

INVITATION TO BID

BID NO. 20-0057-4

L. SCOTT STELL PARK SITE IMPROVEMENTS

PRE-BID CONFERENCE (AUDIO ONLY) : 10:00 AM, JULY 14, 2020

BID OPENING: 2:00 PM, JULY 28, 2020

THE COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

ALBERT J. SCOTT, CHAIRMAN

COMMISSIONER HELEN J. STONE

COMMISSIONER TABITHA ODELL

COMMISSIONER JAMES J. HOLMES

COMMISSIONER JAMES “JAY” JONES

COMMISSIONER BOBBY LOCKETT

COMMISSIONER DEAN KICKLIGHTER

COMMISSIONER PATRICK J. FARRELL

COMMISSIONER CHESTER A. ELLIS

R. JONATHAN HART, COUNTY ATTORNEY

CHATHAM COUNTY, GEORGIA

DOCUMENT CHECK LIST

The following documents, when marked, are contained in and made a part of this Bid Package or are required to be submitted with the bid. It is the responsibility of the bidder to read, complete and sign, where indicated, and return these documents with his/her bid. **FAILURE TO DO SO MAY BE CAUSE FOR DISQUALIFYING THE BID.**

 X GENERAL INFORMATION AND INSTRUCTIONS TO BID WITH ATTACHMENTS

 X SURETY REQUIREMENTS - **A Bid Bond of 5% with this ITB.**

 X PROPOSAL

 PLANS/SPECIFICATIONS –**Plans and Technical Specifications must be purchased at Clayton Digital Reprographics by logging into www.cdrepro.com. Login to DFS. New users must register. For technical support contact CDR at (912) 447-5445, fax (912) 233-7020 or email: cdwest@cdrepro.com.**

 X BID SCHEDULE

 PERFORMANCE BOND – **Required at the time of contract.**

 PAYMENT BOND – **Required at the time of contract.**

 CONTRACT

 X LEGAL NOTICE

 X ATTACHMENTS: A. DRUG FREE WORKPLACE; B. NONDISCRIMINATION STATEMENT; C. DISCLOSURE OF RESPONSIBILITY STATEMENT; D. CONTRACTOR & SUBCONTRACTOR AFFIDAVIT AND AGREEMENT, E. BIDDER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION, F. M/WBE PARTICIPATION REPORT, G. SYSTEMATIC ALIEN VERIFICATION FOR ENTITLEMENTS,

 X DOCUMENTATION OF ABILITY TO PERFORM BID REQUIREMENTS. THIS MAY BE REQUIRED OF BIDDERS AFTER SUBMISSION OF BIDS.

COUNTY TAX CERTIFICATE REQUIREMENT - Contractor must supply a copy of their Tax Certificate from their location in the State of Georgia, as proof of payment of the occupational tax where their office is located.

CURRENT TAX CERTIFICATE NUMBER

CITY _____

COUNTY _____

OTHER _____

The Chatham County of Commissioners have established goals to increase participation of minority and woman owned businesses. In order to accurately document participation, businesses submitting bids or proposals are encouraged to report ownership status. A minority or woman owned business is defined as a business with at least 51% ownership by one or more minority/female individuals and whose daily business operations are managed and directed by one (1) or more of the minority/female owners. Please check ownership status as applicable:

African-American _____ **Asian American** _____ **Hispanic** _____

Native American or Alaskan Indian _____ **Woman** _____

In the award of "Competitive Sealed Proposals", minority/female participation may be one of several evaluation criteria used in the award process when specified as such in the Request for Proposal.

RECEIPT IS HEREBY ACKNOWLEDGED OF ADDENDA NUMBER(S) _____

The undersigned bidder certifies that he/she has received the above listed and marked documents and acknowledges that his/her failure to return each, completed and signed as required, may be cause for disqualifying his/her bid.

BY: _____

DATE

SIGNATURE

TITLE: _____

COMPANY: _____

CHATHAM COUNTY, GEORGIA
OFFICE OF THE PURCHASING DIRECTOR
1117 EISENHOWER DRIVE - SUITE C
SAVANNAH, GEORGIA 31406
(912) 790-1622

Date: June 17, 2020

BID NO. 20-0057-4

GENERAL INFORMATION FOR INVITATION FOR BID

This is an invitation to submit a bid to supply Chatham County with construction, equipment, supplies and/or services as indicated herein. Sealed bids will be received at the Office of the Purchasing Director, at **The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406 up to 2:00PM local time, JULY 28, 2020,** at which time they will be opened and publicly read. **The County reserves the right to reject all bids that are non-responsive or not responsible.**

Instructions for preparation and submission of a bid are contained in this Invitation To Bid package. Please note that specific forms for submission of a bid are required. Bids must be typed or printed in ink.

Due to the current Pandemic, An **Audio Only Pre-Bid Conference** has been scheduled for **JULY 14, 2020, at 10:00 AM.,** Participants may attend by calling 1-888-585-9008, conference room code 743-636-882, to discuss the specifications and resolve any questions and/or misunderstanding that may arise. Bidders attending remotely are asked to mute phones when not speaking, in consideration of others. **You are encouraged to call and participate.** Also, because of the Pandemic, we cannot allow attendees at the Bid Opening reading, which is scheduled for **2:00pm, July 28, 2020.** **The bids will be read via Audio at that time and can be heard by calling 1-888-585-9008, conference room code 743-636-882.**

Any changes to the conditions and specifications must be in the form of a written addendum to be valid; therefore, the Purchasing Director will issue a written addendum to document each approved change. Generally when addenda are required, the bid opening date will be changed.

Chatham County has an equal opportunity purchasing policy. Chatham County seeks to ensure that all segments of the business community have access to supplying the goods and services needed by County programs. The County affirmatively works to encourage utilization of disadvantaged and minority business enterprises in our procurement activities. The County provides equal opportunity for all businesses and does not discriminate against any persons or businesses regardless of race, color, religion, age, sex, national origin or handicap. The terms "disadvantaged business," "minority business enterprise," and "minority person" are more specifically defined and

explained in the Chatham County Purchasing Ordinance and Procedures Manual, Article VII - Disadvantaged Business Enterprises Program.

This project IS a Special Purpose Local Option Sales Tax (SPLOST) Project. See paragraph 2.25 for MBE/WBE participation goals.

INSTRUCTIONS TO BIDDERS

1.1 **Purpose:** The purpose of this document is to provide general and specific information for use in submitting a bid to supply Chatham County with equipment, supplies, and/or services as described herein. All bids are governed by the Code of Chatham County, Chapter 4, Article IV, and the laws of the State of Georgia.

1.2 **How to Prepare Bids:** All bids shall be:

- a. Prepared on the forms enclosed herewith, unless otherwise prescribed, and **all documents must be submitted.**
- b. Typewritten or completed with pen and ink, signed by the business owner or authorized representative, with all erasures or corrections initialed and dated by the official signing the bid. **ALL SIGNATURE SPACES MUST BE SIGNED.**

Bidders are encouraged to review carefully all provisions and attachments of this document prior to submission. Each bid constitutes an offer and may not be withdrawn except as provided herein.

1.3 **How to Submit Bids:** All bids shall be:

- a. **An original and duplicate copy must be submitted in a sealed opaque envelope, plainly marked with the bid number and title, date and time of bid opening, and company name.**
- b. Mailed or delivered as follows in sufficient time to ensure receipt by the Purchasing Director on or before the time and date specified above.

1. **Mailing Address: Chatham County Purchasing and Contracting, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406.**

2. **Hand Delivery: Purchasing Director, Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406.**

BIDS NOT RECEIVED BY THE TIME AND DATE SPECIFIED WILL NOT BE OPENED OR CONSIDERED.

- 1.4 **How to Submit an Objection:** Objections from bidders to this invitation to bid and/or these specifications should be brought to the attention of the County Purchasing Director in the following manner:
- a. When a pre-bid conference is scheduled, bidders shall either present their oral objections at that time or submit their written objections at least two (2) days prior to the scheduled pre-bid conference.
 - b. When a pre-bid conference is not scheduled, the bidder shall submit any objections he may have in writing not less than five (5) days prior to the opening of the bid.
 - c. The objections contemplated may pertain to form and/or substance of the invitation to bid documents. Failure to object in accordance with the above procedure will constitute a waiver on the part of the business to protest this invitation to bid.
- 1.5 **Failure to Bid:** If a bid is not submitted, the business should return this invitation to bid document, stating reason therefore, and indicate whether the business should be retained or removed from the County's bidders list.
- 1.6 **Errors in Bids:** Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids. Failure to do so will be at the bidder's own risk. In case of error in extension of prices in the bid, the unit price will govern.
- 1.7 **Standards for Acceptance of Bid for Contract Award:** The County reserves the right to reject any or all bids and to waive any irregularities or technicalities in bids received whenever such rejection or waiver is in the best interest of the County. The County reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid from a bidder whom investigation shows is not in a position to perform the contract.
- 1.8 **Bid Tabulation:** Tabulations for all bids will be posted for thirty (30) days after the bid opening in the Office of Purchasing and Contracting, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406 or can be reviewed on the Purchasing web site 24/48 hours after opening at <http://purchasing.chathamcounty.org>.
- 1.9 **Bidder:** Whenever the term "bidder" is used it shall encompass the "person," "business," "contractor," "supplier," "vendor," or other party submitting a bid or proposal to Chatham

County in such capacity before a contract has been entered into between such party and the County.

- 1.10 **Responsible / Responsive Bidder:** *Responsible Bidder* means a person or entity that has the capability in all respects to perform fully and reliably the contract requirements. *Responsive Bidder* means a person or entity that has submitted a bid or proposal that conforms in all material respects to the requirements set forth in the invitation for bids or request for proposals.
- 1.11 **Compliance with Laws:** The bidder and/or contractor shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or County stature, ordinances and rules during the performance of any contract between the contractor and the County. Any such requirement specifically set forth in any contract document between the contractor and the County shall be supplementary to this section and not in substitution thereof.
- 1.12 **Contractor:** Contractor or subcontractor means any person or business having a contract with Chatham County. The Contractor/Vendor of goods, material, equipment or services certifies that they will follow equal employment opportunity practices in connection with the awarded contract as more fully specified in the contract documents.
- 1.13 **Local Preference:** On 27 March 1998, the Board of Commissioners adopted a "**Local Vendor**" Preference Ordinance that gives the lowest Chatham County vendor submitting a responsible bid/quote the opportunity to match the lowest price offered by an out-of-County vendor. If the County vendor confirms in writing to match within 24 hours, the award will be made to the Chatham County vendor. The lowest Chatham County responsive bidder will be afforded the "right to first refusal". "Local Vendor" is defined as a business or supplier which operates and maintains a regular place of business within the geographical boundaries of Chatham County or one of the local Municipalities of the County AND all real and personal property taxes are paid prior to award of a contract or purchase. "**NOT APPLICABLE TO PUBLIC WORKS CONSTRUCTION PROJECTS AND REVENUE PRODUCING BIDS.**" However, contractors are encourage to apply the same method when awarding bids to local M/WBE businesses whenever possible in order to promote growth in Chatham County's economy.
- 1.14 **Debarred Firms and Pending Litigation:** Any potential proposer/firm listed on the Federal or State of Georgia Excluded Parties Listing (Barred from doing business) **will not** be considered for contract award. Proposers **shall disclose** any record of pending criminal violations (Indictment) and/or convictions, pending lawsuits, etc., and any actions that may be a conflict of interest occurring within the past five (5) years. Any proposer/firm previously defaulting or terminating a contract with the County will not be considered.

**** All bidders or proposers are to read and complete the Disclosure of Responsibility**

Statement enclosed as an Attachment to be returned with response. Failure to do so may result in your solicitation response being rejected as non-responsive.

Bidder acknowledges that in performing contract work for the Board, bidder shall not utilize any firms that have been a party to any of the above actions. If bidder has engaged any firm to work on this contract or project that is later debarred, Bidder shall sever its relationship with that firm with respect to Board contract.

- 1.15 **Performance Evaluation:** On 11 April 2008, the Chatham County Board of Commissioners approved a change to the County Purchasing Ordinance requiring Contractor/Consultant Performance Evaluations, as a minimum, annually, prior to contract anniversary date. Should Contractor/Consultant performance be unsatisfactory, the appointed County Project Manager for the contract may prepare a Contractor/Consultant Complaint Form or a Performance Evaluation to the County Purchasing Director.
- 1.16 **Payment of Taxes:** No contract shall be awarded unless all real and personal property taxes have been paid by the successful contractor and/or subcontractors as adopted by the Board of Commissioners on 8 April 1994.
- 1.17 **State Licensing Board for General Contractors:** Pursuant to Georgia law, the following types of contractors must obtain a license from the State Licensing Board of Residential and General Contractors by 1 July 2008 :

***Residential - Basic Contractor** (Contractor work relative to detached one-family and two-family residences and one-family townhouses not over three stories in height).

***Residential - Light Commercial Contractor** (Contractor work or activity related to multifamily and multiuse light commercial buildings and structures).

***General Contractor** (Contractor work or activity that is unlimited in scope regarding any residential or commercial projects).

See "Checklist for Submitting Bid" for the type of license required for this project.

- 1.18 **Immigration:** On 1 July, the Georgia Security and Immigration Compliance Act (SB 529, Section 2) became effective. All contractors and subcontractors with 100 or more employees entering into a contract or work must sign an affidavit that he/she has used the E-Verify System. E-Verify is a no-cost federal employment verification system to insure employment eligibility. Affidavits are enclosed in this solicitation. You may download M-274 Handbook for Employers at <http://www.dol.state.ga.us/spotlight/employment/rules>. You may go to <http://www.uscis.gov> to find the E-Verify information.

Systematic Alien Verification for Entitlements (SAVE) Program: O.C.G.A. 50-36-1,

required Georgia's counties to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. Contracts with the County are considered "public benefits." Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for Chatham County Benefit Application prior to receiving any County contract. The affidavit is included as part of this bid package but is only required of the successful bidder.

Protection of Resident Workers. Chatham County Board of Commissioners actively supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9). The Contractor shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment.

GENERAL CONDITIONS

- 2.1 **Specifications:** Any obvious error or omission in specifications shall not inure to the benefit of the bidder but shall put the bidder on notice to inquire of or identify the same from the County. Whenever herein mentioned is made of any article, material or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, A.S.T.M. regulations or similar expressions, the requirements of these laws, ordinances, etc., shall be construed to be the minimum requirements of these specifications.
- 2.2 **Multiple Bids:** No vendor will be allowed to submit more than one (1) bid. Any alternate proposals must be brought to the Purchasing Agent's attention during the Pre-bid Conference or submitted in writing at least five (5) days preceding the bid opening date.
- 2.3 Not Used.
- 2.4 **Prices to be Firm:** Bidder warrants that bid prices, terms and conditions quoted in his bid will be firm for acceptance for a period of sixty (60) days from bid opening date, unless otherwise stated in the bid.
- 2.5 **Completeness:** All information required by Invitation for Bids/Proposals must be completed and submitted to constitute a proper bid or proposal.
- 2.6 **Quality:** All materials, or supplies used for the construction necessary to comply with this proposal shall be of the best quality, and of the highest standard of workmanship.

