# INVITATION TO BID

#### **BID NO. 21-0062-6**

# PURCHASE OF NEW LAW ENFORCEMENT VEHICLES FOR CHATHAM COUNTY FLEET

#### PRE-BID CONFERENCE: N/A

### **BID OPENING: 2:00PM, MAY 20, 2021**

THE COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

CHESTER A. ELLIS, CHAIRMAN

COMMISSIONER HELEN L. STONE COMMISSIONER LARRY RIVERS COMMISSIONER BOBBY LOCKETT COMMISSIONER PATRICK J. FARRELL COMMISSIONER TANYA MILTON COMMISSIONER AARON R. WHITELY COMMISSIONER DEAN KICKLIGHTER COMMISSIONER KENNETH A. ADAMS

JONATHAN R. HART, COUNTY ATTORNEY

CHATHAM COUNTY, GEORGIA

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## DOCUMENT CHECK LIST

The following documents, when marked, are contained in and made a part of this Bid Package or are required to be submitted with the bid. It is the responsibility of the bidder to read, complete and sign, where indicated, and return these documents with his/her bid. **FAILURE TO DO SO MAY BE CAUSE FOR DISQUALIFYING THE BID.** 

X GENERAL INFORMATION AND INSTRUCTIONS TO BID WITH ATTACHMENTS

\_\_\_\_\_SURETY REQUIREMENTS (a Bid Bond of 5% with this ITB)

X PROPOSAL

PLANS/DRAWINGS

X BID SCHEDULE

\_\_\_\_\_PERFORMANCE BOND – **Required at the time of contract.** 

PAYMENT BOND – **Required at the time of contract.** 

CONTRACT

X LEGAL NOTICE

X ATTACHMENTS: A. DRUG FREE WORKPLACE; B. NONDISCRIMINATION STATEMENT; C. DISCLOSURE OF RESPONSIBILITY STATEMENT; D. CONTRACTOR & SUBCONTRACTOR AFFIDAVIT AND AGREEMENT E. BIDDE'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION; F. M/WBE COMPLIANCE REPORT; G. SAVE AFFIDAVIT.

<u>COUNTY TAX CERTIFICATE REOUIREMENT</u> - Contractor must supply a copy of their Tax Certificate from their location in the State of Georgia, as proof of payment of the occupational tax where their office is located.

CURRENT TAX CERTIFICATE NUMBER CITY\_\_\_\_\_ COUNTY\_\_\_\_\_ OTHER\_\_\_\_\_ The Chatham County Board of Commissioners have established goals to increase participation of minority and woman owned businesses. In order to accurately document participation, businesses submitting bids or proposals are encouraged to report ownership status. A minority or woman owned business is defined as a business with at least 51% ownership by one or more minority/female individuals and whose daily business operations are managed and directed by one (1) or more of the minority/female owners. Please check ownership status as applicable:

African-American\_\_\_\_\_Asian American\_\_\_\_\_Hispanic\_\_\_\_\_

Native American or Alaskan Indian\_\_\_\_\_Woman\_\_\_\_\_

In the award of a Competitive Sealed Proposals, minority/female participation may be one of several evaluation criteria used in the award process when specified as such in the Request for Proposal.

RECEIPT IS HEREBY ACKNOWLEDGED OF ADDENDA NUMBER(S)

The undersigned bidder certifies that he/she has received the above listed and marked documents and acknowledges that his/her failure to return each, completed and signed as required, may be cause for disqualifying his/her bid.

BY:

DATE

SIGNATURE

TITLE:\_\_\_\_\_

COMPANY:\_\_\_\_\_

# CHATHAM COUNTY, GEORGIA OFFICE OF THE PURCHASING DIRECTOR 1117 EISENHOWER DRIVE, SUITE C SAVANNAH, GEORGIA 31406 (912) 790-1623

#### Date: April 26, 2021

#### **BID NO. 21-0062-6**

#### **GENERAL INFORMATION FOR INVITATION FOR BID**

This is an invitation to submit a bid to supply Chatham County with construction, equipment, supplies and/or services as indicated herein. Sealed bids will be received at the Office of the Purchasing Agent, at <u>The Chatham County Citizens Service Center, 1117 Eisenhower Drive,</u> <u>Suite C, Savannah, Georgia 31406 up to 2:00P.M., May 20, 2021.</u> Purchasing will open bids at the designated time and bidders may listen to the opening via conference call at 1-888-585-9008, conference room code 743-636-882. The County reserves the right to reject all bids that are non-responsive or not responsible.

Instructions for preparation and submission of a bid are contained in this Invitation for Bid package. Please note that specific forms for submission of a bid are required. Bids must be typed or printed in ink.

Direct any questions related to this bid in writing to Ms. Lynn Strickland, Procurement Specialist. Include the bid number, page, and paragraph number as a reference to each question. If you choose to mail your questions, do not place the bid number on the outside of the envelope. **DEADLINE FOR ALL QUESTIONS IS one week prior to due date**. All questions shall be delivered by hand, mail, and fax or e-mailed as follows:

Chatham County Purchasing and Contracting Attn: Lynn Strickland, Procurement Specialist 1117 Eisenhower Drive, Suite C, Savannah, GA 31406 (912) 790-1627 (FAX) Istrickland@chathamcounty.org

Any changes to the conditions and specifications must be in the form of a written addendum to be valid; therefore, the Purchasing Director will issue a written addendum to document each approved change. Generally, when addenda are required, the bid opening date will be changed.

Chatham County has an equal opportunity purchasing policy. Chatham County seeks to ensure that all segments of the business community have access to supplying the goods and services needed by County programs. The County affirmatively works to encourage utilization of disadvantaged and minority business enterprises in our procurement activities. The County provides equal opportunity for all businesses and does not discriminate against any persons or businesses regardless of race, color, religion, age, sex, national origin or handicap. The terms "disadvantaged business," "minority business enterprise," and "minority person" are more specifically defined and explained in the <u>Chatham County Purchasing Ordinance</u> Part 11 Local, Small, Minority and Woman Owned Business Enterprise Program.

This project <u>IS NOT</u> a Special Purpose Local Option Sales Tax (SPLOST) Project. See paragraph 2.20 for M/WBE participation goals.

## SECTION I INSTRUCTIONS TO BIDDERS

- 1.1 **Purpose:** The purpose of this document is to provide general and specific information for use in submitting a bid to supply Chatham County with equipment, supplies, and/or services as described herein. All bids are governed by the <u>Code of Chatham County</u>, Chapter 4, Article IV, and the laws of the State of Georgia.
- 1.2 **How to Prepare Bids:** All bids shall be:
  - a. Prepared on the forms enclosed herewith, unless otherwise prescribed, and **all documents must be submitted.**
  - b. Typewritten or completed with pen and ink, signed by the business owner or authorized representative, with all erasures or corrections initialed and dated by the official signing the bid. ALL SIGNATURE SPACES MUST BE SIGNED.

Bidders are encouraged to review carefully all provisions and attachments of this document prior to submission. Each bid constitutes an offer and may not be withdrawn except as provided herein.

- 1.3 **How to Submit Bids:** All bids shall be:
  - a. One (1) original and one (1) <u>duplicate</u> copy must be submitted in a sealed opaque envelope, plainly marked with the bid number and title, date and time of bid opening, and company name.
  - b. Mailed or delivered as follows in sufficient time to ensure receipt by the Purchasing Director on or before the time and date specified above.

Chatham County Purchasing and Contracting Purchasing Director 1117 Eisenhower Drive Suite C Savannah, Georgia 31406.

## BIDS NOT RECEIVED BY THE TIME AND DATE SPECIFIED WILL NOT BE OPENED OR CONSIDERED.

- 1.4 **How to Submit an Objection:** Objections from bidders to this invitation to bid and/or these specifications should be brought to the attention of the County Purchasing Director in the following manner:
  - a. When a pre-bid conference is scheduled, bidders shall either present their

oral objections at that time or submit their written objections at least two (2) days prior to the scheduled pre-bid conference.

