham County or the performance of the contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities, and women;
- (3) In connection herewith, I (We) acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide minority and women owned companies with the maximum practicable opportunities to do business with this Company on this contract;
- (4) That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Chatham County;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference in the contract which this Company may be awarded;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

Signature

Date