Workmanship employed in any construction, repair, or installation required by this proposal shall be of the highest quality and meet recognized standards within the respective trades, crafts and of the skills employed.

- 2.7 **Guarantee/Warranty:** Unless otherwise specified by the County, the bidder shall unconditionally guarantee the materials and workmanship for one (1) year on all material and/or services. If, within the guarantee period, any defects occur which are due to faulty material and/or services, the contractor at his expense, shall repair or adjust the condition, or replace the material and/or services to the complete satisfaction of the County. These repairs, replacements or adjustments shall be made only at such time as will be designated by the County as being least detrimental to the operation of County business.
- 2.8 **Liability Provisions:** Where bidders are required to enter or go onto Chatham County property to take measurements or gather other information in order to prepare the bid or proposal as requested by the County, the bidder shall be liable for any injury, damage or loss occasioned by negligence of the bidder, his agent, or any person the bidder has designated to prepare the bid and shall indemnify and hold harmless Chatham County from any liability arising therefrom. The contract document specifies the liability provisions required of the successful bidder in order to be awarded a contract with Chatham County.
- 2.9 **Cancellation of Contract:** The contract may be canceled or suspended by Chatham County in whole or in part by written notice of default to the Contractor upon non-performance or violation of contract terms. An award may be made to the next low bidder, for articles and/or services specified or they may be purchased on the open market and the defaulting Contractor (or his surety) shall be liable to Chatham County for costs to the County in excess of the defaulted contract prices. See the contract documents for complete requirements.
- 2.10 **Patent Indemnity:** Except as otherwise provided, the successful bidder agrees to indemnify Chatham County and its officers, agents and employees against liability, including costs and expenses for infringement upon any letters patent of the United States arising out of the performance of this Contract or out of the use or disposal for the account of the County of supplies furnished or construction work performed hereunder.
- 2.11 **Certification of Independent Price Determination:** By submission of this bid, the bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:
- (1) The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by

the bidder prior to opening, directly or indirectly to any other bidder or to any competitor; and

- (3) No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not be submit a bid for the purpose or restricting competition.
- 2.12 **Award of Contract:** The contract, if awarded, will be awarded to that responsible bidder whose bid/proposal will be most advantageous to Chatham County, price and other factors considered. The Board of Commissioners will make the determination as to which bid or proposal that serves as the best value to Chatham County.
- 2.13 **Procurement Protests:** Objections and protests to any portion of the procurement process or actions of the County staff may be filed with the Purchasing Agent for review and resolution. The Chatham County Purchasing Procedures Manual, Article IX - Appeals and Remedies shall govern the review and resolution of all protests.
- 2.14 **Qualification of Business (Responsible Bidder or Proposer):** A responsible bidder or proposer is defined as one who meets, or by the date of the bid acceptance can meet, certifications, all requirements for licensing, insurance, and registrations, or other documentation required by the Design Professional engaged to develop Scope of Work, specifications and plans. These documents will be listed in the Special Conditions further on in this solicitation. Chatham County has the right to require any or all bidders to submit documentation of the ability to perform, provide, or carry out the service or provide the product requested.

Chatham County has the right to disqualify the bid or proposal of any bidder or proposer as being unresponsive or irresponsible whenever such bidder/proposer cannot document the ability to deliver the requested product.

- 2.15 **Chatham County Tax Certificate Requirement:** A current Chatham County Tax Certificate is required unless otherwise specified. Please contact the Building Safety and Regulatory Services at (912) 201-4300 for additional information.

NOTE: No contract shall be awarded unless all real and personal property taxes have been paid by the successful contractor and/or subcontractors as adopted by the Board of Commissioners on 8 April 1994.

- 2.16 **Insurance Provisions, General:** The selected contractor shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Bid.
It is every contractor's responsibility to provide the County Purchasing and Contracting Division current and up-to-date Certificates of Insurance for multiple year contracts before

the end of each term. **Failure to do so may be cause for termination of contract.**

2.16.1 General Information that shall appear on a Certificate of Insurance:

- I. Name of the Producer (Contractor's insurance Broker/Agent).
- II. Companies affording coverage (there may be several).
- III. Name and Address of the Insured (this should be the Company or Parent of the firm Chatham County is contracting with).
- IV. A Summary of all current insurance for the insured (includes effective dates of coverage).
- V. A brief description of the operations to be performed, the specific job to be performed, or contract number.
- VI. Certificate Holder (This is to always include Chatham County).

Chatham County as an Additional Insured: Chatham County invokes the defense of sovereign immunity. In order not to jeopardize the use of this defense, the County **is not** to be included as an Additional Insured on insurance contracts.

2.16.2 **Minimum Limits of Insurance** to be maintained for the duration of the contract:

- a. **Commercial General Liability:** Provides protection against bodily injury and property damage claims arising from operations of a Contractor or Tenant. This policy coverage includes: premises and operations, use of independent contractors, products/completed operations, personal injury, contractual, broad form property damage, and underground, explosion and collapse hazards. Minimum limits: \$1,000,000 bodily injury and property damage per occurrence and annual aggregate.
- b. **Worker's Compensation and Employer's Liability:** Provides statutory protection against bodily injury, sickness or disease sustained by employees of the Contractor while performing within the scope of their duties. Employer's Liability coverage is usually included in Worker's Compensation policies, and insures common law claims of injured employees made in lieu of or in addition to a Worker's Compensation claim. Minimum limits: \$500,000 for each accident, disease policy limit, disease each employee and Statutory Worker's Compensation limit.
- c. **Business Automobile Liability:** Coverage insures against liability claims arising out of the Contractor's use of automobiles. Minimum limit: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage should be written on an Any Auto basis.

2.16.3 Special Requirements:

- a. **Claims-Made Coverage:** The limits of liability shall remain the same as the

occurrence basis, however, the Retroactive date shall be prior to the coincident with the date of any contract, and the Certificate of Insurance shall state the coverage is claims-made. The Retroactive date shall also be specifically stated on the Certificate of Insurance.

- b. **Extended Reporting Periods:** The Contractor shall provide the County with a notice of the election to initiate any Supplemental Extended Reporting Period and the reason(s) for invoking this option.
 - c. **Reporting Provisions:** Any failure to comply with reporting provisions of the policies shall not affect coverage provided in relation to this request.
 - d. **Cancellation:** Each insurance policy that applies to this request shall be endorsed to state that it shall not be suspended, voided, or canceled, except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the County.
 - e. **Proof of Insurance:** Chatham County shall be furnished with certificates of insurance and with original endorsements affecting coverage required by this request. The certificates and endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All certificates of insurance are to be submitted prior to, and approved by, the County before services are rendered. The Contractor must ensure Certificate of Insurance are updated for the entire term of the County.
 - f. **Insurer Acceptability:** Insurance is to be placed with an insurer having an A.M. Best's rating of A and a five (5) year average financial rating of not less than V. If an insurer does not qualify for averaging on a five year basis, the current total Best's rating will be used to evaluate insurer acceptability.
 - g. **Lapse in Coverage:** A lapse in coverage shall constitute grounds for contract termination by the Chatham County Board of Commissioners.
 - h. **Deductibles and Self-Insured Retention:** Any deductibles or self-insured retention must be declared to, and approved by, the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as related to the County, its officials, officers, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of related suits, losses, claims, and related investigation, claim administration and defense expenses.
- 2.16.4 a. **Additional Coverage for Specific Procurement Projects:**
Professional Liability: Insure errors or omission on behalf of architects, engineers, attorneys, medical professionals, and consultants.

Minimum Limits:
Coverage Requirement:

\$1 million per claim/occurrence
If claims-made, retroactive date must precede or coincide with the contract effective date or the date of the Notice to Proceed. The professional must state if tail coverage has been purchased and the duration of the coverage.

- b. **Builder's Risk: (For Construction or Installation Contracts)** Covers against insured perils while in the course of construction.

Minimum Limits: All-Risk coverage equal 100% of contract value

Coverage Requirements: Occupancy Clause - permits County to use the facility prior to issuance of Notice of Substantial Completion.

- 2.17 **Compliance with Specification - Terms and Conditions:** The Invitation to Bid, Legal Advertisement, General Conditions and Instructions to Bidders, Specifications, Special Conditions, Vendor's Bid, Addendum, and/or any other pertinent documents form a part of the bidders proposal or bid and by reference are made a part hereof.
- 2.18 **Signed Bid Considered Offer:** The signed bid shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval by the Chatham County Board of Commissioners, Purchasing Agent or his designee. In case of a default on the part of the bidder after such acceptance, Chatham County may take such action as it deems appropriate, including legal action for damages or lack of required performance.
- 2.19 **Notice to Proceed:** The successful bidder or proposer shall not commence work under this Invitation to Bid until a written contract is awarded and a Notice to Proceed is issued by the Purchasing Agent or his designee. If the successful bidder does commence any work or deliver items prior to receiving official notification, he does so at his own risk.
- 2.20 **Payment to Contractors:** Instructions for invoicing the County for products delivered to the County are specified in the contract document.
- a. Questions regarding payment may be directed to the Finance Department at (912) 652-7900 or the County's Project Manager as specified in the contract documents.
- b. Contractors will be paid the agreed upon compensation upon satisfactory delivery of the products or completion of the work as more fully described in the contract document.
- c. Upon completion of the work or delivery of the products, the Contractor will provide the County with an affidavit certifying all suppliers, persons or

businesses employed by the Contractor for the work performed for the County have been paid in full.

- d. Chatham County is a tax exempt entity. Every contractor, vendor, business or person under contract with Chatham County is required by Georgia law to pay State sales or use taxes for products purchased in Georgia or transported into Georgia and sold to Chatham County by contract. Please consult the State of Georgia, Department of Revenue, Sales and Use Tax Unit in Atlanta (404) 656-4065 for additional information.

2.21 **Owner's Rights Concerning Award:** The Owner reserves the right, and sole and complete discretion to waive technicalities and informalities. The Owner further reserves the right, and sole and complete discretion to reject all bids and any bid that is not responsive or that is over the budget, as amended. In judging whether the bidder is responsible, the Owner will consider, but is not limited to consideration of, the following:

- a. Whether the bidder or principals are currently ineligible, debarred, suspended, or otherwise excluded from bidding or contracting by any state or federal agency, department, or authority;
- b. Whether the bidder or principals have been terminated for cause or are currently in default on a public works contract;
- c. Whether the bidder can demonstrate a commitment to safety with regard to Workers' Compensation by having an experience Modification Rate (EMR) over the past three years not having exceeded an average of 1.2; and
- d. Whether the bidder's past work provides evidence of an ability to successfully complete public works projects within the established time, quality, or cost, or to comply with the bidder's contract obligations; and
- e. Whether the bidder has made a Good Faith Effort to meet local participation goals for local economic impact for Disadvantaged Business Enterprises and Small Business Enterprises.

2.22 **Owner's Right to Negotiate with the Lowest Bidder:**

In the event all responsive and responsible bids are in excess of the budget, the Owner, in its sole and absolute discretion and in addition to the rights set forth above, reserves the right either to (i) supplement the budget with additional funds to permit award to the lowest responsive and responsible bid, or (ii) to negotiate with the lowest responsive and responsible bidder (after taking all deductive alternates) only for the purpose of making changes to the Project that will result in a cost to the Owner that is within the budget, as it may be amended.

2.23 Debarred or Suspended Subcontractors.

CONTRACTOR shall not subcontract, and shall ensure that no subcontracts are awarded at any tier, to any individual, firm, partnership, joint venture, or any other entity regardless of the form of business organization, that is on the Federal Excluded Parties List System (EPLS) at <https://www.epls.gov> or the State of Georgia, DOAS, State Purchasing Exclusion listing, or other local government entity. This includes pending litigation or claims with the County or other government entities. Contractor shall immediately notify County in the event any subcontractor is added to a Federal, State or other Government Entity listing after award of the subcontract.

2.24 Cone of Silence:

Lobbying of Procurement Evaluation Committee members, County Government employees, and elected officials regarding this product or service solicitation, Invitation to Bid (ITB) or Request for Proposal (RFP) or contract by any member of a proposer's staff, or those people employed by any legal entity affiliated with an organization that is responding to the solicitation is strictly prohibited. Negative campaigning through the mass media about the current service delivery is strictly prohibited. Such actions may cause your proposal to be rejected.

2.25 The Chatham County Board of Commissioners has adopted an aggressive program that establishes goals for minority/female, small and disadvantaged business participation in construction, professional services, and general procurement.

- a. The Chatham County Board of Commissioners under Georgia law may reject any bid as non-responsive if they feel a bidder did not exercise "Good Faith Effort" in obtaining the goal established for M/WBE participation.
- b. The Chatham County Board of Commissioners adopted a policy establishing goals oriented to increase participation of minority and female owned businesses, through MBE/WBE certification and development. In order to accurately document participation, businesses submitting bids, quotes or proposals are encouraged to report ownership status. A bidder or vendor that is certified by any agency of the Federal Government or State of Georgia may submit a copy of their certification with their bid as proof of qualifications. Bidders that intend to engage in joint ventures or utilize subcontractors must submit to the County Contracts Administrator, a report on Minority/Female Business Enterprise participation.

Goals established for this project is 30% Combined.

- c. A Minority/Female Business Enterprise (M/WBE) is a business concern that is at least 51% owned by one or more minority/female individuals and whose daily

business operations are managed and directed by one (1) or more of the minority/female owners.

- 2.26 **LIQUIDATED DAMAGES:** Failure to complete all work within **270 calendar days** plus any extension authorized in writing by the County shall entitle the County to deduct as "Liquidated Damages" from the monies due the Contractor the amount of **\$500** for each calendar day in excess of the authorized construction time.
- 2.27 Bidders or proposers are required to make a **Good Faith Effort**, where subcontracting is to be utilized in performing the contract, to subcontract with or purchase supplies from qualified M/WBEs. Bidders or proposers are required to state if they intend to subcontract any part of the work. Goals will be established for each contract at the onset. **Forms** requiring the signatures of bidders or proposers are enclosed as **Attachments** and must be completed and returned with your bid response. If forms are not completed and submitted, the bid may be considered nonresponsive.

Each bidder or proposer is required to maintain records of such efforts in detail adequate to permit a determination of compliance with these requirements. All contracts will reflect **Good Faith Efforts** and reporting requirements for the term of the contract. The County particularly urges general contractors to give emphasis to subcontracting with local area firms. **For information on the program or M/WBE contractors/vendors please contact Connell C. Heyward, Chatham County Minority and Women Business Coordinator, 124 Bull Street, Suite 310, Savannah, Georgia 31401, (912) 652-7828 phone, or (912) 652-7951 fax. Email: cheyward@chathamcounty.org**

- 2.28 **GEORGIA OPEN RECORDS ACT** - The responses will become part of the County's official files without any obligation on the County's part. Ownership of all data, materials and documentation prepared for and submitted to Chatham County in response to a solicitation, regardless of type, shall belong exclusively to Chatham County and will be considered a record prepared and maintained or received in the course of operations of a public office or agency and subject to public inspection in accordance with the Georgia Open Records Act, Official Code of Georgia Annotated, Section 50-18-70, et. Seq., unless otherwise provided by law.