- b. When a pre-bid conference is not scheduled, the bidder shall submit any objections he may have in writing not less than five (5) days prior to the opening of the bid.
- c. The objections contemplated may pertain to form and/or substance of the invitation to bid documents. Failure to object in accordance with the above procedure will constitute a waiver on the part of the business to protest this invitation to bid.
- 1.5 **Errors in Bids:** Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids. Failure to do so will be at the bidder's own risk. In case of error in extension of prices in the bid, the unit price will govern.
- 1.6 **Standards for Acceptance of Bid for Contract Award:** The County reserves the right to reject any or all bids and to waive any irregularities or technicalities in bids received whenever such rejection or waiver is in the best interest of the County. The County reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid from a bidder whom investigation shows is not in a position to perform the contract.
- 1.7 Bid Tabulation: Tabulations for all bids will be posted in the Office of Purchasing and Contracting, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406 or can be reviewed on the Purchasing web site 24/48 hours after opening at http://purchasing.chathamcounty.org.
- 1.8 **Bidder:** Whenever the term "bidder" is used it shall encompass the "person," "business," "contractor," "supplier," "vendor," or other party submitting a bid or proposal to Chatham County in such capacity before a contract has been entered into between such party and the County.
- 1.9 **Responsible / Responsive Bidder:** *Responsible Bidder* means a person or entity that has the capability in all respects to perform fully and reliably the contract requirements. *Responsive Bidder* means a person or entity that has submitted a bid or proposal that conforms in all material respects to the requirements set forth in the invitation for bids or request for proposals.
- 1.10 Compliance with Laws: The bidder and/or contractor shall obtain and maintain all

licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or County stature, ordinances and rules during the performance of any contract between the contractor and the County. Any such requirement specifically set forth in any contract document between the contractor and the County shall be supplementary to this section and not in substitution thereof.

- 1.11 **Contractor:** Contractor or subcontractor means any person or business having a contract with Chatham County. The Contractor/Vendor of goods, material, equipment or services certifies that they will follow equal employment opportunity practices in connection with the awarded contract as more fully specified in the contract documents.
- 1.12 **Local Preference:** On 27 March 1998, the Board of Commissioners adopted a Local Vendor Preference Ordinance. This Ordinance does not apply to construction contracts. However, contractors are encouraged to apply the same method when awarding bids to local and local M/WBE businesses whenever possible in order to promote growth in Chatham County's economy. **NOTE:** Local Preference **does not apply to Public Works Construction contracts.**
- 1.13 **Debarred Firms and Pending Litigation:** Any potential proposer/firm listed on the Federal or State of Georgia Excluded Parties Listing (Barred from doing business) **will not** be considered for contract award. Proposers shall **disclose any** record of pending criminal violations (Indictment) and/or convictions, pending lawsuits, etc., and any actions that may be a conflict of interest occurring within the past five (5) years. Any proposer/firm previously defaulting or terminating a contract with the County will not be considered.

\*\* All bidders or proposers are to read and complete the Disclosure of Responsibility Statement enclosed as an Attachment to be returned with response. Failure to do so may result in your solicitation response being rejected as non-responsive.

Bidder acknowledges that in performing contract work for the Board, bidder shall not utilize any firms that have been a party to any of the above actions. If bidder has engaged any firm to work on this contract or project that is later debarred, Bidder shall sever its relationship with that firm with respect to the Board contract.

- 1.14 **Performance Evaluation:** On 11 April 2008, the Chatham County Board of Commissioners approved a change to the County Purchasing Ordinance requiring Contractor/Consultant Performance Evaluations, at a minimum, annually, prior to contract anniversary date. Should Contractor/Consultant performance be unsatisfactory, the appointed County Project Manager for the contract may prepare a Contractor/Consultant Complaint Form or a Performance Evaluation to the County Purchasing Agent.
- 1.15 **Payment of Taxes**: No contract shall be awarded unless all real and personal property taxes have been paid by the successful contractor and/or subcontractors as adopted by the

Board of Commissioners on 8 April 1994.

1.16 Immigration: On 1 July 2008, the Georgia Security and Immigration Compliance Act (SB 529, Section 2) became effective. Contractors and subcontractors entering into a contract or performing work must sign an affidavit that he/she has used the E-Verify System. <u>E-Verify is a no-cost federal employment verification system to insure employment eligibility</u>. Affidavits are enclosed in this solicitation. You may download M-274 Handbook for Employers at. You may go to <u>http://www.uscis.gov</u> to find the E-Verify information.

**Protection of Resident Workers:** Chatham County Board of Commissioners actively supports the Immigration and Nationality Act (IN) which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the IN, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9). The Contractor shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment.

1.17 **Surcharge:** Unless otherwise stated in this bid, all prices quoted by the contractor/vendor must be F.O.B. Chatham County, Savannah, GA. with all delivery handling, surcharges, and other charges included in the bid price. Failure to do so may cause rejection of the bid. The County will not pay additional surcharges.

# SECTION II GENERAL TERMS, CONDITIONS AND EXCEPTIONS

- 2.1 **Specifications:** Any obvious error or omission in specifications shall not inure to the benefit of the bidder but shall put the bidder on notice to inquire of or identify the same from the County. Whenever herein mentioned is made of any article, material or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, ASTM regulations or similar expressions, the requirements of these laws, ordinances, etc., shall be construed to be the minimum requirements of these specifications.
- 2.2 **Multiple Bids:** No vendor will be allowed to submit more than one (1) bid. Any alternate proposals must be brought to the Purchasing Agent's attention during the Pre-bid Conference or submitted in writing at least five (5) days preceding the bid opening date.
- 2.3 **Prices to be Firm:** Bidder warrants that bid prices, terms and conditions quoted in his bid will be firm for acceptance for a period of <u>sixty (60)</u> days from bid opening date, unless otherwise stated in the bid.
- 2.4 Completeness: All information required by Invitation for Bids/Proposals must be

completed and submitted to constitute a proper bid or proposal.

- 2.5 **Quality:** All materials, or supplies used for the construction necessary to comply with this proposal shall be of the best quality, and of the highest standard of workmanship. Workmanship employed in any construction, repair, or installation required by this proposal shall be of the highest quality and meet recognized standards within the respective trades, crafts and of the skills employed.
- 2.6 **Guarantee:** Unless otherwise specified by the County, the bidder shall unconditionally guarantee the materials and workmanship on all material and/or services. If, within the guarantee period, any defects occur which are due to faulty material and or services, the contractor at his expense, shall repair or adjust the condition, or replace the material and/or services to the complete satisfaction of the County. These repairs, replacements or adjustments shall be made only at such time as will be designated by the County as being least detrimental to the operation of County business.
- 2.7 **Liability Provisions:** Where bidders are required to enter or go onto Chatham County property to take measurements or gather other information in order to prepare the bid or proposal as requested by the County, the bidder shall be liable for any injury, damage or loss occasioned by negligence of the bidder, his agent, or any person the bidder has designated to prepare the bid and shall indemnify and hold harmless Chatham County from any liability arising therefrom. The contract document specifies the liability provisions required of the successful bidder in order to be awarded a contract with Chatham County.
- 2.8 **Cancellation of Contract:** The contract may be canceled or suspended by Chatham County in whole or in part by written notice of default to the Contractor upon non-performance or violation of contract terms. An award may be made to the next low bidder, for articles and/or services specified or they may be purchased on the open market and the defaulting Contractor (or his surety) shall be liable to Chatham County for costs to the County in excess of the defaulted contract prices. See the contract documents for complete requirements.
- 2.9 **Patent Indemnity:** Except as otherwise provided, the successful bidder agrees to indemnify Chatham County and its officers, agents and employees against liability, including costs and expenses for infringement upon any letters patent of the United States arising out of the performance of this Contract or out of the use or disposal for the account of the County of supplies furnished or construction work performed hereunder.
- 2.10 **Certification of Independent Price Determination:** By submission of this bid, the bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:
  - (1) The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not submit a bid for the purpose or restricting competition.
- 2.11 **Award of Contract:** The contract, if awarded, will be awarded to that responsible bidder whose bid/proposal will be most advantageous to Chatham County, price and other factors considered. The Board of Commissioners will make the find.
- 2.12 **Procurement Protests:** Objections and protests to any portion of the procurement process or actions of the County staff may be filed with the Purchasing Agent for review and resolution. The <u>Chatham County Purchasing Ordinance</u>, Part 9 Vendor Disputes.
- 2.13 **Qualification of Business (Responsible Bidder or Proposer):** A responsible bidder or proposer is defined as one who meets, or by the date of the bid acceptance can meet all requirements for licensing, insurance, and registrations.

Chatham County has the right to disqualify the bid or proposal of any bidder or proposer as being unresponsive or unresponsible whenever such bidder/proposer cannot document the ability to deliver the requested product.

2.14 **Chatham County Tax Certificate Requirement:** A current Chatham County Tax Certificate is required of the successful bidder unless otherwise specified. Please contact the Building Safety and Regulatory Services at (912) 201-4300 for additional information.

**NOTE**: No contract shall be awarded unless all real and personal property taxes have been paid by the successful contractor and/or subcontractors as adopted by the Board of Commissioners on 8 April 1994.

2.15 **Insurance Provisions, General:** The selected contractor shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Bid.

It is every contractor's responsibility to provide the County Purchasing and Contracting Division current and up-to-date Certificates of Insurance for multiple year contracts before the end of each term. Failure to do so may be cause for termination of contract.

2.15.1 General Information that shall appear on a Certificate of Insurance:

- Name of the Producer (Contractor's insurance Broker/Agent). Companies affording coverage (there may be several).
- Name and Address of the Insured (this should be the Company or Parent of the firm Chatham County is contracting with).
- A Summary of all current insurance for the insured (includes effective dates of coverage).
- A brief description of the operations to be performed, the specific job to be performed, or contract number.
- Certificate Holder (This is to always include Chatham County).

**Chatham County as an Additional Insured:** Chatham County invokes the defense of sovereign immunity. In order not to jeopardize the use of this defense, the County **is not** to be included as an Additional Insured on insurance contracts.

2.15.2 Minimum Limits of Insurance to be maintained for the duration of the contract:

- a. Commercial General Liability: Provides protection against bodily injury and property damage claims arising from operations of a Contractor or Tenant. This policy coverage includes: premises and operations, use of independent contractors, products/completed operations, personal injury, contractual, broad form property damage, and underground, explosion and collapse hazards. Minimum limits: \$1,000,000 bodily injury and property damage per occurrence and annual aggregate.
- b. **Worker's Compensation and Employer's Liability:** Provides statutory protection against bodily injury, sickness or disease sustained by employees of the Contractor while performing within the scope of their duties. Employer's Liability coverage is usually included in Worker's Compensation policies, and insures common law claims of injured employees made in lieu of or in addition to a Worker's Compensation claim. Minimum limits: \$500,000 for each accident, disease policy limit, disease each employee and Statutory Worker's Compensation limit.
- c. Business Automobile Liability: Coverage insures against liability claims arising out of the Contractor's use of automobiles. Minimum limit: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage should be written on an Any Auto basis.

- 2.15.3 Special Requirements:
  - a. **Claims-Made Coverage:** The limits of liability shall remain the same as the occurrence basis, however, the Retroactive date shall be prior to the coincident with the date of any contract, and the Certificate of Insurance shall state the coverage is claims-made. The Retroactive date shall also be specifically stated on the Certificate of Insurance.
  - b. **Extended Reporting Periods**: The Contractor shall provide the County with a notice of the election to initiate any Supplemental Extended Reporting Period and the reason(s) for invoking this option.
  - c. **Reporting Provisions:** Any failure to comply with reporting provisions of the policies shall not affect coverage provided in relation to this request.
  - d. **Cancellation:** Each insurance policy that applies to this request shall be endorsed to state that it shall not be suspended, voided, or canceled, except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the County.
  - e. **Proof of Insurance:** Chatham County shall be furnished with certificates of insurance and with original endorsements affecting coverage required by this request. The certificates and endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All certificates of insurance are to be submitted prior to, and approved by, the County before services are rendered. The Contractor must ensure Certificate of Insurance is updated for the entire term of the Contract.
  - f. **Insurer Acceptability:** Insurance is to be placed with an insurer having an A.M. Best's rating of A and a five (5) year average financial rating of not less than V. If an insurer does not qualify for averaging on a five year basis, the current total Best's rating will be used to evaluate insurer acceptability.
  - g. **Lapse in Coverage:** A lapse in coverage shall constitute grounds for contract termination by the Chatham County Board of Commissioners.
  - h. **Deductibles and Self-Insured Retention**: Any deductibles or self-insured retention must be declared to, and approved by, the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as related to the County, its officials, officers, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of related suits, losses, claims, and related investigation, claim administration and defense expenses.

- 2.16 **Compliance with Specification Terms and Conditions:** The Invitation to Bid, Legal Advertisement, General Conditions and Instructions to Bidders, Specifications, Special Conditions, Vendor's Bid, Addendum, and/or any other pertinent documents form a part of the bidders proposal or bid and by reference are made a part hereof.
- 2.17 **Signed Bid Considered Offer:** The signed bid shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval by the Chatham County Board of Commissioners, Purchasing Director or her designee. In case of a default on the part of the bidder after such acceptance, Chatham County may take such action as it deems appropriate, including legal action for damages or lack of required performance.
- 2.18 **Notice to Proceed:** The successful bidder or proposer shall not commence work under this Invitation to Bid until a written contract is awarded and a Notice to Proceed is issued by the Purchasing Director or her designee. If the successful bidder does commence any work or deliver items prior to receiving official notification, he does so at his own risk.
- 2.19 **Payment to Contractors:** Instructions for invoicing the County for products delivered to the County are specified in the contract document.
  - a. Questions regarding payment may be directed to the Finance Department at (912) 652-7900 or the County's Project Manager as specified in the contract documents.
  - b. Contractors will be paid the agreed upon compensation upon satisfactory delivery of the products or completion of the work as more fully described in the contract document.
  - c. Upon completion of the work or delivery of the products, the Contractor will provide the County with an affidavit certifying all suppliers, persons or businesses employed by the Contractor for the work performed for the County have been paid in full.
  - d. Chatham County is a tax exempt entity. Every contractor, vendor, business or person under contract with Chatham County is required by Georgia law to pay State sales or use taxes for products purchased in Georgia or transported into Georgia and sold to Chatham County by contract. Please consult the State of Georgia, Department of Revenue, Sales and Use Tax Unit in Atlanta (404) 656-4065 for additional information.
- 2.20 The Chatham County Board of Commissioners has adopted an aggressive program that establishes goals for minority/woman, small and disadvantaged business participation in construction, professional services, and general procurement.

- a. The Chatham County Board of Commissioners under Georgia law may reject any bid as non-responsive if they feel a bidder did not exercise Good Faith Effort in obtaining the goal established for M/WBE participation.
- b. The Chatham County Board of Commissioners adopted a policy establishing goals oriented to increase participation of minority and female owned businesses, through M/WBE certification and development. In order to accurately document participation, businesses submitting bids, quotes or proposals are encouraged to report ownership status. A bidder or vendor that is certified by any agency of the Federal Government or State of Georgia may submit a copy of their certification with their bid as proof of qualifications. Bidders that intend to engage in joint ventures or utilize subcontractors must submit to the County Contracts Administrator, a report on Minority/Female Business Enterprise participation.

#### Goals established for this project is 12% MBE/5% WBE.

- c. A Minority/Female Business Enterprise (M/WBE) is a business concern that is at least 51% owned by one or more minority/female individuals and whose daily business operations are managed and directed by one (1) or more of the minority/female owners.
- 2.21 Bidders or proposers are required to make a Good Faith Effort, where subcontracting is to be utilized in performing the contract, to subcontract with or purchase supplies from qualified M/WBE's. Bidders or proposers are required to state if they intend to subcontract any part of the work. Goals will be established for each contract at the onset. Forms requiring the signatures of bidders or proposers are enclosed as Attachments and must be completed and returned with your bid response. If forms are not completed and submitted, the bid may be considered <u>nonresponsive.</u>

Each bidder or proposer is required to maintain records of such efforts in detail adequate to permit a determination of compliance with these requirements. All contracts will reflect **Good Faith Efforts** and reporting requirements for the term of the contract. The County particularly urges general contractors to give emphasis to subcontracting with local area firms.

For information on the program or M/WBE contractors/vendors please contact Connell Heyward, Chatham County Minority and Women Business Coordinator, 1117 Eisenhower Drive, Suite 101, Savannah, Georgia 31406, (912) 652-7828 phone.