Responses to RFPs shall be held confidential from all parties other than the County until after the contract is awarded by the Board of Commissioners.

The vendor and their bid price in response to ITBs will be read allowed at public bid openings. After Bid Tabulations, the ITB shall be available for public viewing.

Chatham County shall not be held accountable if material from responses is obtained without the written consent of the vendor by parties other than the County, at any time during the solicitation evaluation process.

2.29 **GEORGIA TRADE SECRET ACT of 1990** - In the event a Bidder/Proposer submits trade secret information to the County, the information must be clearly labeled as a Trade Secret. The County will maintain the confidentiality of such trade secrets to the extent provided by law.

2.30 **CONTRACTOR RECORDS** -The Georgia Open Records Act is applicable to the records of all contractors and subcontractors under contract with the County. This applies to those specific contracts currently in effect and those which have been completed or closed for up three (3) years following completion.

2.31 **REFERENCES - \$500,000 or more:** For bidders to be responsive each must provide information on the most recent five (5) projects with similar scope of work as well as other information to determine experience and qualifications as follows:

a. Project Name: _____

Location: _____

Owner: _____

Address: _____

City and State: _____

Contact: _____

Phone & Fax: _____

*Architect or Engineer: _____

Contact: _____

Phone & Fax: _____

b. The awarded bid amount and project start date.

Final cost of project and completion date.

Number of change orders.

Contracted project completion in days.

Project completed on time. Yes _____ No _____ Days exceeded _____.

List previous contracts your company performed for Chatham County by Project Title, date and awarded/final cost.

Has contractor ever failed to complete a project? If so, provide explanation.

Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution.

\$499,000 and less: Provide references from owners of at least three (3) projects of various sizes. Include government owners if possible. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government. Provide in the format as in (a) above on the attached form.

Failure to provide the above information may result in your firm's bid being rejected and ruled as non-responsive.

NOTE: FORMS FOR YOU TO FILL OUT FOR YOUR REFERENCES ARE ATTACHED TO THE BACK OF THIS BID PACKAGE.

ADDITIONAL CONDITIONS

- 3.1 **METHOD OF COMPENSATION.** The compensation provided for herein shall include all claims by the CONTRACTOR for all costs incurred by the CONTRACTOR in the conduct of the Project as authorized by the approved Project Compensation Schedule and this amount shall be paid to the CONTRACTOR after receipt of the invoice and approval of the amount by the COUNTY. The COUNTY shall make payments to the CONTRACTOR within thirty (30) days from the date of receipt of the CONTRACTOR's acceptable statement on forms prepared by the CONTRACTOR and approved by the COUNTY.

Should the Project begin within any one month, the first invoice shall cover the partial period from the beginning date of the Project through the last day of the month (or on a mutually agreeable time) in which it began. The invoices shall be submitted each month until the Project is completed. Invoices shall be itemized to reflect actual expenses for each individual task; also refer to the requirements concerning changes, delays and termination of work under Sections I-8, 9, and 10 of the contract. Each invoice shall be accompanied by a summary progress report which outlines the work accomplished during the billing period and any problems that may be inhibiting the Project execution. The terms of this contract are intended to supersede all provisions of the Georgia Prompt Pay Act.

As long as the gross value of completed work is less than 50% of the total contract amount, or if the contractor is not maintaining his construction schedule to the satisfaction of the engineer, the County shall retain 10% of the gross value of the completed work as indicated by the current estimate approved by the engineer.

After the gross value of completed work becomes to or exceed 50% of the total contract amount within a time period satisfactory to the County, then the total amount to be retained may be reduced to 5% of the gross value of the completed work as indicated by the current estimate approved by the engineer, until all pay items are substantially completed.

When all work is completed and time charges have ceased, pending final acceptance and final payment the amount retained may be further reduced at the discretion of the County.

The CONTRACTOR may submit a final invoice to the County for the remaining retainage upon COUNTY'S acceptance of the Certificate of Substantial Completion. Final payment constituting the entire unpaid balance due shall be paid by the COUNTY to the

CONTRACTOR when work has been fully completed and the contract fully performed, except for the responsibilities of the CONTRACTOR which survive final payment. The making of final payment shall constitute a waiver of all claims by Chatham County except those arising from unsettled liens, faulty or defective work appearing after substantial completion, failure of the work to comply with the requirements of the Contract Documents, or terms of any warranties required by the Contractor Documents or those items previously made in writing and identified by the COUNTY as unsettled at the time of final application for payment. Acceptance of final payment shall constitute a waiver of all claims by the CONTRACTOR, except those previously made in writing and identified by the CONTRACTOR as unsettled at the time of final application for payment.

3.3 **SURETY REQUIREMENTS and Bonds:** (check where applicable)

- X A. **Such bidder shall post a bid bond, certified check or money order made payable to the Chatham County Finance Department in the amount of 5% of the bid price.**
- X B. **Contractor(s) shall be required at time of contract to shall post a payment/performance bond, certified check or money order made payable to the Chatham County Finance Department in the amount of 100% of the bid price if awarded the purchase. Such bond(s) are due prior to contract execution as a guarantee that goods meet specifications and will be delivered per contract. Such bonds will also guarantee quality performance of services and timely payment of invoices to any subcontractors.**
- X C. **Whenever a bond is provided, it shall be executed by a surety authorized to do business in the State of Georgia and approved by Chatham County.**
- X D. **Bidder acknowledges Chatham County's right to require a Performance and Payment Bond of a specific kind and origin. "Performance Bond" means a bond with good and sufficient surety or sureties for the faithful performance of the contract and to indemnify the governmental entity for any damages occasioned by a failure to perform the same within the prescribed time. Such bond shall be payable to, in favor of, and for the protection of the governmental entity for which the work is to be done. "Payment Bond" means a bond with good and sufficient surety or sureties payable to the governmental entity for which the work is to be done and intended for the use and protection of all subcontractors and**

all persons supplying labor, materials, machinery, and equipment in the prosecution of the work provided for in the public works construction contract.

- X E. **Forfeit the amount of the Bid Bond if he/she fails to enter into a contract with Chatham County to do and/or furnish everything necessary to provide service and/or accomplish the work stated and/or specified in this bid proposal for the bid amount.**

3.4 **WARRANTY REQUIREMENTS:**

- a. Provisions of item 2.7 apply.
 - b. Warranty required.
- X 1. Standard warranty shall be offered with bid.
2. Extended warranty shall be offered with bid. The cost of the extended warranty will be listed separately on the bid sheet.

3.5 **TERMS OF CONTRACT:** (check where applicable):

- a. Annual Contract (With automatic renewal options for four (4) additional one (1) year terms if all parties agree)
- b. One-time Purchase
- X c. Other **ONE TIME CONTRACT**

3.6 **AUDITS AND INSPECTIONS:**

At any time during normal business hours and as often as the County may deem necessary, the Contractor and his subcontractors shall make available to the County and/or representatives of the Chatham County Department of Internal Audit for examination of all its records with respect to all matters covered by this Contract. It shall also permit the County and/or representatives of the Department of Internal Audit to audit, inspect, examine and make copies, excerpts or transcripts from such records of personnel, conditions of employment and other data relating to all matters covered by this Contract. All documents to be audited shall be available for inspection at all reasonable times in the main offices of the County or at the offices of the Contractor as requested by the County.

CONVERSATIONS OR CORRESPONDENCE REGARDING THIS SOLICITATION OR REPORT BETWEEN PROSPECTIVE OFFERORS AND PERSONS OUTSIDE THE CHATHAM COUNTY PURCHASING OFFICE WILL NOT BE CONSIDERED OFFICIAL OR BINDING UNLESS OTHERWISE SPECIFICALLY AUTHORIZED WITHIN THIS DOCUMENT.

The undersigned bidder or proposer certifies that he/she has carefully read the preceding list of instructions to bidders and all other data applicable hereto and made a part of this invitation; and, further certifies that the prices shown in his/her bid/proposal are in accordance with all documents contained in this Invitation for Bids/ Proposals package, and that any exception taken thereto may disqualify his/her bid/proposal.

This is to certify that I, the undersigned bidder, have read the instructions to bidder and agree to be bound by the provisions of the same.

This _____ day of _____ 20 _____.

BY _____

SIGNATURE

TITLE

COMPANY

Phone / Fax No's. / e-mail

CHATHAM COUNTY, GEORGIA
SURETY REQUIREMENTS

A Bid Bond for five percent (5%) of the amount of the bid is required to be submitted with each bid.

A Performance Bond for one hundred percent (100%) of the bid shall be required of the successful bidder.

The Bidder certifies that he/she has examined all documents contained in this bid package, and is familiar with all aspects of the proposal and understands fully all that is required of the successful bidder. The Bidder further certifies that his/her bid shall not be withdrawn for thirty (30) days from the date on which his bid is publicly opened and read.

The Bidder agrees, if awarded this bid, he/she will:

- A. Furnish, upon receipt of an authorized Chatham County Purchase Order, all items indicated thereon as specified in this bid proposal for the bid amount, or;
- B. Enter a contract with Chatham County to do and/or furnish everything necessary to provide the service and/or accomplish the work as stated and/or specified in this bid proposal for the bid amount, and;
- C. Furnish, if required, a Performance Bond, and acknowledges Chatham County's right to require a Performance Bond of a specific kind and origin, and;
- D. Forfeit the amount of the Bid Bond if he/she fails to enter a contract with Chatham County as stated in (B) above, within fifteen (15) days of the date on which he/she is awarded the bid, and/or;
- E. Forfeit the amount of the Performance Bond if he/she fails to execute and fulfill the terms of the contract entered. The amount of forfeiture shall be:
 - 1. The difference between his/her bid and the next lowest, responsible bid that has not expired or been withdrawn, or;
 - 2. The difference between his/her bid and the amount of the lowest, responsible bid received as a result of rebidding, including all costs related to rebidding.

COMPANY

DATE

SIGNATURE

TITLE

TELEPHONE NUMBER

PROPOSAL

SPECIFICATIONS FOR:

BID NO. 20-0057-4

L. SCOTT STELL PARK SITE IMPROVEMENTS

The project is located in unincorporated Chatham County at the existing Scott Stell Park near the intersection of Bush and Quacco Road. The site of the work is on the northern side of the Park property, where the entrance road from Bush Road comes into the facility. Much of the work is in the vicinity of the existing Administration building, which is to remain in service throughout the project.

The work consists of selective clearing and demolition of existing improvements and vegetation, completing the grading of the site, reconstruction of parts of the existing roads, installation of a new well and storage tank, replacement of an existing water storage tank, installation of new water lines, relocation of sewer piping, installation of storm drain pipes and water quality features, signing, hardscape, and landscape improvements, construction of the new storage building, and site electrical work .

This shall be a **Line Item Contract**.

COMMENCEMENT AND COMPLETION:

WORK SHALL BEGIN WITHIN 10 DAYS AFTER RECEIPT OF "NOTICE TO PROCEED". ALL WORK SHALL BE COMPLETED WITHIN 270 CALENDAR DAYS AFTER THE TEN DAY PERIOD.

L. SCOTT STELL PARK
 SITE IMPROVEMENTS
 JUNE, 2020
 BID SCHEDULE

ITEM NUMBER	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
1.	Mobilization	JOB	LUMP SUM	_____
2.	Construction Exit	1 EA	_____	_____
3.	Silt Fence, Sensitive	1300 LF	_____	_____
4.	Silt Fence, Non-sensitive	2200 LF	_____	_____
5.	Retrofit	6 EA	_____	_____
6.	Install, maintain and remove temporary 18" pipe	20 LF	_____	_____
7.	Inlet Sediment Filter	4 EA	_____	_____
8.	Tree Protection Fence	900 LF	_____	_____
9.	Concrete Washout	1 EA	_____	_____
10.	Floating Sediment Barrier	40 LF	_____	_____
11.	Remove Asphalt Pavement	3500 SY	_____	_____
12.	Remove Sidewalk	120 SY	_____	_____
13.	Remove Metal Building	JOB	LUMP SUM	_____
14.	Remove Block Building	JOB	LUMP SUM	_____
15.	Remove Water Tank	JOB	LUMP SUM	_____
16.	Remove Fence	100 LF	_____	_____
17.	Remove Tree	10 EA	_____	_____
18.	Remove Pipe	160 LF	_____	_____

L. SCOTT STELL PARK
 SITE IMPROVEMENTS
 JUNE, 2020
 BID SCHEDULE

ITEM NUMBER	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
19.	Remove Grate Inlet	1 EA	_____	_____
20.	Remove Headwall	2 EA	_____	_____
21.	Remove Wooden Bridge	JOB	LUMP SUM	_____
22.	Remove Entry Gate	JOB	LUMP SUM	_____
23.	Remove Sign	2 EA	_____	_____
24.	Remove Bollard/ Post	21 EA	_____	_____
25.	Site Clearing, Grubbing and Stripping	JOB	LUMP SUM	_____
26.	Temporary Grassing	15000 SY	_____	_____
27.	Grading	JOB	LUMP SUM	_____
28.	Remove Unsuitable Material as Directed by Owner	1000 CY	_____	_____
29.	Foreign Borrow, as Directed by Owner	1500 CY	_____	_____
30.	Bioretention Basin 1	JOB	LUMP SUM	_____
31.	Bioretention Basin 2	JOB	LUMP SUM	_____
32.	Bioretention Basin 3	JOB	LUMP SUM	_____
33.	Bioretention Basin 4	JOB	LUMP SUM	_____
34.	Bioretention Basin 5	JOB	LUMP SUM	_____

L SCOTT STELL PARK
 SITE IMPROVEMENTS
 JUNE, 2020
 BID SCHEDULE

ITEM NUMBER	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
35.	12" PVC Storm Drain Pipe	68 LF	_____	_____
36.	15" Perforated PVC Storm Drain Pipe	90 LF	_____	_____
37.	15" Storm Drain Pipe	230 LF	_____	_____
38.	18" Storm Drain Pipe	380 LF	_____	_____
39.	24" Storm Drain Pipe	472 LF	_____	_____
40.	30" Storm Drain Pipe	32 LF	_____	_____
41.	Roof Inlet	5 EA	_____	_____
42.	Grate Inlet	3 EA	_____	_____
43.	Storm Manhole	2 EA	_____	_____
44.	Yard Inlet	1 EA	_____	_____
45.	Bioretention Cleanout	6 EA	_____	_____
46.	6" Perforated Sock Drain	230 LF	_____	_____
47.	24" Flared End Section	4 EA	_____	_____
48.	Concrete Flume	1 EA	_____	_____
49.	Riprap	40 SY	_____	_____
50.	8" Graded Aggregate Base Course	4300 SY	_____	_____
51.	2" Asphaltic Concrete, 19 mm Superpave	4200 SY	_____	_____