2.22 **GEORGIA OPEN RECORDS ACT** - The responses will become part of the County's official files without any obligation on the County's part. Ownership of all data, materials and documentation prepared for and submitted to Chatham County in response to a solicitation, regardless of type, shall belong exclusively to Chatham County and will be

considered a record prepared and maintained or received in the course of operations of a public office or agency and subject to public inspection in accordance with the Georgia Open Records Act, Official Code of Georgia Annotated, Section 50-18-70, et. Seq., unless otherwise provided by law.

Responses to RFP's shall be held confidential from all parties other than the County until after the contract is awarded by the Board of Commissioners. The vendor and their bid price in response to the ITB will be read aloud at public bid openings. After Bid Tabulations, the ITB shall be available for public viewing.

Chatham County shall not be held accountable if material from responses is obtained without the written consent of the vendor by parties other than the County, at any time during the solicitation evaluation process.

- 2.23 **GEORGIA TRADE SECRET ACT of 1990 -** In the event a Bidder/Proposer submits trade secret information to the County, the information must be clearly labeled as a Trade Secret. The County will maintain the confidentiality of such trade secrets to the extent provided by law.
- 2.24 **CONTRACTOR RECORDS** The Georgia Open Records Act is applicable to the records of all contractors and subcontractors under contract with the County. This applies to those specific contracts currently in effect and those which have been completed or closed for up to three (3) years following completion. Again, this is contract specific to the County contracts only.
- 2.25 **EXCEPTIONS-**All proceedings, records, contracts and other public records relating to procurement transactions shall be open to the inspection of any citizen, or any interested person, firm or corporation, in accordance with the Georgia Open Records Act except as provided below:
  - a. Cost estimates relating to a <u>proposed</u> procurement transaction prepared by or for a public body shall not be open to public inspection.
  - b. Any competitive sealed bidding bidder, upon request, shall be afforded the opportunity to inspect bid records within a reasonable time after the opening of all bids but prior to award, except in the event that the County decides not to accept any of the bids and to rebid the contract. Otherwise, bid records shall be open to public inspection only after award of the contract. Any competitive negotiation offer or, upon request, shall be afforded the opportunity to inspect proposal records within a reasonable time after the evaluation and negotiations of proposals are completed but prior to award except in the event that the County decides not to accept any of the proposals and to reopen the contract. Otherwise, proposal records accept any of the proposals and to reopen the contract. Otherwise, proposal records shall be open to the public inspection only after award of the contract.

as provided in paragraph "c" below. Any inspection of procurement transaction records under this section shall be subject to reasonable restrictions to ensure the security and integrity of the records.

- c. Trade secrets or proprietary information submitted by a bidder, offer or contractor in connection with a procurement transaction shall not be subject to public disclosure under the Georgia Open Records Act; however, the bidder, offer or contractor must invoke the protections of this section prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary.
- d. Nothing contained in this section shall be construed to require the County, when procuring by "competitive negotiation" (Request for Proposal), to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous to the County.

## SECTION III ADDITIONAL CONDITIONS

### 3.1 AUDITS AND INSPECTIONS:

At any time during normal business hours and as often as the County may deem necessary, the Contractor and his subcontractors shall make available to the County and/or representatives of the Chatham County Department of Internal Audit for examination all of its records with respect to all matters covered by this Contract. It shall also permit the County and/or representatives of the Department of Internal Audit to audit, inspect, examine and make copies, excerpts or transcripts from such records of personnel, conditions of employment and other data relating to all matters covered by this Contract. All documents to be audited shall be available for inspection at all reasonable times in the main offices of the County or at the offices of the Contractor as requested by the County.

## 3.2 WARRANTY REQUIREMENTS:

- a. Provisions of item 2.7 apply.
- b. Warranty required.
- X 1. Standard warranty shall be offered with bid.
  - 2. Extended warranty shall be offered with bid. The cost of the extended warranty will be listed separately on the bid sheet.

## 3.3 **TERMS OF CONTRACT:** (check where applicable):

- a. Annual Contract (With renewal options for four (4) additional one (1) year terms if all parties agree)
- X b. One-time Purchase
  - c. Other **<u>ONE TIME CONTRACT</u>**

# CONVERSATIONS OR CORRESPONDENCE REGARDING THIS SOLICITATION OR REPORT BETWEEN PROSPECTIVE OFFERORS AND PERSONS OUTSIDE THE CHATHAM COUNTY PURCHASING OFFICE WILL NOT BE CONSIDERED OFFICIAL OR BINDING UNLESS OTHERWISE SPECIFICALLY AUTHORIZED WITHIN THIS DOCUMENT.

The undersigned bidder or proposer certifies that he/she has carefully read the preceding list of instructions to bidders and all other data applicable hereto and made a part of this invitation; and, further certifies that the prices shown in his/her bid/proposal are in accordance with all documents contained in this Invitation for Bids/ Proposals package, and that any exception taken thereto may disqualify his/her bid/proposal.

This is to certify that I, the undersigned bidder, have read the instructions to bidder and agree to be bound by the provisions of the same.

This \_\_\_\_\_\_ day of \_\_\_\_\_\_ 20 \_\_\_\_.

BY \_\_\_\_\_\_ SIGNATURE

TITLE

COMPANY

Phone / Fax No.

# **SECTION IV**

## SPECIFICATIONS FOR

### BID NO. 21-0062-6

### PURCHASE OF NEW LAW ENFORCEMENT VEHICLES FOR CHATHAM COUNTY FLEET

## 4.1 GENERAL SPECIFICATIONS:

Chatham County is soliciting bids to purchase new law enforcement vehicles for Chatham County Fleet. The vehicles will be purchased as a turnkey project to include outfitting by the vendor.

The scope of work consist of furnishing labor, equipment, materials and services necessary to outfit the below listed items onto multiple Ford vehicles as specified by the County. Components used for the outfitting shall be new unless indicated otherwise. All vehicles shall be stored behind a locked fence in a secure and safe location.

The work shall be carried out in accordance with all applicable codes, regulations, and guidelines pertaining to vehicle safety and proper operation of the vehicle including, but not limited to, Federal Motor Vehicle Safety Standard (FMVSS), Federal Consumer Product Safety Commission Regulation, California Code of Regulations Title 13 California Highway Patrol, and OSHA.

All work shall be performed in a neat and craftsman-like quality, in accordance with accepted modern practices and industry standards. Care shall be exercised in installing material and equipment not to unnecessarily mar or deface vehicle components. All unused material, scrap, and debris shall be removed.

Bid award will be based on the lowest unit price and may be contingent on delivery. All vehicles will be new and never titled. Bids will be accepted from vehicle dealerships only. No bids from vehicle brokers or re-sellers will be considered. Project Manager will be Calvin Turner in the Chatham County Fleet Department. For additional information concerning specifications, please contact <u>ONLY</u> Mrs. Lynn Strickland, Procurement Specialist, at (912) 790-1621 or <a href="https://www.strickland@chathamcounty.org">https://www.strickland@chathamcounty.org</a>. Bidders are not to contact any department directly.

## 4.2 DETAILED SPECIFICATIONS FOR SEVEN (7) 2021 FORD EXPLORER UNMARKED:

#### **Powertrain:**

Engine: 2.3L EcoBoost 1-4 Engine with Auto Start Technology Transmission: 10- Speed Automatic Transmission with SelectShift Capability 10R60 Rear Wheel Drive

## Paint:

(3) Iconic Silver

(2) Carbonized Gray

(2) Agate Black

# Packages:

Equipment Group 100A

## Exterior:

18" Painted Aluminum Wheels
Pre-Collision Assist with Automatic Emergency Braking (AEB)
Blis (Blind Spot Information System) with Cross-Traffic Alert
Rear View Camera with Backup Assist Grid Lines and Washer
P255/65R18 Tires

## Interior:

### Sandstone

Cloth Front Captain Chair Seats Second Row 35/30/35 Split-Fold-Flat and Reclining with E-Z Entry Third Row-50/50 Split-Fold-Flat Floor Liners, Front and Second Rows (without Carpet Floor Mats) AM/FM Stereo, MP3 Capable with Six (6) Speakers **Options:** Tint front windows

Tint front windows

# 4.3 DETAILED SPECIFICATIONS FOR SEVEN (7) 2021 FORD EXPLORER INTERCEPTORS:

## **Powertrain:**

Engine 3.3 V6 Direct Injection FFV AWD Transmission 10-Speed Automatic

## Paint:

Agate Black

Packages:

500A

## **Exterior:**

18" 5- Spoke painted steel wheels with center cap

Tires: 255/60R18

# Interior:

Unique HD Cloth Front Bucket Seats w/Vinyl Rear

## **Other Options:**

Ultimate Wiring Package (Recommended Police Wire Harness Connector Kit 67V) Dark Car feature Switchable Red/White Lighting in Cargo Area Grille LED Lights Siren & Speaker Pre-Wiring Driver Only LED Spot Lamp (Whelen)

## 4.4 DETAILED SPECIFICATIONS FOR THREE (3) 2021 FORD F150 XL SUPERCAB, 6 1/2' BOX:

#### **Powertrain:**

Engine: 5.0L V8 with Auto Start-Stop Technology and Flex-Fuel Capability Engine Transmission: Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes 4x2

#### **Paint:**

Agate Black

#### **Packages:**

101A High Class IV Trailer Hitch Power Equipment Group

#### **Exterior:**

17" Silver Steel Wheels
Bedliner – Tough Bed® Spray-In
Reverse Sensing System
Manual-Folding, Power Glass Sideview Mirrors – Heat and Black Skull Caps
3.31 Electronic Locking Axle Ratio
245/70 R17 BSW All-Season Tires (4x2 Only)
<u>Interior:</u>
Medium Dark Slate
Vinyl
Vinyl 40/20/40 Front Seats
Vinyl Floor Covering – Black

Cruise Control AM/FM Stereo Radio SYNC® 4

# 4.5 DETAILED SPECIFICATIONS FOR TWO (2) 2021 FORD F150 XL SUPERCAB, 6 1/2' BOX:

#### **Powertrain:**

Engine: 5.0L V8 with Auto Start-Stop Technology and Flex-Fuel Capability Engine Transmission: Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes 4x2

### Paint:

Oxford White <u>Packages:</u> 101A High XL Chrome Appearance Package Class IV Trailer Hitch Power Equipment Group

### **Exterior:**

17" Silver Painted Aluminum Wheels Bedliner - Tough Bed® Spray-In Reverse Sensing System Fog Lamps – Halogen Manual-Folding, Power Glass Sideview Mirrors – Heat and Black Skull Caps **Black Platform Running Boards** 3.15 Non-Limited Slip Axle Ratio 245/70 R17 BSW All-Season Tires (4x2 Only) **Interior:** Medium Dark Slate Vinyl Vinyl 40/20/40 Front Seats Vinyl Floor Covering – Black Cruise Control AM/FM Stereo Radio SYNC® 4

# 4.6 DETAILED SPECIFICATIONS FOR ONE (1) 2021 FORD F150 XL SUPERCREW, 5 1/2' BOX:

#### **Powertrain:**

Engine: 5.0L V8 with Auto Start-Stop Technology and Flex-Fuel Capability Engine Transmission: Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes 4x4

3.73 Electronic Locking Axle Ratio

# Paint:

Iconic Silver

#### Packages:

101A High

XL Chrome Appearance Package

Trailer Tow Package

Power Equipment Group

# Exterior:

17" Silver Painted Aluminum Wheels
Bedliner – Tough Bed® Spray-In
Reverse Sensing System
Fog Lamps – Halogen
Manual-Folding, Power Glass Sideview Mirrors – Heat and Black Skull Caps
Black Platform Running Boards
3.15 Non-Limited Slip Axle Ratio
245/70 R17 BSW All-Season Tires (4x2 Only)

**Interior:** 

Medium Dark Slate Vinyl Vinyl 40/20/40 Front Seats Vinyl Floor Covering – Black Cruise Control AM/FM Stereo Radio SYNC® 4

## 4.7 DETAILED SPECIFICATIONS FOR ONE (1) 2021 FORD TRANSIT WAGON 15 PASSENGER VAN XL, TRANSIT LONG EL 350 HD DRW, HIGH ROOF, 148":

#### **Powertrain:**

Engine: 3.5L PFDi V6 Engine Transmission: 10-Speed Automatic Overdrive with SelectShift Auxiliary Transmission Oil Cooler 410 Limited Slip Axle Paint: Silver **Exterior:** Windows - Privacy Glass **Rear-Window Defroster** Running Boards - Extended Length Keys – Two (2) Additional Spare Tire and Wheel with Four-Ton Jack **Extended Range Fuel Tank** Exterior Lighting – Front Fog Lamps Windows - Fixed Glass, All-Around Long-Arm Power Adjusting, Manual-Folding Mirrors 16" Heavy-Duty Silver Steel Wheel with Exposed Lug Nuts All-Season Tires Interior: Dark Palazzo Grey Vinvl Dark Palazzo Gray Vinyl, 2-Way Manual Driver and 2-Way Manual Passenger Seats Floor Covering – Floor Mat Delete Floor Covering - Front and Rear Vinyl **Rearview Mirror** Seat Configurations – Fifteen (15) Front and Rear Auxiliary A/C and Heater 8 Speakers (4 front/4 rear) Audio Pack #18: AM/FM Stereo with Bluetooth, Dual USB Ports and a 4" Multi-Functional Display

## 4.8 DETAILED SPECIFICATIONS FOR THREE (3) 2022 FORD F-250 XL SUPERCAB, 6 3/4' BOX:

#### **Powertrain:**

Engine: 7.3L 2-Valve V8 Gas Engine **10-Speed Automatic Transmission** 4.30 Electronic Locking Axle Ratio 4x4 Paint: Iconic Silver Packages FX Off-Road Package Power Equipment Group XL Value Package Exterior: 17" Argent-painted Steel Wheels with Painted Hub Cover and Center Ornament Bedliner- Tough Bed Spray-in Skid Plates **Dual Battery** Alternator-397 Amp Led Roof Marker/Clearance Lamps Center High-Mounted Stop Lamp (CHMSL) LT265/70Rx17E OWL A/T Tires Manual-Folding, Manual Telescoping, Power Glass Trailer Tow Mirrors with Heated Glass and Heated Convex Spotter Mirror Platform Running Boards **Interior:** Medium Earth Gray Heavy Duty Vinyl HD Vinyl Split Bench 40/20/40 Front Seat Floor Covering-Carpet Delete Electronic-Shift-On-the-Fly (ESOF) Cruise Control 110-Volt/400-Watt AC Outlet **Upfitter Switches** AM/FM Stereo with MP3 Player SYNC

**4.9 ADDITIONAL OPTION:** The County reserves the right to buy additional vehicles and/or outfitting at the same unit price subject to availability and to award the bid in whole or in part.

#### 4.10 DELIVERY

- **4.10.1** Delivery will be made to 33 Minus Avenue, Garden City, GA 31408 At least one day advance notice will need to be made prior to delivery. All items shall be delivered F.O.B. destination and delivery costs and charges included in the bid unless otherwise stated in the specifications or proposal. (DO NOT anticipate drop shipping)
- **4.10.2** NO Dealer Advertising is to be on vehicle.
- **4.10.3** Chatham County Fleet Operations will be responsible for applying for all Georgia tags and titles. NOTE: Assign title to Commissioners of Chatham County, 124 Bull Street, Savannah, GA 31401
- **4.10.4** Invoices, MV-1 and MSO's shall be sent to Chatham County Fleet Operations, Attn: Lori Love, P.O. Box 8161, Savannah GA 31412
- **4.10.5** Upon delivery, vehicle will have dealer drive out tags.
- **4.10.6** Four (4) sets of keys and fobs will be provided for each vehicle.
- **4.10.7** Vehicles will be delivered with not less than a half a tank of fuel.
- **4.10.8** Each vehicle(s) shall be delivered with complete certification or origin, warranty, owner's manual and any other necessary credentials.