L. SCOTT STELL PARK
 SITE IMPROVEMENTS
 JUNE, 2020
 BID SCHEDULE

ITEM NUMBER	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
52	1 1/2" Asphaltic Concrete, 12.5 mm Superpave	4200 SY	_____	_____
53	10" Stamped Concrete Apron	320 SY	_____	_____
54	4" Concrete Sidewalk	750 SY	_____	_____
55	6" Aggregate Surface Course	600 SY	_____	_____
56	Concrete Median with Integral Curb	30 SY	_____	_____
57	Concrete Header Curb	140 LF	_____	_____
58	18" Curb and Gutter	310 LF	_____	_____
59	24" Valley Gutter	70 LF	_____	_____
60	Concrete Wheel Stop	12 EA	_____	_____
61	Traffic Sign	12 EA	_____	_____
62	Handicapped Parking Sign	1 EA	_____	_____
63	Entrance Monument Sign	1 EA	_____	_____
64	Directional Sign	1 EA	_____	_____
65	Remove and Relocate Existing Monument Sign	1 EA	_____	_____
66	5" Solid Yellow Thermoplastic Traffic Stripe	220 LF	_____	_____
67	5" Solid White Thermoplastic Traffic Stripe	200 LF	_____	_____

L. SCOTT STELL PARK
 SITE IMPROVEMENTS
 JUNE, 2020
 BID SCHEDULE

ITEM NUMBER	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
68	8" Solid White Thermoplastic Traffic Stripe (Crosswalk)	520 LF	_____	_____
69	18" Solid White Thermoplastic Yield Line	3 EA	_____	_____
70	24" Solid White Thermoplastic Traffic Stripe (Stop Bar)	30 LF	_____	_____
71	Handicapped Parking Space Striping	1 EA	_____	_____
72	8' Aluminum Fence	520 LF	_____	_____
73	8' Aluminum Automatic Vehicular Gate Including Controls	1 EA	_____	_____
74	Aluminum Manual Access Gate , 5'	1 EA	_____	_____
75	8' Vinyl Covered Chain Link Fence	550 LF	_____	_____
76	8' Vinyl Covered Chain Link Fence Double Swing Gate, 24'	1 EA	_____	_____
77	8' Vinyl Covered Chain Link Fence Gate, 5'	1 EA	_____	_____
78	Traffic Control	JOB	LUMP SUM	_____
79	Utility Coordination	JOB	LUMP SUM	_____
80	Maintenance of Flow	JOB	LUMP SUM	_____
81	NPDES Compliance	JOB	LUMP SUM	_____
82	4" PVC Water Main, incl. fittings	1150 LF	_____	_____
83	2" PVC Water Main, incl. fittings	220 LF	_____	_____

L. SCOTT STELL PARK
 SITE IMPROVEMENTS
 JUNE, 2020
 BID SCHEDULE

ITEM NUMBER	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
84	1" Water Service Line	200 LF	_____	_____
85	4" Gate Valve in Box	7 EA	_____	_____
86	2" Ball Valve in Box	5 EA	_____	_____
87	Connect to Existing Water System	2 EA	_____	_____
88	Reconnect to Existing Building Water Service	1 EA	_____	_____
89	Potable Water Well, including 1500 Gallon Tank Molded Building, Piping, Supports, Controls and Connections	JOB	LUMP SUM	_____
90	5000 Gallon Water Tank, including Piping Supports and Connections	JOB	LUMP SUM	_____
91	4" PVC Sewer Piping	100 LF	_____	_____
92	4" Sewer Cleanout	3 EA	_____	_____
93	Connect to Existing Sewer Service	1 EA	_____	_____
94	Connect to Existing Septic Tank	1 EA	_____	_____
95	Storage Building, Complete, including Aprons Electrical and Plumbing	JOB	LUMP SUM	_____
96	Site Electrical, excluding Landscape Lighting	JOB	LUMP SUM	_____
97	Landscape Lighting	JOB	LUMP SUM	_____
98	Irrigation System, Complete	JOB	LUMP SUM	_____
99	Tree	46 EA	_____	_____

L. SCOTT STELL PARK
SITE IMPROVEMENTS
JUNE, 2020
BID SCHEDULE

ITEM NUMBER	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
100	Shrub	266 EA	_____	_____
101	Ground Cover Plant	5100 EA	_____	_____
102	Permanent Grassing, Seed	10800 SY	_____	_____
103	Permanent Grassing, Sod	4300 SY	_____	_____
104	Field Condition Allowance	JOB	LUMP SUM	60,000
TOTAL, ALL WORK			\$	_____

NAME/ TITLE

COMPANY

ADDRESS

PHONE/ FAX

EMAIL

LIST OF SUBCONTRACTORS

I do _____, do not _____, propose to subcontract some of the work on this project. I propose to subcontract work to the following subcontractors: **NOTE: M/WBE PARTICIPATION.**

[illegible]

SIGNED: _____ **CONTRACTOR**

SPECIAL CONDITIONS

L. SCOTT STELL PARK SITE IMPROVEMENTS

PART 1 – PROJECT DESCRIPTION

The project is located in unincorporated Chatham County at the existing Scott Stell Park near the intersection of Bush and Quacco Road. The site of the work is on the northern side of the Park property, where the entrance road from Bush Road comes into the facility. Much of the work is in the vicinity of the existing Administration building, which is to remain in service throughout the project.

The work consists of selective clearing and demolition of existing improvements and vegetation, completing the grading of the site, reconstruction of parts of the existing roads, installation of a new well and storage tank, replacement of an existing water storage tank, installation of new water lines, relocation of sewer piping, installation of storm drain pipes and water quality features, signing, hardscape, and landscape improvements, construction of the new storage building, and site electrical work. Compliance with the requirements of the NPDES Georgia general permit, with the exception of stormwater monitoring, is included. Traffic impacts on public roads will be minimal, but access on the park entrance roads must be maintained. Capacity for stormwater flow must be maintained at all times, although temporary blockages are acceptable. A soil erosion and sedimentation control plan is provided and must be implemented prior to, and maintained during, construction. The project is subject to periodic inspections by the County for compliance with erosion control and other items. The building will require inspections as required by code.

PART 2 – CONTRACT DOCUMENTS

2.1 Technical Specifications:

Group 1 – Architectural/ Structural

03 30 00	Cast – in – Place Concrete
04 20 00	Unit Masonry
05 12 00	Structural Steel
05 31 00	Steel Deck
05 40 00	Cold – formed Metal Framing
05 45 00	Pre – engineered Light Gauge Steel Truss Frames
05 50 00	Metal Fabrications
06 10 53	Miscellaneous Rough Carpentry
07 41 13	Standing Seam Metal Roof and Soffit Panels
07 92 00	Joint Sealants
08 11 13	Hollow Metal Doors and Frames
08 33 23	Overhead Coiling Doors
08 71 00	Door Hardware
09 91 12	Painting
10 44 16	Fire Extinguishers

Group 2 – Electrical, HVAC, Plumbing

16000	Electrical HVAC – See Plans Plumbing – See Plans
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Group 3 – Civil

02 41 13	Selective Site Demolition
03 00 00	Concrete
10 14 53	Traffic Signage
31 00 00	Earthwork
31 10 00	Site Clearing
31 25 00GA	Erosion and Sedimentation Control
31 37 00	Rip Rap
32 11 23	Aggregate Base Course
32 12 16GA	Asphalt Paving
32 17 23.43	Thermoplastic Pavement Markings
32 31 13	Chain Link Fences and Gates
33 10 00	Water Utilities
33 40 00	Storm Drainage Utilities
33 47 26.15	Bioretention Facilities

Group 4 – Landscaping – See Plans

Group 5 – Well

02553	Well Head Piping
02733D	Water Well
02750	Hydropneumatic Tank

Drawings

C0	Cover Sheet
G0.1	General Notes and Sheet Index
G0.2	Existing Conditions Plan
G0.3	ADA Accessibilty Plan
D1.1	Demolition Plan
C1.1	Site Layout, Signing and Marking Plan
C2.1	Water and Sewer Plan
C2.2	Water and Sewer Details
C3.1	Paving, Grading and Drainage Plan
C3.2	Drainage Profiles
C3.3	Paving, Grading and Drainage Details
C3.4	Paving, Grading and Drainage Details

C3.5	Paving, Grading and Drainage Details
EC0.1	ES&PC Notes
EC0.2	ES&PC Notes
EC0.3	ES&PC Notes
EC1.1	ES&PC Initial Phase
EC2.1	ES&PC Intermediate Phase
EC3.1	ES&PC Final Phase
EC4.1	ES&PC Details
EC4.2	ES&PC Details
LS1.1	Landscape Plan
LS2.1	Planting Details and Notes
LS2.2	Landscaping Specifications
LS2.3	Grassing Specification
LH1.1	Hardscape Plan
LH1.2	Hardscape Details
LH1.3	Hardscape Details
WW1.1	Well Site View
WW1.2	Well Plan View
WW1.3	Process Flow Diagram
WW1.4	Well Section View
A0.01	General Notes and Symbols
A2.01	Floor Plan, Codes, Systems and Finishes
A2.02	Roof Plan
A3.01	Exterior Elevations
A3.21	Wall Sections
A6.01	Reflected Ceiling Plan
A8.01	Door Schedule and Details
A8.31	Roof Details
A8.51	Miscellaneous Details
S1.0	Structural Notes
S1.1	Foundation Plan Storage Building
S2.1	Roof Framing Plan Storage Building
S4.1	Typical Details
E0.1	Legend and One Line Diagram
E1.0	Electrical Site Plan
E2.0	Electrical Plans
M0.1	Mechanical Legends and Specifications
M1.0	Mechanical Plan

PART 3 – PRE-CONSTRUCTION INSPECTIONS

A pre-construction conditions video (standard DVD format) is required and must be submitted to Chatham County Department of Engineering for approval prior to start of any land disturbing work. Special emphasis shall be given to record pre-disturbance condition of roadways, driveways, buildings, utilities and other

improvements located within or within 100 feet of the project limits. This is in addition to other inspections and surveys required of the Contractor or performed by the County. The video shall be prepared by a photographer having experience in similar work and approved by the County. A voice narrative shall identify location and features of the pre-construction video. A typewritten version of the voice narrative shall be provided upon request.

Still photographs with a detailed description log may be substituted for the video provided that level of coverage is similar.

PART 4 - STAKING

The County shall engage a surveyor registered by the State of Georgia to provide initial project vertical and horizontal control on the site. These items will be established on the site and the location and date for each will be provided to the contractor. Ongoing control and layout of the project work shall be the sole responsibility of the Contractor. The cost to reestablish initial project controls damaged or lost due to construction activities shall be paid for by the Contractor. The Contractor shall provide access and schedule all work in order to accommodate the survey work by the County's surveyor.

PART 5 – DOCUMENTATION

5.1 Documentation to be provided with requests for payment:

A. In addition to the documentation described elsewhere in the Contract Documents, the Contractor shall submit with each request for payment the following:

1. Copies of material delivery tickets. The Contractor shall be responsible for collecting these documents at the time of delivery. The delivery tickets shall not relieve the Contractor of his responsibility to ensure the materials are in accordance with the contract with the contract documents. Missing or incomplete documentation of delivered materials may be cause for delay/denial of payment.
2. Copies of soil erosion and sedimentation, including NPDES, reports and forms completed during the pay period.
3. Prior to submitting a request for payment, the Contractor shall review the extent of work completed with the County's representative for accuracy and completeness.

PART 6 – EROSION AND SEDIMENTATION CONTROL

6.1 The Contractor shall be fully responsible for compliance with the Georgia Water Quality Control Act and implementing the approved sediment and erosion control plan contained in the contract documents.

- A. The Contractor shall be responsible for all inspections of the BMP system and for maintaining records at the site for each inspection. in

- B. The Contractor shall provide the Owner copies of all inspection reports and other records which occur during a pay period with the pay request.
- C. The Contractor shall be responsible for preparation of plans, applying for, and obtaining erosion control permit for any impacted areas, or lay down areas proposed by the contractor that are not included in the current plan documents.

PART 7 – FINES AND LIQUIDATED DAMAGES

7.1 Fine

- A. A \$200 per day fee shall be assessed against the Contractor and withheld from the Contract Price for each and every day that the erosion and sedimentation control plan is not in proper operation. This fee shall be in addition to any penalties or assessments made against the Contractor for non-compliance of the Georgia Water Quality Control Act.

7.2 Liquidated Damages

- A. Liquidated Damages shall be assessed at \$500 per calendar day for work not completed within the Contract period. The full amount of liquidated damages will be deducted from the final payment to the Contractor.

PART 8 – ALLOWANCE

8.1 Field Condition Allowance

- A. The Field Condition Allowances shown on the bid sheets shall belong to Chatham County. The purpose of this Allowance is to allow the County to designate actions associated with completion of the project which are not indicated on the plans, but which are dictated by field conditions. Bidders shall not use this Allowance to assume any Contractor costs known or unknown at the bidding. Chatham County must approve use of the Allowance. All bidders shall include this Field Condition Allowance within their base bid. Any unused allowance shall revert to Chatham County.

PART 9 – SPECIAL REQUIREMENTS OF CONSTRUCTION

- 1. The County will pay for all testing of earthwork, concrete, asphalt and special inspections as required by the contract. The County will also pay for the monitoring and testing of storm water as required by the Georgia General NPDES permit. Testing will be performed by an independent testing lab that is hired by the County. The County will not pay for testing in support of contractor operations/schedule. The contractor will be required to pay for failed test.

2. The project site may be accessed from Bush Road via the paved access road leading to the park. A construction exit will be required at the location shown on the plans or as necessary to prevent soil deposition on pavement. The contractor will be responsible for keeping the access road clean of debris and waste, and for repairing damages to the roadway if determined to be the result of improper usage.
3. The Contractor shall comply with all local, state and federal regulations as they pertain to construction activities (erosion control, etc.).
4. All efforts have been made to identify every underground and above ground utility; however, the contractor has the ultimate obligation to proceed with caution when a suspected utility line is present in the excavation. Any lines which are not shown to be abandoned shall be repaired immediately if broken during construction.
5. Work hours shall be limited to 7:00 am to 7:00 pm Monday through Friday and shall exclude weekends and holidays without advance approval from Chatham County.
6. The project is located on an existing and active Chatham County park which includes a recreational sports facility. The facility will remain open for its normal usage at all times during the completion of this project. The Contractor shall be responsible managing the plant, the work area, materials storage areas, and all construction activities so that they do not interfere with the use of the remaining parts of the facility and do not endanger the public or County forces.
7. The contractor will not enter upon the existing concrete walks and fields adjacent to the site except as necessary to complete connections and tie-ins, nor should any materials be placed or stored there. Any damages to the existing concrete walks or fields shall be repaired at the expense of the contractor.
8. Watering past the date of substantial completion of the work shall be provided on seeded and sodded areas to achieve full coverage to match existing conditions and as accepted by Chatham County.
9. A detailed construction schedule for the project shall be provided to and approved by Chatham County prior to beginning demolition or construction.
10. The contractor shall be responsible for the continued functioning of the storm drainage system throughout the course of the project.
11. Chatham County will be the owner of the project and will be the primary contact point throughout the project. All correspondence, pay requests, and requests for information shall go first to the County's project manager. All direction to the Contractor will in turn be from the County's project manager or his designee. References in the documents to Engineer, Architect, Landscape Architect or other such persons shall be interpreted to mean the County's project manager.
12. Chatham County reserves the right to reduce the amount or delete in entirety items of the work that

have a unit price basis at its discretion and without recourse to the Contractor.