# **BID SHEET**

# BID NO. 21-0062-6

# PURCHASE OF NEW LAW ENFORCEMENT VEHICLES FOR CHATHAM COUNTY FLEET

# TABLE A.

ITEM NO	DESCRIPTION	MANUFACTURER NO.	QTY (EA)	UNIT PRICE	TOTAL PRICE
1	2021 FORD EXPLORER UNMARKED (per sect. 4.2 specifications)		7	\$	\$
2	ION-T LINEAR BLUE	WHE-TLIB	14	\$	\$
3	HHS3200 HAND-HELD SIREN	WHE-HHS3200	7	\$	\$
4	SA315 MT KIT UNIVERSAL	WHE-SAK1	7	\$	\$
5	SPEAKER 100 WATT	WHE-SA315U	7	\$	\$
6	VERTEX SPLIT BLU/WHITE REV LIGHTS REAR	WHE-VTX609E	14	\$	\$
7	DOMINATOR 6 TIR3 B/B/B/B/B/B/B	WHE-D6BBBBB	7	\$	\$
8	"L" ANGLE MT BRKT (PAIR)	WHE-DBKT4	7	\$	\$
9	ION LED LIGHT BLUE REAR CARGO WINDOWS	WHE-IONB	14	\$	\$
10	MINI ION T-SERIES LIGHT BLUE HORZ NEXT TO TAG	WHE-TLMIB	14	\$	\$
11	FRONT INNER-EDGE FST W/TD 20 SUV BLUE	WHE-ISFL508	7	\$	\$
12	LABOR FOR INSTALLATION	LABOR	7	\$	\$

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER //DAYS (Award may be contingent on delivery)

 TABLE A. TOTAL (Item No. 1-12) \$\_\_\_\_\_

# TABLE B.

ITEM NO	DESCRIPTION	MANUFACTURER NO.	QTY (EA)	UNIT PRICE	TOTAL PRICE
13	2021 FORD EXPLORER INTERCEPTOR (per sect. 4.3 specifications)		7	\$	\$
14	LEGACY DUO WECANX	WHE-EB8SP3E	7	\$	\$
15	MKAJ105 ADJ STRAP 48-55" 20 INT SUV	WHE-MKAJ105	7	\$	\$
16	WHELEN CENCOM CORE	WHE-C399	7	\$	\$
17	WHELEN OBDII INSTALL KIT	WHE-C399K*	7	\$	\$
18	EXAPNSION MODULE WECANX	WHE-CEM16	7	\$	\$
19	VEHICLE TO VEHICLE SYNC	WHE-CV2V	7	\$	\$
20	CONTROL HEAD WITH 4 POS SLIDE SWITCH	WHE-CCTL6	7	\$	\$
21	PB400VS ALUM PUSHBUMPER 20 INT SUV BK0534ITU20	SET-PB400VS- INTSUV20	7	\$	\$
22	PB8 HEADLIGHT GUARD STEEL 20 INT SUV HK0809ITU20	SET-PB8-VS-INT20	7	\$	\$
23	SPACE SAVER-CENTER SLIDE W/ 2020 INT SUV EXP MET INSERT INC REC PANEL & LOWER EXT	PRG- PRPSP4714UINT20A	7	\$	\$
24	2020 POL INTSUV 7 GUAGE STEEL WIRE CARGO BARRIER W/FILLER PANELS (FOR USE W/SIDE CURTAIN AIRBAGS IN POLICE PACKAGE ONLY)	PRG-B4705UINT20	7	\$	\$
25	TRI LOCK VERT GUNRACK DUAL INT SUV 13-19 W/CUFF KEY	PRG-GVPM4713D-H	7	\$	\$
26	WINDOW BAR STEEL 2020 INT SUV	SET-WB-S- INTSUV20	7	\$	\$
27	VS-0618-INUT 24"FLAT CONSOLE 20 INT SUV	HAV-C-VS-0618- INUT	7	\$	\$

28	PRINTER MT FOR BROTHER PJ 20	HAV-C-PM-124	7	\$	\$
20	SUV FOR PJ722	11A V-C-1 WI-124	7	φ	φ
29	CUP2-1 INT DUAL CUPHOLDER 4"	HAV-C-CUP2-1	7	\$	\$
30	ARMREST SIDE MOUNT	HAV-C-ARM-102	7	\$	\$
31	PKG-PSM-1006 COMPUTER MT 20 SUV HDM-1006,HDM-209 HDM- 304,MD-202	HAV-PKG-PSM- 1006	7	\$	\$
32	40-CCS-1P EQUIPMENT BRACKET FOR CCSRN	HAV-C-EB40-CCS- 1P	7	\$	\$
33	DOCKING STATION DELL LATITUDE 14	HAV-DS-DELL-411	7	\$	\$
34	90 WATT POWER SUPPLY	HAV-LPS-137	7	\$	\$
35	ION T-SERIES LINEAR DUO B/C	WHE-TLI2E	14	\$	\$
36	DUO ION BLUE/WHITE	WHE-I2E	28	\$	\$
37	VERTEX LED BLUE	WHE-VTX609B	14	\$	\$
38	SA315 MT KIT UNIVERSAL	WHE-SAK1	7	\$	\$
39	SPEAKER 100 WATT	WHE-SA315U	7	\$	\$
40	SIX LAMP, TWO PIECE FOR PI UTILITY BLUE/RED DUO	WHE-RPWD50	7	\$	\$
41	DUAL USB CHARGE MODULE 2.1 AMP/1.0 AMP 2.1 AMP/1.0 AMP	HAV-C-USB-1	7	\$	\$
42	C-LP2-PS2 2" PLATE W/2 DC OUTLETS & 2 SWITCH CUTOUTS	HAV-C-LP2-PS2	7	\$	\$
43	SURF MT LINZ V SERIES BLUE	WHE-LINSV2B	14	\$	\$
44	UNDER MIRROR MT (PAIR) 20 SUV(USE W/LINSV2 SOLD SEP	WHE-LSVBKT50	7	\$	\$
45	VEHCLE GRAPHICS CHATHAM COUNTY SHERRIFF		7	\$	\$
46	CONSOLE MIC CLIP BRACKET	HAV-C-MCB	14	\$	\$
47	MAGNETIC MIC MMSU-2	MAGMIC	14	\$	\$

48	PANIC BUTTON MOMENTARY SWITCH MOUNTED TO DRIVER A- PILLAR		7	\$ \$
49	FLASHLIGHT STREAMLIGHT STINGER	75812	7	\$ \$
50	CRADLEPOINT WITH 3 YR NETCOULD ESSENTIALS	MA3-0900600M- NNA	7	\$ \$
51	PANORAMA SHARKEE ANTENNA	SH-IN2440	7	\$ \$
52	LABOR FOR INSTALLATION	LABOR	7	\$ \$

# TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER\_\_\_\_/DAYS (Award may be contingent on delivery)

# TABLE B. TOTAL (Item No. 13-52) \$\_\_\_\_\_

# TABLE C.

ITEM	DESCRIPTION	MANUFACTURER	QTY	UNIT	TOTAL
NO		NO.	(EA)	PRICE	PRICE
53	2021 FORD F150 XL SUPERCAB, 6 1/2' BOX (per sect. 4.4 specifications) *NO OUTFITTING*		3	\$	\$

# TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER \_\_\_\_\_/DAYS (Award may be contingent on delivery)

# TABLE C. TOTAL (Item No. 53) \$\_\_\_\_\_

## TABLE D.

ITEM NO	DESCRIPTION	MANUFACTURER NO.	QTY (EA)	UNIT PRICE	TOTAL PRICE
	2021 FORD F150 XL SUPERCAB, 6				
54	1/2' BOX (per sect. 4.5 specifications)		1	\$	\$
	*NO OUTFITTING*				

# TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER\_\_\_\_/DAYS (Award may be contingent on delivery)

 TABLE D. TOTAL (Item No. 54) \$\_\_\_\_\_

# TABLE E.

ITEM NO	DESCRIPTION	MANUFACTURER NO.	QTY (EA)	UNIT PRICE	TOTAL PRICE
55	2021 FORD F150 XL SUPERCAB, 6 1/2' BOX (per sect. 4.5 specifications)		1	\$	\$
56	LEGACY DUO W/C 54" B/C CORNERS/B/C FRONT REAR AMBER BLUE	WHE-GB2SP3E	1	\$	\$
57	MKEZ94 STRAP KIT-LONG BOLTS	WHE-MKEZ94L	1	\$	\$
58	ION LED W/BLK HOU, BLUE/WH FRONT GRILLE	WHE-IONE	2	\$	\$
59	LINSV MIRROR MT KIT 15-17 (SOLD BY PAIR)	WHE-LSVBKT47	1	\$	\$
60	SURF MT LINZ V SERIES BLUE	WHE-LINSV2B	2	\$	\$
61	295SLSA6 SIREN/LIGHT CONTROL	WHE-295SLSA6	1	\$	\$
62	WHE-TION BLUE	WHE-TLIB	2	\$	\$
63	TMW-F150-03 TUNNEL MT 15-19 F- 150 & 17-19 F250-550 18-19 EXPEDITION	HAV-C-TMW-F150- 03	1	\$	\$
64	24 CONSOLE 10 HIGH COMPLT WITH MOUNTING BRACKETS	HAV-C-2410	1	\$	\$
65	ARMREST SIDE MOUNT	HAV-C-ARM-102	1	\$	\$
66	40-WS2-1P FOR A6/MPC01	HAV-C-EB40-WST- 1P	1	\$	\$
67	CUP2-I INT DUAL CUPHOLDER 4"	HAV-C-CUP2-1	1	\$	\$
68	SPEAKER 100 WATT	WHE-SA315U	1	\$	\$
69	SA315 MT KIT UNIVERSAL	WHE-SAK1	1	\$	\$
70	LP2-PS1-USB 1.5" 2 LIGHTER PLUG OUTLET W/1USB	HAV-C-LP2-PS1- USB	1	\$	\$
71	7160-0454 UNIV ADAPTER	GAM-7160-0454	1	\$	\$
72	7160-0318-04 LIGHT MAG DOCK FOR PAN 30/31 W/NO RF STANDARD LOCK W/LIND INTERAL	GAM-7160-0318-04	1	\$	\$

73	PKG-PSM-185 COMPUTER MT 17-19 F150-550 (HDM-185 HDM-209, MD- 202, HDM-304	HAV-PKG-PSM-185	1	\$ \$
74	CHARGEGUARD, UNIVERSAL, CONTROL MODULE	HAV-CG-X	1	\$ \$
75	VEHICLE GRAPHICS CHATHAM COUNTY PD		1	\$ \$
76	ROLL N LOCK COVER AND BEDSLIDE		1	\$ \$
77	LABOR FOR INSTALLATION	LABOR		\$ \$

# TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER //DAYS (Award may be contingent on delivery)

# TABLE E. TOTAL (Item No. 55-77) \$\_\_\_\_\_

# TABLE F.

ITEM NO	DESCRIPTION	MANUFACTURER NO.	QTY (EA)	UNIT PRICE	TOTAL PRICE
78	2021 FORD F150 XL SUPERCREW, 5 1/2' BOX (per sect. 4.6 specifications)		1	\$	\$
79	INNEREDGE, 6 LED NO TD 2015-18 F150 PASS SIDE ONLY 17-18 F250/F350 BLUE	WHE-IX47UF6P	1	\$	\$
80	ION LED W/BLK HOU, BLUE/WH FRONT GRILLE	WHE-IONE	2	\$	\$
81	LINSV MIRROR MT KIT 15-17 (SOLD BY PAIR)	WHE-LSVBKT47	1	\$	\$
82	SURF MT LINZ V SERIES BLUE	WHE-LINSV2B	2	\$	\$
83	MINI ION T-SERIES LIGHT BLUE FOG LIGHT AND UNDERTAILGATE	WHE-TLMIB	4	\$	\$
84	ION LED LIGHT BLUE	WHE-IONB	2	\$	\$
85	SPEAKER 100 WATT	WHE-SA315U	6	\$	\$
86	SA315 MT KIT UNIVERSAL	WHE-SAK1	3	\$	\$

87	VERTEX BLUE	WHE-VTX609B	2	\$ \$
88	ALPHA SL REMOTE SIREN	WHE-ALPHASL	1	\$ \$
89	SPST MOMENTARY ROUND ROCKER NON-LLLUM	DEL-7500067	1	\$ \$
90	30 AMP 87/87A RELAY		1	\$ \$
91	ON OFF SPST ROCKER SWITCH W/RED LED INDICATOR ROUND	WAY-44235	2	\$ \$
92	LABOR FOR INSTALLATION	LABOR	1	\$ \$

# TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER //DAYS (Award may be contingent on delivery)

# TABLE F. TOTAL (Item No. 78-92) \$\_\_\_\_\_

# TABLE G.

ITEM	DESCRIPTION	MANUFACTURER	QTY	UNIT	TOTAL
NO		NO.	(EA)	PRICE	PRICE
93	2021 FORD TRANSIT WAGON 15 PASSENGER VAN XL, TRANSIT LONG EL 350 HD DRW, HIGH ROOF, 148" (per sect. 4.7 specifications) *NO OUTFITTING*		1	\$	\$

# TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER\_\_\_\_\_/DAYS (Award may be contingent on delivery)

# TABLE G. TOTAL (Item No. 93) \$\_\_\_\_\_

## TABLE H.

ITEM NO	DESCRIPTION	MANUFACTURER NO.	QTY (EA)	UNIT PRICE	TOTAL PRICE
0.1	2022 FORD F-250 XL SUPERCAB, 6		2	φ	Φ
94	3/4' BOX (per sect. 4.8 specifications)		3	<b>Þ</b>	\$
95	AK0-CHATHAM COUNTY MARINE POLICE DECALS**SIDES ONLY**		6	\$	\$
	AKO-CHATHAM COUNTY MARINE				
96	PATROL BADGE 12" X 9" BLACK		6	\$	\$
	AND SILVER				

97	LABOR TO INSTALL DECALS	LABOR	1	\$ \$
98	AKO-2 REFLECTIVE STRIPE BLACK & SILVER 6' LENGTH		6	\$ \$
99	SA315 MT KIT UNIVERSAL	WHE-SAK1	3	\$ \$
100	SPEAKER 100 WATT	WHE-SA315P	3	\$ \$
101	MCRON SUR MT BLUE	WHE-MCRNSB	6	\$ \$
102	DUAL AVENGER II SOLO BLUE/BLUE	WHE-AVC21BB	3	\$ \$
103	WATERPROOF SIREN AMP 100W12V	WHE-WPA112	3	\$ \$
104	WATERPROOF CTRL HD BAIL MOUN HEAD BAIL MNT-W/MIC	WHE-WPA3BM	3	\$ \$
105	MSPLEDB9 BLUE LED BEACON	MSPLEDB9	3	\$ \$
106	"L" ANGLE MT BRKT (PAIR)	WHE-DBKT4	3	\$ \$
107	DOMINATOR 6 TIR3 B/B/B/B/B/B BLUE	WHE-D6BBBBBB	3	\$ \$
108	VERTEX SPLIT AMBER/BLUE	WHE-VTX609M	6	\$ \$
109	C-VS-1100-F150-2 CONSOLE 11"17-20 F250-150 UNDER DASH AND 550 CAB CHASSIS, 15-18 FORD F-150 XL AND XLT PICKUP AND 2018 FORD EXPEDITION* * DOES NOT WORK W/OEM FLOOR SHIFTER. OEM MANUAL TRANSMISSION FLOOR SHIFTER, ON HIGHT TRIMLEVELS WITH OEM FULL LENGTH CENTER CONSOLE**	HAV-C-VS-1100- F150-2	3	\$ \$
110	PKG-PSM-185 COMPUTER MT 17-21 F150-550 (HDM-185 HDM-209, MD- 202 HDM-304	HAV-PKG-PSM-185	3	\$ \$
111	DOCKING STATION FOR PANASONI TOUGHBOOK 54 & 55 RUGGED LAPTOP	HAV-DS-PAN-431	3	\$ \$
112	POWER SUPPLY FOR CF-53 TOUGHBOOK COMPUTER AND COMPATIBLE DOCKING STATION & CRADLES: DS-PAN-410 SERIES	HAV-LPS-112	3	\$ \$
113	SHOTGUN RACK W/BARREL KEY	BSK-ELS-220-R	3	\$ \$