PART 10 – MEASUREMENT AND PAYMENT

10.1 General

The items listed in the proposal shall be considered as sufficient to complete the work in accordance with the drawings and specifications. Any portion of the work not listed in the Bid Schedule shall be deemed to be a part of the item which it is associated with and shall be included in the cost of the unit shown on the bid form. Payment for the unit shown on the Bid Schedule shall be considered to cover the cost of all labor, material, equipment and performing all operations necessary to complete the work in place. The unit of measurement shall be the unit shown on the Bid Schedule. Payment for unit price items shall be based on the actual quantity multiplied by unit prices. Where work is to be completed at a lump sum price, the lump sum shall include all operations and elements necessary to complete the work. No payment shall be made for materials wasted, unused, rejected or used for the convenience of the contractor.

10.2 Payment

A. Mobilization

Mobilization of forces and equipment and commencement of project at the work site. This will be paid as a lump sum fee, and shall not exceed 5% of the total price bid, as shown on the Bid Proposal.

B. Construction Exit

Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to install the crushed stone construction exit as shown on the plans, maintain it during the construction period, and remove it when construction is complete.

C. Silt Fence

Measurement shall be on the basis of the actual number of linear feet of each type of silt fence installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the silt fence, maintain it during the construction period, and remove it when construction is complete.

D. Retrofit

Measurement shall be on the basis of the actual number of sedimentation control retrofits installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to

install the retrofit, maintain it during the construction period, and remove it when construction is complete.

E. Install, maintain and remove temporary 18" pipe

Measurement shall be on the basis of the actual number of linear feet of temporary pipe installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the pipe, maintain it during the construction period, and remove it when construction is complete.

F. Inlet Sediment Filter

Measurement shall be on the basis of the actual number of sediment filters installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to install the filter, maintain it during the construction period, and remove it when construction is complete.

G. Tree Protection Fence

Measurement shall be on the basis of the actual number of linear feet of tree protection fence installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the fence, maintain it during the construction period, and remove it when construction is complete.

H. Concrete Washout

Measurement shall be on the basis of the actual number of concrete washouts installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the washout, maintain it during the construction period, and remove the washout and any accumulated waste concrete when construction is complete.

I. Floating Sediment Barrier

Measurement shall be on the basis of the actual number of linear feet of floating sediment barrier installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the barrier, maintain it during the construction period, and remove the barrier and accumulated sediment when construction is complete.

J. Remove Asphalt Pavement

Measurement shall be on the basis of the actual number of square yards of existing asphalt pavement, including base course to subgrade, removed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and

equipment required to remove the pavement and dispose of it off the site of the work.

K. Remove Sidewalk

Measurement shall be on the basis of the actual number of square yards of existing concrete sidewalk removed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to remove the pavement and dispose of it off the site of the work.

L. Remove Metal Building

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to remove the metal building, including foundations and slabs, and dispose of all waste material off the site of the work. The price shall also include disconnecting and capping or removing existing utility features.

M. Remove Block Building

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to remove the block building, including foundations and slabs, and dispose of all waste materials off the site of the work. The price shall also include disconnecting and capping or removing existing utility features.

N. Remove Water Tank

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to remove the existing water tank, including foundations and supports, and dispose of all waste materials off the site of the work. The price shall also include removal of existing pipes and connections that will conflict with the installation of the new tank.

O. Remove Fence

Measurement shall be on the basis of the actual number of linear feet of existing fence of any type removed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to remove the fence and dispose of it off the site of the work.

P. Remove Tree

Measurement shall be on the basis of the actual number of trees of any type or size removed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to fell the tree and dispose of it off the site of the work. Removal of stumps and significant roots shall be included in the price bid.

Q. Remove Pipe

Measurement shall be on the basis of the actual number of linear feet of pipe of all types and sizes removed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to remove the pipe and dispose of it off the site of the work. This item shall not apply to small pipes which are encountered in excavations for other work.

R. Remove Grate Inlet

Measurement shall be on the basis of the actual number of grate inlets removed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to remove the inlet and dispose of it off the site of the work.

S. Remove Headwall

Measurement shall be on the basis of the actual number of headwalls removed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to remove the headwall and dispose of it off the site of the work.

T. Remove Wooden Bridge

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to remove the existing wooden bridge and dispose of it off the site of the work. The price shall also include any foundations or supports holding up the bridge.

U. Remove Entry Gate

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to remove the gate and gate posts and dispose of them off the site of the work.

V. Remove Sign

Measurement shall be on the basis of the actual number of signs removed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to remove the sign and dispose of it off the site of the work.

W. Remove Bollard/ Post

Measurement shall be on the basis of the actual number of metal pipe bollards or wooden posts removed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to remove the items

and dispose of them off the site of the work.

X. Site Clearing, Grubbing and Stripping

This item covers general clearing of the area as required to prepare the area of the work that is not covered by a separate removal item. This will include removal of vegetation not classified as a tree, grubbing of roots associated with this vegetation, and the removal of existing grass. Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to complete the operations and to remove waste materials from the site of the work.

Y. Temporary Grassing

Measurement shall be on the basis of the actual number of square yards of disturbed area which are required to receive temporary ground cover as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the seed, establish the ground cover, and maintain it during the construction period until such time as permanent vegetation is to be placed. This shall include watering as required and periodic mowing if necessary.

Z. Grading

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required. This item requires cut/ fill as required to meet finished grades, grading of swales and surfaces, construction staking, bonds, insurance and all other work required to complete the project and which is not covered by a separate pay item.

AA. Bioretention Basin

Payment shall be at the lump sum price in the Bid Proposal for each of the basins installed as shown on the plans or as directed by the County and shall include all labor, materials and equipment required to excavate the basin, install permeable soil mix, and grade the surfaces. Drainage structures, pipe and stone, and plantings are covered by separate pay items.

BB. 12" PVC Storm Drain Pipe

Measurement shall be on the basis of the actual number of linear feet of 12" PVC pipe installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to excavate the trench, install the pipe, and backfill the trench with excavated material. Cost of bedding to be included in price bid for pipe.

CC. 15" Perforated PVC Storm Drain Pipe

Measurement shall be on the basis of the actual number of linear feet of perforated pipe installed as shown on the plans or as directed by the County. Payment shall be at the unit

price in the Bid Proposal and shall include all labor, materials and equipment required to excavate the trench, install the pipe, and backfill the trench with excavated material. Cost of bedding to be included in the price bid for pipe. Cost of stone around and above pipe as shown on Bioretention details to be included in price for pipe.

DD. Storm Drain Pipe

Measurement shall be on the basis of the actual number of linear feet of each size of storm drain installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal for each size of pipe and shall include all labor, materials and equipment required to excavate the trench, install the pipe, and backfill the trench with excavated material. Cost of bedding to be included in price bid for pipe.

EE. Storm Drainage Structures

This item applies to roof inlets, grate inlets, storm manholes, and yard inlets. Measurement shall be on the basis of the actual number of each type structure installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal for each type structure and shall include all labor, materials and equipment required to install the structure.

FF. Bioretention Cleanout

Measurement shall be on the basis of the actual number of cleanouts installed at Bioretention Basins as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the cleanout.

GG. 6" Perforated Sock Drain

Measurement shall be on the basis of the actual number of linear feet of 6" sock drain installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the drain. Cost of stone around and above pipe as shown on Bioretention details to be included in the price bid for pipe.

HH. Flared End Section

Measurement shall be on the basis of the actual number of flared end sections installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the end sections.

II. Concrete Flume

Measurement shall be on the basis of the actual number of concrete flumes installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the flume.

JJ. Riprap

Measurement shall be on the basis of the actual number of square yards of riprap installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to excavate the area to receive riprap to the necessary depth, place the filter fabric, and place the riprap stone to be flush with the surrounding finished ground.

KK. Graded Aggregate Base Course

Measurement shall be on the basis of the actual number of square yards of base course installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to place and compact the base course and to apply the bituminous prime coat to the surface.

MM. Asphaltic Concrete

Measurement shall be on the basis of the actual number of square yards of each type and thickness of asphaltic concrete as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal for each type and thickness and shall include all labor, materials and equipment required to place and compact the asphaltic concrete. The cost of bituminous tack coat applied to the surface of the 19mm layer shall be included in the price bid for that item.

NN. Stamped Concrete Apron

Measurement shall be on the basis of the actual number of square yards of stamped concrete apron installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to place and finish the Apron.

OO. Concrete Sidewalk

Measurement shall be on the basis of the actual number of square yards of concrete sidewalk installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to place and finish the sidewalk.

PP. Aggregate Surface Course

Measurement shall be on the basis of the actual number of square yards of aggregate surface course installed as shown on the plans or as directed by the County. Payment shall be on the basis of the unit price in the Bid Proposal and shall include all labor, materials and equipment required to prepare the ground surface, install the filter fabric underlay, place the aggregate, and compact as necessary.

QQ. Concrete Median with Integral Curb

Measurement shall be on the basis of the actual number of square yards of median installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the curb and median.

RR. Concrete Header Curb

Measurement shall be on the basis of the actual number of linear feet of header curb installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the curb.

SS. 18" Curb and Gutter

Measurement shall be on the basis of the actual number of linear feet of curb and gutter installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, material, and equipment required to install the curb and gutter.

TT. 24" Valley Gutter

Measurement shall be on the basis of the actual number of linear feet of valley gutter installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to install the valley gutter.

UU. Concrete Wheel Stop

Measurement shall be on the basis of the actual number of wheel stops installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install each wheel stop.

VV. Traffic Sign

Measurement shall be on the basis of the actual number of traffic signs installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the sign.

WW. Handicapped Parking Sign

Measurement shall be on the basis of the actual number of handicapped parking signs installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the sign.

XX. Entrance Monument Sign

Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and

equipment required to install the sign.

YY. Directional Sign

Measurement shall be on the basis of the actual number of directional signs installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the sign.

ZZ. Remove and Relocate Existing Monument Sign

Payment shall be on the basis of the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to remove the existing monument sign, safely store it during construction activities, and replace the sign in the location shown and in the same manner as the existing sign.

AAA. Thermoplastic Traffic Stripe

Measurement shall be on the basis of the actual number of linear feet of each size and color installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal for each size and color and shall include all labor, materials and equipment required to install the striping.

BBB. 18" Yield Line

Measurement shall be on the basis of the actual number of yield lines installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the yield line.

CCC. Handicapped Parking Space Striping

Measurement shall be on the basis of the actual number of handicapped parking spaces striped as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to complete the striping. The hatching of the adjacent area is included in this item.

DDD. 8' Aluminum Fence

Measurement shall be on the basis of the actual number of linear feet of aluminum fence installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the fence.

EEE. 8' Aluminum Automatic Vehicular Gate

Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and

equipment required to install the gate and make it operational. This will include gate supports and control pads and supports.

FFF. 8' Aluminum Manual Access Gate

Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the 5' wide manual access gate.

GGG. 8' Vinyl Covered Chain Link Fence

Measurement shall be on the basis of the actual number of linear feet of fence installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to install the fence.

HHH. 8' Double Swing Gate, 24'

Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials, and equipment required to install the 8' high, 24' wide vinyl covered chain link fence double swing gate.

III. 8' Gate, 5'

Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the 8' high, 5' wide vinyl covered chain link fence gate.

JJJ. Traffic Control

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to provide all measures of traffic control to allow continued ingress/ egress to the facility during the construction period. This shall include, but is not limited to, signs, flaggers, channelization devices, and temporary surfaces and or markings.

KKK. Utility Coordination

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to coordinate with non-County utility companies during the course of the work, including coordination of the supply of power .

LLL. Maintenance of Flow

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials, and equipment required to provide all measures needed to maintain the flow of storm drains and sewer pipes.

MMM. NPDES Compliance

Payment shall be at the lump sum price in the Bid Proposal and shall include all measures required to comply with the requirements of the Georgia General Permit for construction, including record keeping and inspections, with the exception of storm water monitoring, testing and reporting. This will be done by an outside entity working directly for the County.

NNN. Water Piping

Measurement shall be on the basis of the actual number of linear feet of each size and type of water main or service line installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal for each size and type of water piping and shall include all labor materials and equipment required to install the pipe. The cost of fittings shall be included in the price bid for pipe.

OOO. Water Valve in Box

Measurement of each size and type of water valve in a valve box shall be on the basis of the actual number installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal for each size and type and shall include all labor, materials and equipment required to install the valve in box.

PPP. Connect to Existing Water System

Measurement shall be on the basis of the actual number of connections of new water mains to existing water system as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required.

QQQ. Reconnect to Existing Building Water Service

Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to connect the new water service line to the existing water service line.

RRR. Potable Water Well

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to install the well and tank. This shall include, but may not be limited to, obtaining any needed permit and drilling the well, installing the 1500 gallon storage tank on supports, installing all piping and controls, installing the molded building, testing, installing controls, and connecting to the new water system piping.

SSS. 5000 Gallon Water Tank

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to install the new tank. This will include constructing foundations and tank/ piping supports, connecting to existing piping and controls, and testing the system.

TTT. 4' Sewer Piping

Measurement shall be on the basis of the actual number of linear feet of 4" sewer pipe installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the pipe.

UUU. 4" Sewer Cleanout

Measurement shall be on the basis of the actual number of cleanouts installed as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to install the cleanout.

VVV. Connect to Existing Sewer Service

Measurement shall be on the basis of the actual number of connections to the existing sewer service piping as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to complete the connection.

XXX. Connect to Existing Septic Tank

Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to connect the new sewer piping to the existing septic tank.

YYY. Storage Building

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to construct the building in accordance with the plans and specifications. This will include site preparation, foundations, and all electrical and mechanical items within the building footprint. Aprons under roof or directly adjacent to the building shall also be included in this item.

ZZZ. Site Electrical, excluding Landscape Lighting

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to complete all needed electrical work outside the building footprint except for landscape lighting. This will include connecting to the utility provided power source and running power to all existing and proposed facilities such as wells, pumps, buildings and the irrigation system.

AAAA. Landscape Lighting

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials

and equipment required to install the low voltage landscape lighting as shown on the plans. This will include installing the system controller and connecting to power brought to the controller.

BBBB. Irrigation System

Payment shall be at the lump sum price in the Bid Proposal and shall include all labor, materials and equipment required to design and install an irrigation system meeting the requirements shown on the plans. This will include connecting to the water source, installing the system controller and connecting it to power, and installing all piping, control valves, control wiring and sprinkler heads. The design layout must be approved by the County prior to implementation. The installer shall provide detailed as-builts showing the location of all piping, valves and wires, and the zones. The installer shall provide training to the County staff regarding the operation of the system.

CCCC. Tree

Measurement shall be on the basis of the actual number of trees installed as shown on the plans or as directed by the County. For this item, trees are defined as those items listed on the plans as trees. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to plant the tree, water and protect until acceptance, and provide support during the warranty period.

DDDD. Shrub

Measurement shall be on the basis of the actual number of shrubs installed as shown on the plans or as directed by the County. For this item, shrubs are defined as those items listed on the plans as shrubs. Payment shall be at the unit price in the Bid Proposal and shall include all labor materials and equipment required to plant the shrub, water and protect it until acceptance, and provide support during the warranty period.

EEEE. Ground Cover Plant

Measurement shall be on the basis of the actual number of ground cover plants installed as shown on then plans or as directed by the County. For this item, ground cover plants are defined as those items listed on the plans as ground cover except for grass by seed or sod. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to plant the ground cover, water and protect it until acceptance, and provide support during the warranty period.

FFFF. Permanent Grassing, Seed

Measurement shall be on the basis of the actual number of square yards of disturbed area to be grassed by seeding as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to prepare the soil, plant the seed, water and maintain until acceptance, and provide support during the warranty period. Watering as required to establish the permanent grassing is to be included in the price.

GGGG. Permanent Grassing, Sod

Measurement shall be on the basis of the actual number of square yards of disturbed area to be grassed by sodding as shown on the plans or as directed by the County. Payment shall be at the unit price in the Bid Proposal and shall include all labor, materials and equipment required to prepare the soil, place the sod, water and maintain until acceptance, and provide support during the warranty period. Watering as required to establish the permanent sod grassing is to be included in the price.



SAUSSY ENGINEERING

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November 11, 2019

Cogdell & Mendrala Architects
517 East Congress Street
Savannah, GA 31401-2805

Attn: Eric McManus

Re: L. Scott Stell Park Improvements
Project No. 18099

Gentlemen:

The Georgia State Minimum Standard Building Code (International Building Code, 2012 edition), Chapter 17, "Structural Tests and Special Inspections", requires the owner or the registered design professional in responsible charge acting as the owner's agent employ one or more special inspectors to provide special inspections during construction. These requirements are further expanded in the "Special Structural Inspections" notes listed in the structural drawings included with the contract documents on the above referenced project.

The special inspections program consists of three independent forms which must be filled out and submitted to the Building Department. The forms are as follows:

- **Statement of Special Inspections**
- **Schedule of Special Inspection Services**
- **Final Report of Special Inspections**

Statement of Special Inspections

This form provides general information about the project and the registered design professionals in responsible charge of the project design and establishes the frequency interim inspection reports should be furnished. Additionally, the building official can request interim reports at a different frequency than the registered design professional.

In accordance with Section 1704.2.3, this form must be submitted by the contractor to the Building Department as a condition for permit issuance. A copy of this form should be kept at the project site with the "Schedule of Special Inspection Services".

Schedule of Special Inspection Services

This form provides an itemized list of special inspection activities which are required and must be submitted with the "Statement of Special Inspections" as a condition for permit issuance. We have completed the form relative to the "yes" or "no" items which apply to this project. The special inspection agents, selected by the contractor and approved by the architect/engineer, must be listed at the end of the form and identified adjacent to each required task under the "agent" column.

It should be noted that multiple special inspectors are permitted. The multiple special inspectors are identified and numbered at the end of the form. The number next to the individual, firm, or agency's name would be listed in the schedule under the column heading "agent" for the task that individual, firm, or agency will perform. Where it is desirable to have more than one special inspector involved in the same task, the numbers for both parties would be listed adjacent to that task.



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The only column not filled in on the schedule at the time of permit application should be the "completed column". When an individual special inspection task in the schedule is completed for the last time on the project and the special inspector has performed their final review, inspection or test of that item for the project, the special inspector should initial and date the cell in the "completed" column adjacent to that task. At the conclusion of the project, a copy of the Schedule of Special Inspection Services form with the signatures in the completed column for each task must be submitted to the Building Department along with a copy of the "Final Report of Special Inspections". Three copies of each of these documents must be submitted to the architect for file and distribution.

Final Report of Special Inspections

This form must be submitted by the contractor when all the special inspection requirements for the project have been fulfilled. Each special inspector corresponding to an agent number in the "Schedule of Special Inspection Services" will be required to complete a copy of this form for submittal to the Building Department for their scope of work. The special inspection program will not be considered complete until all forms from all agents have been submitted and received by the Building Department and the architect.

Additional forms which are required to be completed by the Special Inspections agents and submitted to the contractor, building official, and architect at a frequency indicated on the "Statement of Special Inspections" are attached and are as follows:

- **Special Inspection Interim Report**
- **Special Inspection Discrepancy Notice**
- **Special Inspection Daily Report**

Where applicable, additional forms as noted below are required to be completed by the contractor or fabricators as indicated and submitted to the Building Department and architect prior to construction. They are as follows:

- **Fabricators Certificate of Compliance**

Please review the attached documents and familiarize yourself with the requirements of IBC 2012 Chapter 17 and advise if you have any questions or comments regarding its content or requirements. As a reminder, the contract documents permit selection of the special inspection agency(s) by the contractor, however, the selected agency(s) must be approved by the Architect. The inspection services agency must be engaged and compensated directly by the owner or the owner's representative.

If there are any questions, please do not hesitate to contact me.

Yours truly,

W. Hunter Saussy III, P.E.
WHS/rlm

STATEMENT OF SPECIAL INSPECTIONS

PROJECT: L. Scott Stell Park Improvements
LOCATION: Chatham County, GA
PERMIT APPLICANT: To be determined
APPLICANT'S ADDRESS: To be determined
ARCHITECT OF RECORD: Eric McManus, AIA
STRUCTURAL ENGINEER OF RECORD: W. Hunter Saussy III, P.E.
MECHANICAL ENGINEER OF RECORD: S. Michelle Peavler, P.E.
ELECTRICAL ENGINEER OF RECORD: Paul Mamalakos, P.E.
REGISTERED DESIGN PROFESSIONAL IN RESPONSIBLE CHARGE: W. Hunter Saussy III, P.E.

This Statement of Special Inspections is submitted in accordance with Section 1704.3 of the 2012 International Building Code. It includes a *Schedule of Special Inspection Services* applicable to the above-referenced Project as well as the identity of the individuals, agencies, or firms intended to be retained for conducting these inspections. If applicable, it includes *Requirements for Seismic Resistance* and/or *Requirements for Wind Resistance*.

Are *Requirements for Seismic Resistance* included in the *Statement of Special Inspections*? ☐ Yes ☒ No

Are *Requirements for Wind Resistance* included in the *Statement of Special Inspections*? ☐ Yes ☒ No

The Special Inspector(s) shall keep records of all inspections and shall furnish interim inspection reports to the Building Official and to the Registered Design Professional in Responsible Charge at a frequency agreed upon by the Design Professional and the Building Official prior to the start of work. Discrepancies shall be brought to the immediate attention of the Contractor for correction. If the discrepancies are not corrected, the discrepancies shall be brought to the attention of the Building Official and the Registered Design Professional in Responsible Charge prior to completion of that phase of work. A *Final Report of Special Inspections* documenting required special inspections and corrections of any discrepancies noted in the inspections shall be submitted to the Building Official and the Registered Design Professional in Responsible Charge at the conclusion of the project.

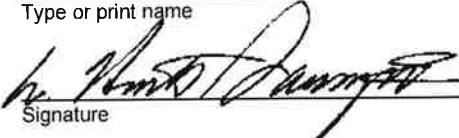
Frequency of interim report submittals to the Registered Design Professional in Responsible Charge:

☐ Weekly ☐ Bi-Weekly ☒ Monthly Other; specify: _____

The Special Inspection program does not relieve the Contractor of the responsibility to comply with the Contract Documents. Jobsite safety and means and methods of construction are solely the responsibility of the Contractor.

Statement of Special Inspections Prepared by:

W. Hunter Saussy III
Type or print name

 11/11/2019
Signature Date

Building Official's Acceptance:



Signature Date

Permit Number:

Frequency of interim report submittals to the Building Official:

☐ Monthly ☐ Bi-Monthly ☐ Upon Completion Other; specify: _____

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
1704.2.5 Inspection of Fabricators					
Verify fabrication/quality control procedures	In-plant review (3)	Y	Periodic		
1705.1.1 Special Cases (work unusual in nature, including but not limited to alternative materials and systems, unusual design applications, materials and systems with special manufacturer's requirements)	Submittal review, shop (3) and/or field inspection	N			
1705.2 Steel Construction					
1. Fabricator and erector documents (Verify reports and certificates as listed in AISC 360, chapter N, paragraph 3.2 for compliance with construction documents)	Submittal Review	Y	Each submittal		
2. Material verification of structural steel	Shop (3) and field inspection	Y	Periodic		
3. Embedments (Verify diameter, grade, type, length, embedment, See 1705.3 for anchors)	Field inspection	Y	Periodic		
4. Verify member locations, braces, stiffeners, and application of joint details at each connection comply with construction documents	Field inspection	Y	Periodic		
5. Structural steel welding:					
a. Inspection tasks Prior to Welding (Observe, or perform for each welded joint or member, the QA tasks listed in AISC 360, Table N5.4-1)	Shop (3) and field inspection	Y	Observe or Perform as noted (4)		
b. Inspection tasks During Welding (Observe, or perform for each welded joint or member, the QA tasks listed in AISC 360, Table N5.4-2)	Shop (3) and field inspection	Y	Observe (4)		
c. Inspection tasks After Welding (Observe, or perform for each welded joint or member, the QA tasks listed in AISC 360, Table N5.4-3)	Shop (3) and field inspection	Y	Observe or Perform as noted (4)		
d. Nondestructive testing (NDT) of welded joints: <i>see Commentary</i>					
1) Complete penetration groove welds 5/16" or greater in <i>risk category III</i> or IV	Shop (3) or field ultrasonic testing - 100%	N	Periodic		
2) Complete penetration groove welds 5/16" or greater in <i>risk category II</i>	Shop (3) or field ultrasonic testing - 10% of welds minimum	N	Periodic		
3) Thermally cut surfaces of access holes when material t > 2"	Shop (3) or field magnetic Partical or Penetrant testing	N	Periodic		
4) Welded joints subject to fatigue when required by AISC 360, Appendix 3, Table A-3.1	Shop (3) or field radiographic or Ultrasonic testing	N	Periodic		
5) Fabricator's NDT reports when fabricator performs NDT	Verify reports	N	Each submittal (5)		
6. Structural steel bolting:	Shop (3) and field inspection				
a. Inspection tasks Prior to Bolting (Observe, or perform tasks for each bolted connection, in accordance with QA tasks listed in AISC 360, Table N5.6-1)		Y	Observe or Perform as noted (4)		

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
b. Inspection tasks During Bolting (Observe the QA tasks listed in AISC 360, Table N5.6-2)		Y	Observe (4)		
1) Pre-tensioned and slip-critical joints					
a) Turn-of-nut with matching markings		N	Periodic		
b) Direct tension indicator		Y	Periodic		
c) Twist-off type tension control bolt		N	Periodic		
d) Turn-of-nut without matching markings		N	Continuous		
e) Calibrated wrench		N	Continuous		
2) Snug-tight joints		N	Periodic		
c. Inspection tasks After Bolting (Perform tasks for each bolted connection in accordance with QA tasks listed in AISC 360, Table N5.6-3)		N	Perform (4)		
7. Inspection of steel elements of composite construction prior to concrete placement in accordance with QA tasks listed in AISC 360, Table N6.1	Shop (3) and field inspection and testing	N	Observe or Perform as noted (4)		
1705.2.2 Steel Construction Other Than Structural Steel					
1. Material verification of cold-formed steel deck:					
a. Identification markings	Field inspection	Y	Periodic		
b. Manufacturer's certified test reports	Submittal Review	Y	Each submittal		
2. Connection of cold-formed steel deck to supporting structure:	Shop (3) and field inspection				
a. Welding		Y	Periodic		
b. Other fasteners (in accordance with AISC 360, Section N6)					
1) Verify fasteners are in conformance with approved submittal		Y	Periodic		
2) Verify fastener installation is in conformance with approved submittal and manufacturer's recommendations		Y	Periodic		
3. Reinforcing steel	Shop (3) and field inspection				
a. Verification of weldability of steel other than ASTM A706		N	Periodic		
b. Reinforcing steel resisting flexural and axial forces in intermediate and special moment frames, boundary elements of special concrete structural walls and shear reinforcement		N	Continuous		
c. Shear reinforcement		N	Continuous		
d. Other reinforcing steel		N	Periodic		
4. Cold-formed steel trusses spanning 60 feet or greater					
a. Verify temporary and permanent restraint/bracing are installed in accordance with the approved truss submittal package	Field inspection	N	Periodic		
1705.3 Concrete Construction					
1. Inspection of reinforcing steel installation (see 1705.2.2 for welding)	Shop (3) and field inspection	Y	Periodic		
2. Inspection of prestressing steel installation	Shop (3) and field inspection	N	Periodic		

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
3. Inspection of anchors cast in concrete where allowable loads have been increased per section 1908.5 or where strength design is used	Shop (3) and field inspection	N	Periodic		
4. Inspection of anchors and reinforcing steel post-installed in hardened concrete: Per research reports including verification of anchor type, anchor dimensions, hole dimensions, hole cleaning procedures, anchor spacing, edge distances, concrete minimum thickness, anchor embedment and tightening torque	Field inspection	N	Periodic or as required by the research report issued by an approved source		
5. Verify use of approved design mix	Shop (3) and field inspection	Y	Periodic		
6. Fresh concrete sampling, perform slump and air content tests and determine temperature of concrete	Shop (3) and field inspection	Y	Continuous		
7. Inspection of concrete and shotcrete placement for proper application techniques	Shop (3) and field inspection	Y	Continuous		
8. Inspection for maintenance of specified curing temperature and techniques	Shop (3) and field inspection	Y	Periodic		
9. Inspection of prestressed concrete:	Shop (3) and field inspection				
a. Application of prestressing force		N	Continuous		
b. Grouting of bonded prestressing tendons in the seismic-force-resisting system		N	Continuous		
10. Erection of precast concrete members					
a. Inspect in accordance with construction documents	Field inspection	N	In accordance with construction documents		
b. Perform inspections of welding and bolting in accordance with Section 1705.2	Field inspection	N	In accordance with Section 1705.2		
11. Verification of in-situ concrete strength, prior to stressing of tendons in post tensioned concrete and prior to removal of shores and forms from beams and structural slabs	Review field testing and laboratory reports	N	Periodic		
12. Inspection of formwork for shape, lines, location and dimensions	Field inspection	Y	Periodic		
13. Concrete strength testing and verification of compliance with construction documents	Field testing and review of laboratory reports	Y	Periodic		
1705.4 Masonry Construction					
(A) Level A, B and C Quality Assurance:					
1. Verify compliance with approved submittals	Field Inspection	Y	Periodic		
(B) Level B Quality Assurance:					
1. Verification of f_m and f_{AAC} prior to construction	Testing by unit strength method or prism test method	Y	Periodic		