114	QUICK CONNECT BOOSTER CABLE KIT		3	\$ \$
115	ROOF DECKING FOR BEACON MOUNT		3	\$ \$
116	STANDARD HORIZON GX1400GB ECLIPSE 25 MARINE RADIO		3	\$ \$
117	ROOF MOUNT MARINE RADIO ANTENNA WITH COAX AND CONNECTOR		3	\$ \$
118	MAGNETIC MISC MMSU-1	MAGMIC	3	\$ \$
119	CONSOLE MIC CLIP BRACKET	HAV-C-MCB	3	\$ \$
120	3 OUTLET ACCESSORY BOX	ABL-140553	3	\$ \$
121	LABOR FOR INSTALLATION	LABOR		\$ \$

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER\_\_\_\_/DAYS (Award may be contingent on delivery)

 TABLE H. TOTAL (Item No. 94-121) \$\_\_\_\_\_\_

TOTAL BID (Item No. 1-121) \$\_\_\_\_\_

Vendor Name:	
Address:	
City, State, Zip:	
Phone number:	Fax:
Email:	
Printed Name/Title:	
Signature:	

# REFERENCES

COMPANY NAME:			
ADDRESS:			
CITY:	STATE:	ZIP:	
CONTACT PERSON:			
PHONE NUMBER:			
COMPANY NAME:			
ADDRESS:			
CITY:	STATE:	ZIP:	
CONTACT PERSON:			
PHONE NUMBER:			
COMPANY NAME:			
ADDRESS:			
CITY:		ZIP:	
CONTACT PERSON:			
PHONE NUMBER:			
COMPANY NAME:			
ADDRESS:			
CITY:		ZIP:	
CONTACT PERSON:			
PHONE NUMBER:			

# ATTACHMENT A

# **DRUG - FREE WORKPLACE CERTIFICATION**

THE UNDERSIGNED CERTIFIES THAT THE PROVISIONS OF CODE SECTIONS 50-24-1 THROUGH 50-24-6 OF THE OFFICIAL CODE TO GEORGIA ANNOTATED, RELATED TO THE \*\*DRUG-FREE WORKPLACE\*\*, HAVE BEEN COMPLIED WITH IN FULL. THE UNDERSIGNED FURTHER CERTIFIES THAT:

- 1. A Drug-Free Workplace will be provided for the employees during the performance of the contract; and
- 2. Each sub-contractor under the direction of the Contractor shall secure the following written certification:

(CONTRACTOR)

certifies to Chatham County that a Drug-Free Workplace will be provided for the employees during the performance of this contract known as <u>PURCHASE OF NEW LAW</u> <u>ENFORCEMENT VEHICLES FOR CHATHAM COUNTY FLEET</u> (PROJECT) pursuant to paragraph (7) of subsection (B) of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, possession, or use of a controlled substance or marijuana during the performance of the contract.

CONTRACTOR

DATE

NOTARY

DATE

A-1

# ATTACHMENT B

# PROMISE OF NON-DISCRIMINATION STATEMENT

Know All Men By These Presence, that I (We), \_

Name

Title

Name of Bidder

(herein after Company) in consideration of the privilege to bid/or propose on the following Chatham County project procurement <u>PURCHASE OF NEW LAW ENFORCEMENT</u> <u>VEHICLES FOR CHATHAM COUNTY FLEET</u> hereby consent, covenant and agree as follows:

(1) No person shall be excluded from participation in, denied the benefit of or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the bid submitted to Chatham County or the performance of the contract resulting therefrom;

(2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities, and women;

(3) In connection herewith, I (We) acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide minority and women owned companies with the maximum practicable opportunities to do business with this Company on this contract;

(4) That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Chatham County;

(5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference in the contract which this Company may be awarded;

(6) That the failure of this Company to satisfactorily discharge any of the promises of nondiscrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

Signature

Date

B-1

# ATTACHMENT C

# DISCLOSURE OF RESPONSIBILITY STATEMENT

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

- 1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.
- 2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.
- 3. List any convictions or civil judgments under states or federal antitrust statutes.
- 4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.
- 5. List any prior suspensions or debarments by any governmental agency.
- 6. List any contracts not completed on time.
- 7. List any penalties imposed for time delays and/or quality of materials and workmanship.
- 8. List any documented violations of federal or any state labor laws, regulations, or standards, occupational safety and health rules.

I,	, as			
Name of individual	, as Title & Authority			
of	, declare under oath that			
Company Name				
the above statements, including	ng any supplemental responses attached hereto, are true.			
Signature				
State of				
County of	-			
Subscribed and sworn to before	ore me on thisday of			
20 by	representing him/herself to be			
of t	he company named herein.			
Notary Public				
My Commission expires:				
Resident State:				
DPC Form #45				

C-2

# ATTACHMENT D CONTRACTOR AFFIDAVIT under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of <u>CHATHAM COUNTY</u> has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 202 in \_\_\_\_\_(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE MEON THIS THE \_\_\_\_\_DAY OF \_\_\_\_\_, 202 .

NOTARY PUBLIC

My Commission Expires:

# SUBCONTRACTOR AFFIDAVIT under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with \_\_\_\_\_\_ (name of contractor) on behalf of CHATHAM COUNTY has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91 (b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor to forward, within five (5) business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on\_\_\_\_\_, 202 in\_\_\_\_(city), \_\_\_\_(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE MEON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 202 .

NOTARY PUBLIC My Commission Expires:

# ATTACHMENT E

# **BIDDERS CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION**

The undersigned certifies, by submission of this proposal or acceptance of this contract, that neither Contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntary excluded from participation in this transaction by any Federal department or agency, State of Georgia, City of Savannah, Board of Education of local municipality. Bidder agrees that by submitting this proposal that Bidder will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Bidder or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

# Certification - the above information is true and complete to the best of my knowledge and belief.

(Printed or typed Name of Signatory)

(Signature)

(Date)

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001

# END OF DOCUMENT Mod. CC P & C 6/2005

# **ATTACHMENT F**

# **Chatham County** Minority and Women Business Enterprise Program **M/WBE** Participation Report

Name of Bidder:\_\_\_\_\_

Name of Project:	Bid No:
Iname of Project.	DIU INO:

M/WBE Firm	Type of Work	Contact Person/ Phone #	City, State	%	MBE or WBE

 MBE Total\_\_\_\_\_%
 M/WBE Combined\_\_\_\_%

The undersigned should enter into a formal agreement with M/WBE Contractor identified herein for work listed in this schedule conditioned upon execution of contract with the Chatham County Board of Commissioners.

Signature\_\_\_\_\_Print\_\_\_\_

Phone ( ) Fax ( )

## ATTACHMENT G

## Systematic Alien Verification for Entitlements (SAVE) Affidavit Verifying Status for Chatham County Benefit Application

By executing this affidavit under oath, as an applicant for a Chatham County, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a Chatham County contract for . [Name of natural

person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) I am a citizen of the United States.

OR

2.) I am a legal permanent resident 18 years of age or older.

### OR

3.) I am an otherwise qualified alien (8 'USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 et seq.) 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_\_DAY OF\_\_\_\_\_, 20\_\_\_\_

Alien Registration number for non-citizens.

Notary Public My Commission Expires:

# LEGAL NOTICE CC NO. <u>168295</u>

# **Invitation to Bid**

Sealed Bids will be received until <u>2:00 P.M</u>. on <u>May 20, 2021</u> and publicly opened in <u>Chatham</u> <u>County Purchasing & Contracting Department, at The Chatham County Citizens Service</u> <u>Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406, for: BID NO : 21-0062-6</u> <u>PURCHASE OF NEW LAW ENFORCEMENT VEHICLES FOR CHATHAM COUNTY</u> <u>FLEET</u>. Purchasing will open bids at the designated time and bidders may listen to the opening via conference call at 1-888-585-9008, conference room code 743-636-882.

Bid Package can be downloaded and printed from the County Purchasing and Contracting website <u>http://purchasing.chathamcounty.org.</u>

All firms requesting to do business with Chatham County must also register on-line at <u>http://purchasing.chathamcounty.org.</u> For additional information concerning specifications, please contact Lynn Strickland, Procurement Specialist at (912) 790-1621.

CHATHAM COUNTY HAS THE AUTHORITY TO REJECT ALL BIDS AND WAIVE MINOR FORMALITIES.

"CHATHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL BIDDERS ARE TO BE E Q U A L OPPORTUNITY EMPLOYERS"

# MARGARET H. JOYNER, PURCHASING DIRECTOR

SAVANNAH NEWS/PRESS INSERT: May 7, 2021