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
(C) Level C Quality Assurance:					
1. Verification of f_m and f_{AAC} prior to construction and for every 5,000 SF during construction	Testing by unit strength method or prism test method	N	Periodic		
2. Verification of proportions of materials in premixed or preblended mortar, prestressing grout, and grout other than self-consolidating grout, as delivered to the project site	Field inspection	N	Continuous		
3. Verify placement of masonry units	Field Inspection	N	Periodic		
(D) Levels B and C Quality Assurance:					
1. Verification of Slump Flow and Visual Stability Index (VSI) of self-consolidating grout as delivered to the project	Field testing	Y	Continuous		
2. Verify compliance with approved submittals	Field inspection	Y	Periodic		
3. Verify proportions of site-mixed mortar, grout and prestressing grout for bonded tendons	Field Inspection	Y	Periodic		
4. Verify grade, type, and size of reinforcement and anchor bolts, and prestressing tendons and anchorages	Field Inspection	Y	Periodic		
5. Verify construction of mortar joints	Field Inspection	Y	Periodic		
6. Verify placement of reinforcement, connectors, and prestressing tendons and anchorages	Field Inspection	Y	Level B - Periodic		
		N	Level C - Continuous		
7. Verify grout space prior to grouting	Field Inspection	Y	Level B - Periodic		
		N	Level C - Continuous		
8. Verify placement of grout and prestressing grout for bonded tendons	Field Inspection	N	Continuous		
9. Verify size and location of structural masonry elements	Field Inspection	Y	Periodic		
10. Verify type, size, and location of anchors, including details of anchorage of masonry to structural members, frames, or other construction.	Field inspection	Y	Level B - Periodic		
		N	Level C - Continuous		
11. Verify welding of reinforcement (see 1705.2.2)	Field inspection	N	Continuous		
12. Verify preparation, construction, and protection of masonry during cold weather (temperature below 40°F) or hot weather (temperature above 90°F)	Field inspection	Y	Periodic		
13. Verify application and measurement of prestressing force	Field Inspection	N	Continuous		

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
14. Verify placement of AAC masonry units and construction of thin-bed mortar joints (first 5000 SF of AAC masonry)	Field inspection	N	Continuous		
15. Verify placement of AAC masonry units and construction of thin-bed mortar joints (after the first 5000 SF of AAC masonry)	Field inspection	N	Level B - Periodic		
		N	Level C - Continuous		
16. Verify properties of thin-bed mortar for AAC masonry (first 5000 SF of AAC masonry)	Field inspection	N	Continuous		
17. Verify properties of thin-bed mortar for AAC masonry (after the first 5000 SF of AAC masonry)	Field inspection	N	Level B - Periodic		
		N	Level C - Continuous		
18. Prepare grout and mortar specimens	Field testing	Y	Level B - Periodic		
		N	Level C - Continuous		
19. Observe preparation of prisms	Field inspection	Y	Level B - Periodic		
		N	Level C - Continuous		
1705.5 Wood Construction					
1. Inspection of the fabrication process of wood structural elements and assemblies in accordance with Section 1704.2.5	In-plant review (3)	N	Periodic		
2. For high-load diaphragms, verify grade and thickness of structural panel sheathing agree with approved building plans	Field inspection	N	Periodic		
3. For high-load diaphragms, verify nominal size of framing members at adjoining panel edges, nail or staple diameter and length, number of fastener lines, and that spacing between fasteners in each line and at edge margins agree with approved building plans	Field inspection	N	Periodic		
4. Metal-plate-connected wood trusses spanning 60 feet or greater: verify temporary and permanent restraint/bracing are installed in accordance with the approved truss submittal package	Field inspection	N	Periodic		
1705.6 Soils					
1. Verify materials below shallow foundations are adequate to achieve the design bearing capacity.	Field inspection	Y	Periodic		
2. Verify excavations are extended to proper depth and have reached proper material.	Field inspection	Y	Periodic		
3. Perform classification and testing of controlled fill materials.	Field inspection	N	Periodic		
4. Verify use of proper materials, densities, and lift thicknesses during placement and compaction of controlled fill	Field inspection	Y	Continuous		
5. Prior to placement of controlled fill, observe subgrade and verify that site has been prepared properly	Field inspection	Y	Periodic		

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
1705.7 Driven Deep Foundations					
1. Verify element materials, sizes and lengths comply with requirements	Field inspection	N	Continuous		
2. Determine capacities of test elements and conduct additional load tests, as required	Field inspection	N	Continuous		
3. Observe driving operations and maintain complete and accurate records for each element	Field inspection	N	Continuous		
4. Verify placement locations and plumbness, confirm type and size of hammer, record number of blows per foot of penetration, determine required penetrations to achieve design capacity, record tip and butt elevations and document any damage to foundation element	Field inspection	N	Continuous		
5. For steel elements, perform additional inspections per Section 1705.2	See Section 1705.2	N	See Section 1705.2		
6. For concrete elements and concrete-filled elements, perform additional inspections per Section 1705.3	See Section 1705.3	N	See Section 1705.3		
7. For specialty elements, perform additional inspections as determined by the registered design professional in responsible charge	Field inspection	N	In accordance with construction documents		
8. Perform additional inspections and tests in accordance with the construction documents	Field Inspection and testing	N	In accordance with construction documents		
1705.8 Cast-in-Place Deep Foundations					
1. Observe drilling operations and maintain complete and accurate records for each element	Field inspection	N	Continuous		
2. Verify placement locations and plumbness, confirm element diameters, bell diameters (if applicable), lengths, embedment into bedrock (if applicable) and adequate end-bearing strata capacity. Record concrete or grout volumes	Field inspection	N	Continuous		
3. For concrete elements, perform additional inspections in accordance with Section 1705.3	See Section 1705.3	N	See Section 1705.3		
4. Perform additional inspections and tests in accordance with the construction documents	Field Inspection and testing	N	In accordance with construction documents		
1705.9 Helical Pile Foundations					
1. Verify installation equipment, pile dimensions, tip elevations, final depth, final installation torque and other data as required.	Field inspection	N	Continuous		
2. Perform additional inspections and tests in accordance with the construction documents	Field Inspection and testing	N	In accordance with construction documents		

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
1705.10.1 Structural Wood Special Inspections For Wind Resistance					
1. Inspection of field gluing operations of elements of the main windforce-resisting system	Field inspection	N	Continuous		
2. Inspection of nailing, bolting, anchoring and other fastening of components within the main windforce-resisting system	Shop (3) and field inspection	N	Periodic		
1705.10.2 Cold-formed Steel Special Inspections For Wind Resistance					
1. Inspection during welding operations of elements of the main windforce-resisting system	Shop (3) and field inspection	N	Periodic		
2. Inspections for screw attachment, bolting, anchoring and other fastening of components within the main windforce-resisting system	Shop (3) and field inspection	N	Periodic		
1705.10.3 Wind-resisting Components					
1. Roof cladding	Shop (3) and field inspection	N	Periodic		
2. Wall cladding	Shop (3) and field inspection	N	Periodic		
1705.11.1 Structural Steel Special Inspections for Seismic Resistance					
Inspection of structural steel in accordance with AISC 341	Shop (3) and field inspection	N	In accordance with AISC 341		
1705.11.2 Structural Wood Special Inspections for Seismic Resistance					
1. Inspection of field gluing operations of elements of the seismic-force resisting system	Field inspection	N	Continuous		
2. Inspection of nailing, bolting, anchoring and other fastening of components within the seismic-force-resisting system	Shop (3) and field inspection	N	Periodic		
1705.11.3 Cold-formed Steel Light-Frame Construction Special Inspections for Seismic Resistance					
1. Inspection during welding operations of elements of the seismic-force-resisting system	Shop (3) and field inspection	N	Periodic		
2. Inspections for screw attachment, bolting, anchoring and other fastening of components within the seismic-force-resisting system	Shop (3) and field inspection	N	Periodic		
1705.11.4 Designated Seismic Systems Verification					
Inspect and verify that the component label, anchorage or mounting conforms to the certificate of compliance in accordance with Section 1705.12.3	Field inspection	N	Periodic		

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
1705.11.5 Architectural Components Special Inspections for Seismic Resistance					
1. Inspection during the erection and fastening of exterior cladding and interior and exterior veneer	Field inspection	N	Periodic		
2. Inspection during the erection and fastening of interior and exterior nonbearing walls	Field inspection	N	Periodic		
3. Inspection during anchorage of access floors	Field inspection	N	Periodic		
1705.11.6 Mechanical and Electrical Components Special Inspections for Seismic Resistance					
1. Inspection during the anchorage of electrical equipment for emergency or standby power systems	Field inspection	N	Periodic		
2. Inspection during the anchorage of other electrical equipment	Field inspection	N	Periodic		
3. Inspection during installation and anchorage of piping systems designed to carry hazardous materials, and their associated mechanical units	Field inspection	N	Periodic		
4. Inspection during the installation and anchorage of HVAC ductwork that will contain hazardous materials	Field inspection	N	Periodic		
5. Inspection during the installation and anchorage of vibration isolation systems	Field inspection	N	Periodic		
1705.11.7 Storage Racks Special Inspections for Seismic Resistance					
Inspection during the anchorage of storage racks 8 feet or greater in height	Field inspection	N	Periodic		
1705.11.8 Seismic Isolation Systems					
Inspection during the fabrication and installation of isolator units and energy dissipation devices used as part of the seismic isolation system	Shop and field inspection	N	Periodic		
1705.12.1 Concrete Reinforcement Testing and Qualification for Seismic Resistance					
1. Review certified mill test reports for each shipment of reinforcement used to resist earthquake-induced flexural and axial forces in reinforced concrete special moment frames, special structural walls, and coupling beams connecting special structural walls	Review certified mill test reports	N	Each shipment		

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
2. Verify reinforcement weldability of ASTM A615 reinforcement used to resist earthquake-induced flexural and axial forces in reinforced concrete special moment frames, special structural walls, and coupling beams connecting special structural walls	Review test reports	N	Each shipment		
1705.12.2 Structural Steel Testing and Qualification for Seismic Resistance					
Test in accordance with the quality assurance requirements of AISC 341	Shop (3) and field testing	N	Per AISC 341		
1705.12.3 Seismic Certification of Nonstructural Components					
Review certificate of compliance for designated seismic system components.	Certificate of compliance review	N	Each submittal		
1705.12.4 Seismic Isolation Systems					
Test seismic isolation system in accordance with ASCE 7 Section 17.8	Prototype testing	N	Per ASCE 7		
1705.13 Sprayed Fire-resistant Materials					
1. Verify surface condition preparation of structural members	Field inspection	N	Periodic		
2. Verify application of sprayed fire-resistant materials	Field inspection	N	Periodic		
3. Verify average thickness of sprayed fire-resistant materials applied to structural members	Field inspection	N	Periodic		
4. Verify density of the sprayed fire-resistant material complies with approved fire-resistant design	Field inspection and testing	N	Per IBC Section 1705.13.5		
5. Verify the cohesive/adhesive bond strength of the cured sprayed fire-resistant material	Field inspection and testing	N	Per IBC Section 1705.13.6		
1705.14 Mastic and Intumescent Fire-Resistant Coatings					
Inspect mastic and intumescent fire-resistant coatings applied to structural elements and decks	Field inspection	N	Periodic		
1705.15 Exterior Insulation and Finish Systems (EIFS)					
1. Verify materials, details and installations are per the approved construction documents	Field inspection	N	Periodic		
2. Inspection of water-resistive barrier over sheathing substrate	Field inspection	N	Periodic		

SCHEDULE OF SPECIAL INSPECTION SERVICES					
PROJECT					
MATERIAL / ACTIVITY	SERVICE	APPLICABLE TO THIS PROJECT			
		Y/N	EXTENT	AGENT*	DATE COMPLETED
1705.16 Fire-Resistant Penetrations and Joints					
1. Inspect penetration firestop systems	Field testing	N	Per ASTM E2174		
2. Inspect fire-resistant joint systems	Field testing	N	Per ASTM E2393		
1705.17 Smoke Control Systems					
1. Leakage testing and recording of device locations prior to concealment	Field testing	N	Periodic		
2. Prior to occupancy and after sufficient completion, pressure difference testing, flow measurements, and detection and control verification	Field testing	N	Periodic		
* INSPECTION AGENTS		ADDRESS		TELEPHONE NO.	
1. FIRM					
2.					
3.					
4.					
<p><i>Notes: 1. The inspection and testing agent(s) shall be engaged by the Owner or the Owner's Agent, and not by the Contractor or Subcontractor whose work is to be inspected or tested. Any conflict of interest must be disclosed to the Building Official prior to commencing work. The qualifications of the Special Inspector(s) and/or testing agencies may be subject to the approval of the Building Official and/or the Design Professional.</i></p> <p><i>2. The list of Special Inspectors may be submitted as a separate document, if noted so above.</i></p> <p><i>3. Special inspections as required by Section 1704.2.5 are not required where the fabricator is approved in accordance with IBC Section 1704.2.5.2</i></p> <p><i>4. Observe on a random basis, operations need not be delayed pending these inspections. Perform these tasks for each welded joint, bolted connection, or steel element.</i></p> <p><i>5. NDT of welds completed in an approved fabricator's shop may be performed by that fabricator when approved by the AHJ. Refer to AISC 360, N7.</i></p>					
Are Requirements for Seismic Resistance included in the Statement of Special Inspections?				No	
Are Requirements for Wind Resistance included in the Statement of Special Inspections?				No	
		DATE:		11/11/2019	

FINAL REPORT OF SPECIAL INSPECTIONS

PROJECT: L. Scott Stell Park Improvements
LOCATION: Chatham County, GA
PERMIT APPLICANT: To be determined
APPLICANT'S ADDRESS: To be determined
ARCHITECT OF RECORD: Eric McManus, AIA
STRUCTURAL ENGINEER OF RECORD: W. Hunter Saussy III, P.E.
MECHANICAL ENGINEER OF RECORD: S. Michelle Peavler, P.E.
ELECTRICAL ENGINEER OF RECORD: Paul Mamalakis, P.E.
REGISTERED DESIGN PROFESSIONAL IN RESPONSIBLE CHARGE: W. Hunter Saussy III, P.E.

To the best of my information, knowledge, and belief, which are based upon observations or diligent supervision of our inspection services for the above-referenced Project, I hereby state that the special inspections or testing required for this Project, and designated for this Agent in the *Schedule of Special Inspection Services*, have been completed in accordance with the Contract Documents.

The Special Inspection program does not relieve the Contractor of the responsibility to comply with the Contract Documents. Jobsite safety and means and methods of construction are solely the responsibility of the Contractor.

Interim reports submitted prior to this final report and numbered ___ to ___ form a basis for, and are to be considered an integral part of this final report. The following discrepancies that were outstanding since the last interim report dated _____ have been corrected:

(Attach 8 1/2"x11" continuation sheet(s) if required to complete the description of corrections)

Prepared By:

Special Inspection Agent/Firm

Type or print name

Signature

Date

SPECIAL INSPECTION INTERIM REPORT

PROJECT NAME / ADDRESS:								
INSPECTION TYPE(S) COVERAGE <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <input type="checkbox"/> CONTINUOUS TIME BEGINNING INSPECTION: </div> <div style="text-align: center;"> <input type="checkbox"/> PERIODIC TIME ENDING INSPECTION: </div> </div>								
DESCRIBE INSPECTIONS MADE, INCLUDING LOCATIONS:								
LIST TESTS MADE:								
TOTAL INSPECTION TIME EACH DAY	DATE							
	HOURS							
LIST ITEMS REQUIRING CORRECTIONS, CORRECTIONS OF PREVIOUSLY LISTED ITEMS AND PREVIOUSLY LISTED UNCORRECTED ITEMS: PROVIDE COPIES OF DISCREPANCY NOTICES:								
COMMENTS:								
TO THE BEST OF MY KNOWLEDGE, WORK INSPECTED WAS IN ACCORDANCE WITH THE APPROVED DESIGN DRAWINGS, AND SPECIFICATIONS, EXCEPT AS NOTED ABOVE.								
PRINTED FULL NAME								
NOTE BY "SPECIAL INSPECTOR" OR PROVIDE NAME OF TESTING AGENCY								
SIGNED:						DATE:		
CERTIFICATION:						NUMBER:		

One copy of this report to remain at job site with the contractor for review upon request.

SPECIAL INSPECTION DISCREPANCY NOTICE

PROJECT NAME / ADDRESS:		
INSPECTION TYPE(S) COVERAGE		
<input type="checkbox"/> CONTINUOUS <input type="checkbox"/> PERIODIC		
AREA INSPECTED	TYPE OF INSPECTION	
NOTICE DELIVERED TO: <input type="radio"/> CONTRACTOR <input type="radio"/> ENGINEER/ARCHITECT <input type="radio"/> OWNER	DATE:	TIME:
MAKE THE FOLLOWING CORRECTIONS AND SECURE INSPECTION APPROVAL PRIOR TO PROCEEDING WITH THIS PHASE OF THE WORK.		
PRINTED FULL NAME		
NOTE BY "SPECIAL INSPECTOR" OR PROVIDE NAME OF TESTING AGENCY		
SIGNED:	DATE:	
CERTIFICATION:	NUMBER:	

One copy of this report to remain at job site with the contractor for review upon request.

SPECIAL INSPECTION DAILY REPORT

PROJECT NAME / ADDRESS:	
INSPECTION TYPE(S) COVERAGE <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> CONTINUOUS <input type="checkbox"/> PERIODIC </div> <div style="display: flex; justify-content: space-between;"> TIME BEGINNING INSPECTION: TIME ENDING INSPECTION: </div>	
DESCRIBE INSPECTIONS MADE, INCLUDING LOCATIONS:	
LIST TESTS MADE:	
LIST ITEMS REQUIRING CORRECTIONS, CORRECTIONS OF PREVIOUSLY LISTED ITEMS AND PREVIOUSLY LISTED UNCORRECTED ITEMS: PROVIDE COPIES OF DISCREPANCY NOTICES:	
COMMENTS:	
TO THE BEST OF MY KNOWLEDGE, WORK INSPECTED WAS IN ACCORDANCE WITH THE APPROVED DESIGN DRAWINGS, AND SPECIFICATIONS, EXCEPT AS NOTED ABOVE.	
PRINTED FULL NAME	
NOTE BY "SPECIAL INSPECTOR" OR PROVIDE NAME OF TESTING AGENCY	
SIGNED:	DATE:
CERTIFICATION:	NUMBER:

One copy of this report to remain at job site with the contractor for review upon request.

Fabricator's Certificate of Compliance

Each approved fabricator that is exempt from Special Inspection of shop fabrication and implementation procedures per section 1704.2.5.2 of the International Building Code must submit *Fabricator's Certificate of Compliance* at the completion of fabrication.

Project: _____

Fabricator's Name: _____

Address: _____

Certification or Approval Agency: _____

Certification Number: _____

Date of Last Audit or Approval: _____

Description of structural members and assemblies that have been fabricated:

I hereby certify that items described above were fabricated in strict accordance with the approved construction documents.

Name and Title (type or print)

Signature

Date

Attach copies of fabricator's certification or building code evaluation service report and fabricator's quality control manual.

ATTACHMENT A

DRUG - FREE WORKPLACE CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT THE PROVISIONS OF CODE SECTIONS 50-24-1 THROUGH 50-24-6 OF THE OFFICIAL CODE TO GEORGIA ANNOTATED, RELATED TO THE **DRUG-FREE WORKPLACE**, HAVE BEEN COMPLIED WITH IN FULL. THE UNDERSIGNED FURTHER CERTIFIES THAT:

1. A Drug-Free Workplace will be provided for the employees during the performance of the contract; and
2. Each sub-contractor under the direction of the Contractor shall secure the following written certification:

_____ (CONTRACTOR)
certifies to Chatham County that a Drug-Free Workplace will be provided for the employees during the performance of this contract known as procurement **L. Scott Stell Park Site Improvements** (PROJECT) pursuant to paragraph (7) of subsection (B) of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, possession, or use of a controlled substance or marijuana during the performance of the contract.

CONTRACTOR

DATE

NOTARY

DATE

ATTACHMENT B

PROMISE OF NON-DISCRIMINATION STATEMENT

Know All Men By These Presence, that I (We), _____
Name

_____, _____
Title Name of Bidder

(herein after Company) in consideration of the privilege to bid/or propose on the following
Chatham County project procurement **L. Scott Stell Park Site Improvements**
hereby consent, covenant and agree as follows:

- (1) No person shall be excluded from participation in, denied the benefit of or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the bid submitted to Chatham County or the performance of the contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities, and women;
- (3) In connection herewith, I (We) acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide minority and women owned companies with the maximum practicable opportunities to do business with this Company on this contract;
- (4) That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Chatham County;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference in the contract which this Company may be awarded;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

Signature

Date

ATTACHMENT C
DISCLOSURE OF RESPONSIBILITY STATEMENT

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.

2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.

3. List any convictions or civil judgments under states or federal antitrust statutes.

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

5. List any prior suspensions or debarments by any governmental agency.

6. List any contracts not completed on time.

7. List any penalties imposed for time delays and/or quality of materials and workmanship.

8. List any documented violations of federal or any state labor laws, regulations, or standards, occupational safety and health rules.

ATTACHMENT C
DISCLOSURE OF RESPONSIBILITY STATEMENT

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.

2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.

3. List any convictions or civil judgments under states or federal antitrust statutes.

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

5. List any prior suspensions or debarments by any governmental agency.

6. List any contracts not completed on time.

7. List any penalties imposed for time delays and/or quality of materials and workmanship.

8. List any documented violations of federal or any state labor laws, regulations, or standards, occupational safety and health rules.

I, _____, as _____
Name of individual Title & Authority

of _____, declare under oath that

Company Name _____

the above statements, including any supplemental responses attached hereto, are true.

Signature

State of _____

County of _____

Subscribed and sworn to before me on this _____ day of _____

20__ by _____ representing him/herself to be

_____ of the company named herein.

Notary Public

My Commission expires:

Resident State: _____

DPC Form #45

ATTACHMENT D

CONTRACTOR AFFIDAVIT under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of CHATHAM COUNTY has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 202__.

NOTARY PUBLIC

My Commission Expires:

SUBCONTRACTOR AFFIDAVIT under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (name of contractor) on behalf of CHATHAM COUNTY has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91 (b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor to forward, within five (5) business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 202__.

NOTARY PUBLIC

My Commission Expires:

ATTACHMENT E

CHATHAM COUNTY, GEORGIA

**BIDDER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

The undersigned certifies, by submission of this proposal or acceptance of this contract, that neither Contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntary excluded from participation in this transaction by any Federal department or agency, State of Georgia, City of Savannah, Board of Education or local municipality. Bidder agrees that by submitting this proposal that Bidder will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the Bidder or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

Bidder must verify Sub-Tier Contractors and Suppliers are not debarred, suspended, ineligible, pending County litigation or pending actions from any of the above government entities.

Certification - the above information is true and complete to the best of my knowledge and belief.

(Printed or typed Name of Signatory)

(Signature)

(Date)

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001

END OF DOCUMENT Mod. CC P & C 6/2005

ATTACHMENT F

**Chatham County
Minority and Women Business Enterprise Program
M/WBE Participation Report**

Name of Bidder: _____

Name of Project: _____

Bid No: _____

M/WBE Firm	Type of Work	Contact Person/ Phone #	City, State	%	MBE or WBE

MBE Total _____

WBE Total _____%

M/WBE Combined _____%

The undersigned should enter into a formal agreement with M/WBE Contractor identified herein for work listed in this schedule conditioned upon execution of contract with the Chatham County Board of Commissioners.

Signature _____ Print _____

Phone () _____

Fax () _____

ATTACHMENT G

Systematic Alien Verification for Entitlements (SAVE) Affidavit Verifying Status for Chatham County Benefit Application

By executing this affidavit under oath, as an applicant for a Chatham County, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a Chatham County contract for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or non-immigrant under the Federal Immigration and Nationality Act (8 USC 1101 et seq.) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____

Date _____

Printed Name: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20____

* _____
Alien Registration number for non-citizens.

Notary Public
My Commission Expires:

REFERENCE FORM

REFERENCES - \$499,999 or more: On July 25, 2003 the Board of Commissioners directed that all construction projects with a bid of \$499,999 or less, for bidders to be responsive each must provide information on the most recent three (3) projects with similar scope of work as well as other information to determine experience and qualifications as follows. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government

- a. Project Name: _____
 Location: _____
 Owner: _____
 Address: _____
 City and State: _____
 Contact: _____
 Phone & Fax: _____
 *Architect or Engineer: _____
 Contact: _____
 Phone & Fax: _____
 Email: _____
- b. The awarded bid amount and project start date. _____
- c. Final cost of project and completion date. _____
- d. Number of change orders. _____
- e. Contracted project completion in days. _____
- f. Project completed on time. Yes _____ No _____ Days exceeded _____
- g. List previous contracts your company performed for Chatham County by Project Title, date and awarded/final cost. _____
- h. Has contractor ever failed to complete a project? _____ If so, provide explanation. _____
- i. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? _____ If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution. _____

REFERENCE FORM

REFERENCES - \$499,999 or more: On July 25, 2003 the Board of Commissioners directed that all construction projects with a bid of \$499,999 or less, for bidders to be responsive each must provide information on the most recent three (3) projects with similar scope of work as well as other information to determine experience and qualifications as follows. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government

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 City and State: _____
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 Phone & Fax: _____
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- a. Project Name: _____
 Location: _____
 Owner: _____
 Address: _____
 City and State: _____
 Contact: _____
 Phone & Fax: _____
 *Architect or Engineer: _____
 Contact: _____
 Phone & Fax: _____
 Email: _____
- b. The awarded bid amount and project start date. _____
- c. Final cost of project and completion date. _____
- d. Number of change orders. _____
- e. Contracted project completion in days. _____
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- i. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? _____ If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution. _____

CHECKLIST FOR SUBMITTING BID

Sign below and submit this sheet with Bid

NOTE: All of the following items must be submitted with your Bid to be considered "responsive".

1. ACKNOWLEDGMENT OF ANY/ALL ADDENDUMS (Page 3 of ITB).
2. **ORIGINAL SURETY BOND (5% OF BID) ALONG WITH SURETY REQUIREMENTS SHEETS FILLED OUT.**
3. **BID SHEET COMPLETELY FILLED OUT AND SIGNED.**
4. **"LIST OF SUBCONTRACTORS" SHEET FILLED OUT WITH ALL SUBCONTRACTORS AND SUPPLIERS.**
5. **"% TO MBE SUBCONTRACTORS/SUPPLIERS' SHEET COMPLETELY FILLED OUT SHOWING \$ AMOUNT AS WELL AS % OF PROJECT THAT IS PROJECTED TO GO TO MBE/WBE SUBCONTRACTORS/SUPPLIERS.**
6. SECTION 2.31 OF ITB - **REFERENCES:** Read this section and submit the correct number of "References" (based on total dollar amount of project) Note: Supply ALL the information that is requested for each Reference. *NOTE: Forms for Reference Information are attached to this Bid Package.*
7. **ALL FIRMS REQUESTING TO DO BUSINESS WITH CHATHAM COUNTY MUST REGISTER ON-LINE AT [HTTP://PURCHASING.CHATHAMCOUNTY.ORG](http://PURCHASING.CHATHAMCOUNTY.ORG).**
8. **COMPLETE AND SUBMIT ALL ATTACHMENTS TO THE ITB (Attachments A thru H). D-2 IS TO BE FILLED OUT FOR EACH SUBCONTRACTOR.**

NAME/TITLE

COMPANY NAME

ADDRESS

CITY/STATE/ZIP

PHONE NUMBER

FAX NUMBER

LEGAL NOTICE
CC NO. 167943
Invitation to Bid

Sealed Bids will be received until 2:00 P.M. on JULY 28, 2020 and publicly opened in Chatham County Purchasing & Contracting Department, at The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406, for:
BID NO : 20-0057-4 L. SCOTT STELL PARK SITE IMPROVEMENTS.

PRE-BID CONFERENCE: Due to the current Pandemic, the Pre-Proposal Conference will be Audio Only. Contact number for the conference is listed in the Invitation To Bid. The Audio Only Conference will be held on JULY 14, 2020, at 10:00 A.M. You are encouraged to participate.

The Bid Package can be downloaded and printed from the County website
<http://purchasing.chathamcounty.org> Also, all firms requesting to do business with Chatham County must also register on-line at website:
<http://purchasing.chathamcounty.org>

Plans and Technical Specifications must be purchased at Clayton Digital Reprographics by logging into www.cdrepro.com. Login to DFS. New users must register. For technical support contact CDR at (912) 447-5445, fax (912) 233-7020 or email: cdwest@cdrepro.com

For any additional questions regarding this bid , please contact Robert Marshall, Senior Procurement Specialist, at 912-790-1622.or rmarshall@chathamcounty.org

Bid Bond is required at the time of bid. (5% of total bid)
Payment and Performance Bonds (100% of bid) will be required for this project at the time of contract award.

CHATHAM COUNTY HAS THE AUTHORITY TO REJECT ALL BIDS AND WAIVE MINOR FORMALITIES.

"CHATHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL BIDDERS ARE TO BE EQUAL OPPORTUNITY EMPLOYERS"


MARGARET H. JOYNER, PURCHASING DIRECTOR

SAVANNAH NEWS/PRESS INSERT: Jun 24, 2020
Please send affidavit to:
Chatham County Purchasing & Contracting Department
1117 Eisenhower Drive, Suite C
Savannah, Georgia 31406
(912) 790-1622